

**INTERNATIONAL COUNCIL ON
MONUMENTS AND SITES**

STATUTES

**ICOMOS
(PAKISTAN)**

ICOMOS – NATIONAL COMMITTEE OF PAKISTAN

I. NAME AND HEADQUARTERS

Article 1:

An association is hereby established under the name of International Council on Monuments and Sites. National Committee of Pakistan herein after abbreviated to ICOMOS (Pakistan).

Article 2:

The location of the headquarters the ICOMOS (Pakistan) will be in the Department of Archaeology and Museums, Karachi. It may be changed by a decision of the general body.

II. DEFINITIONS

Article 3:

- (a) The term ‘monument’ shall include all structures (together with their settings environment and permanent features and contents) which are of value from the historical, artistic, architectural, scientific or ethnological points of view. This definition shall include works of monumental sculpture and painting, contents or structures of an archaeological nature, inscriptions, cave dwellings and all combinations of such features.
- (b) The term groups of buildings shall include all groups of separate or connected buildings and their environment, surroundings, sculer or ritual, which, because of their architecture, their homogeneity or their place of the landscape, are of value fro the historical, artistic, scientific, social or ethnological point of view.
- (c) The term ‘Site’ shall include all topographical and archaeological areas and landscape, the works of man or the combined works of nature and of man, including historic parks and gardens, which are of value from the archaeological historical, aesthetic, ethnological or anthropological point of view.
- (d) Then terms ‘monument’, ‘site’, and ‘group of buildings’ shall not include:
 - a. Museum collections housed in monuments,
 - b. Archaeological collections preserved in museums or exhibited at archaeological or historical site museums.
 - c. Open air museums.

III. AIMS AND ACTIVITIES

Article 4:

ICOMOS (Pakistan) shall be affiliated to ICOMOS the 'International Organization and be concerned with furthering the cause of conservation, protection, rehabilitation and enhancement of monuments, groups of buildings and sites, in Pakistan.

Article 5:

ICOMOS (Pakistan) shall:

- (a) Provide a mechanism for linking public authorities, institutions and individuals concerned with the conservation of monuments, groups of buildings and sites, and ensure their representation with international organizations;
- (b) Collect, study and disseminate information concerning principles, techniques and policies for the conservation, protection, rehabilitation and enhancement of monuments, groups of buildings and sites;
- (c) Co-operate at national and international levels in the erection and development of documentation centers dealing with the conservation and protection of monuments, groups of buildings and sites and with the study and practice of traditional building methods and techniques;
- (d) Encourage the adoption and implementation of international recommendations concerning monuments, groups of buildings and sites;
- (e) For specialists in the preservation, protection, of monuments, of Building and Sites;
- (f) Establish and maintain close cooperation with UNESCO, ICOMOS, the International Centre for the Study of the Preservation and Restoration of Cultural Property, Rome, Regional Conservation Centers sponsored by UNESCO, and other International or Regional Institutions and Organizations pursuing similar goals; and
- (g) Encourage and instigate other activities consistent with these statutes.
- (h) Generally, it shall serve as a forum for discussion and for the exchange of information, nationally and internationally on matters of principles and of technical, legal and administrative practice, affecting the conservation, restoration, rehabilitation and enhancement of monuments, sites and groups of buildings.

IV. MEMBERSHIP

Article 6:

