

1 Day Certificate Course on **ENHANCING PURCHASING SKILL**

IDENTIFY THE BENEFITS OF A HEALTHY BUYER–SELLER RELATIONSHIP

ABOUT THE PROGRAM

All organizations, irrespective of natures of operation, are not self –sufficient in term of resources . They need various resources to run their operation from other organization or parties in cost effective manner.. Purchasing is that function of organization which helps to produre these resources. Purchasing role is gaining worldwide importance. An efficient purchase department helps to buy the material in cost effective way. Purchasing thus directly contribute in organization success. Due to its strategic importance, organizations are focusing to improve the performance of their purchasing staff. This course will cover both fundamental concepts as well as techniques used for boosting purchasing performance.

PRACTICAL PURCHASING SKILLS



KEY TAKEAWAYS

- Purchasing is an strategic function that directly contributes in organization success
- Use of technology enhances purchasing performance in many ways
- Purchasing manual can be used for better inter-departmental interaction.
- Analysis on periodic evaluation of performance offers many benefits.

LEARNING METHODOLOGIES

- Lectures/ Presentations
- Handouts
- Q/A Sessions
- Real Life Examples from Projects
- Problem Solving

WHO SHOULD ATTEND

- Professional Engineers
- Junior Engineers
- Mid Level
- Non-Engineers (Other Professionals)
- Junior Level
- Mid-Level
- Senior Level
- Corporate Sector
- Any Graduates

MEET YOUR EXPERT FACILITATOR

Experienced Trainer

Purchasing



LEARNING OBJECTIVES

- To enhance knowledge of participant about new