- (a) ICOMOS (Pakistan) shall be composed of **four categories** of members. Founder members, professional institutional members, individual members and honorary members.
1. **Founder membership** will be open to those individuals and organizations who worked for the sitting up of the ICOMOS (Pakistan) and are involved in the conservation of monuments, groups of building and sites.
 2. **Professional / Institutional Membership** shall be open to any Institution of whatever nature concerned with the conservation, protection, restoration, rehabilitation, enhancement or animation of historical monuments, groups of building and sites (as defined in Article 3). Groups of building, and sites and institutions which devote all or part of their activity to one or more of the objective listed above in relation to monuments groups of building or sites.
 3. **Individual Membership** shall be open to any individual engaged in the conservation of monuments, groups of building and sites (as defined in Section II, article 3) as a member of the scientific technical or administrative staff or national, regional or local monuments, fine arts or antiquities services, a decision maker or a specialist engaged in the conservation, restoration, rehabilitation and enhancement of monuments, groups of building and sites, building as appropriate, architects, town planners, historians, archaeologists, ethnologists, and archivists. Individual membership may be accorded in exceptional cases to other individuals interested in supporting the aims and objectives of ICOMOS. Only individuals shall be eligible for office within ICOMOS, in accordance with Article 10. (ICOMOS International).
 4. **Honorary Membership** shall be conferred by the General body, upon individuals who have rendered distinguished services in the field of the conservation, restoration and enhancement of historical monuments, sites and groups of buildings.
- (b) Founder, Individual, Professional Institutional of ICOMOS (Pakistan) shall pay on or before January 1st each year such dues or subscriptions as shall be set by the executive committee for the year. All members shall have the right to attend and participate in the general body. Honorary members shall have the right to attend and participate in the general body without the right to vote.

Article 7:

- A member of ICOMOS (Pakistan) shall cease to be a member;
- (a) If he / she should resign at the end of the calendar year, after having given written notice to that effect three months in advance, and after having paid his/her dues for the current year.
 - (b) If he/she should be normally struck off the register by the executive committee for non-payment of dues or for any other cause.

V. FINANCES

Article 8:

The income of the committee shall derive from:

- Membership dues
- Gifts or bequests
- Subventions
- Contracts for research and provision of services
- Other sources of income approved by the committee

Article 9:

The rate of membership dues or subventions for each category of members shall be set by the committee, having regard for its financial requirements.

VI. ADMINISTRATIVE STRUCTURE

Article 10:

The administrative structure of the ICOMOS (Pakistan) shall include:

- (a) A General Assembly
- (b) An Executive Board
- (c) A Council of Management

VII. GENERAL ASSEMBLY

Article 11:

The General Assembly shall consist of all the members of the Committee, individual, institutional and honorary. It shall adopt its own rules of procedure. It shall elect the Chairman of the Committee and the members of the Executive Board and Council of Management approve the annual report and the accounts of the Committee, set the rate of membership dues, assign the right to vote at ICOMOS General Assembly, within the numerical limits laid down in Article 6(b) of the ICOMOS Statutes, proposed candidates for Honorary Membership of

ICOMOS, ratify decisions of the Executive and see to the execution of the Committee's programme.

Article 12:

The quorum at the General Assembly of the Committee shall be 40% of the members, present or represented by proxy. Should this quorum not be reached, the assembly shall be convened again at the same place, 24 hours later; its discussions shall then be valid whatever the number of members present.

Article 13:

The Assembly shall be convened in ordinary session at least each year by the Chairman or in extraordinary session at the request of at least 10 members of the Committee.

VIII. EXECUTIVE BOARD

Article 14:

Between the meetings of the assembly, the executive board shall be empowered to act on its behalf through the chairman of the council of management. It shall be responsible for the day to day operations of the committee, for the preparation and execution of the committee's programme activities, for the collection and transfer to ICOMOS of membership dues, for recruitment of member.

Article 15:

The executive board shall consist of not more than 10 members elected from among the individual and institutional members of the Committee. A majority of the members of the executive board shall be individual members. Representative of institutional member shall have been duly designated by the relevant bodies. The chairman, secretary and treasurer of the Committee shall be ex-officio members of the executive board.

Article 16:

The members of the executive board shall be elected for a term of 2 years, and shall be eligible for re-election for further term of 2 years. Should a seat fall vacant, the executive board shall elect, for the balance of the term of office of the previous occupant, a successor from among the members of the committee.

Article 17:

The decisions of the Executive Board shall be taken by the majority vote of members present or represented by proxy. The quorum of the executive board shall be 4 members.

IX. COUNCIL OF MANAGEMENT

Article 18:

The council of management of the ICOMOS (Pakistan) shall be composed of the”

- (1) The Chairman
- (2) Vice-Chairman (Two)
- (3) Secretary General
- (4) Treasurer

Article 19:

Duties of the Council of Management:

- (a) The Chairman of ICOMOS (Pakistan) shall convene the general body, convene and preside over the council of management and shall propose their agenda.
- (b) The Vice Chairman shall assist or take the place of the Chairman. They shall assist the chairman in representing ICOMOS (Pakistan) and furthering its activities throughout Pakistan. In this connection, the Chairman may delegate powers in them.
- (c) The Secretary General is charged with the direction and operation of the secretariat in accordance with the policy guidelines and decisions of the Council of Management of ICOMOS (Pakistan). He shall be an ex-office member of the ICOMOS.
- (d) The treasurer is responsible for the financial affairs of ICOMOS (Pakistan). He shall prepare financial reports and draft budgets and submit audited accounts for the period 1 January – 31 December for each year. He shall authorize expenditure according to the instructions and approval of the council of management and make payments.

X. MEETINGS

Article 20:

- (a) The annual meeting of the general assembly of the ICOMOS, (Pakistan) shall be convened not later than 31st March of the subsequent year.
- (b) Due notice for this meeting shall be given 30 days prior to the date fixed for the meeting.

- (c) Notice of resolution, if any, shall be registered with the secretary general, 14 days prior to the date fixed for the meeting.
- (d) The meeting may discuss and take decisions on all the relevant matters on the Agenda including the following.
 - a. Election of officer bearers
 - b. Adoption of the chairman's report and audited statement of accounts for this period ending year.
 - c. Any other business of which due notice has been given.
- (e) No members shall be entitled to vote unless all fees and subscriptions due from him in respect of that calendar year have previously been paid.
- (f) Vote shall be by sealed ballot if necessary.

Article 21:

- (a) The executive board shall meet at least once every six months, and the last shall be held before the 31 day of December.
- (b) An extraordinary meeting of the board shall be summoned by the secretary general if directed by the chairman and upon receipt of a written requisition signed by at least four members of the executive board.
- (c) The quorum for a meeting of the executive board shall be 1/3rd of the members holding office for the time being.

Article 22:

The financial year of the ICOMOS (Pakistan) shall be from the 1st day of January to the 31st day of December.

XI. SUBSCRIPTIONS

Article 23:

- (a) The founder members shall share equally the annual subscription of ICOMOS (Pakistan) to the international body of ICOMOS.
- (b) Each Professional/Institutional member shall be required to subscribed a sum not less than the annual subscription fee of one member to the international body of ICOMOS.
- (c) Individual members shall be required to subscribe Rs. 1000/= annually.

XII. WORKING GROUPS AND SUB-COMMITTEES

Article 24:

For the study of specific problems of a technical scientific or professional nature, specialized working-groups or sub-committees may be appointed, on the proposal of the executive board, from among the members of the committee. Their operations shall be approved by the executive board, and they shall submit an

annual report on their activities to the general assembly of the committee. On occasion, non-members of the committee with relevant qualifications may be invited to take part in the work of such sub-committees.

XIII. LEGAL STATUS

Article 25:

The council of management shall take appropriate measures to acquire legal status for ICOMOS National Committee of Pakistan.

XIV. AMENDMENTS

Article 26:

The general body along shall be empowered to amend the present statutes, by a two-thirds majority of the votes cast, and after the proposed amendments have been communicated to all members at least 30 days before the meeting of the general body.

XV. DISSOLUTION

Article 27:

The decision to dissolve ICOMOS National Committee may be taken only by the general assembly by a two-thirds majority of the vote cast.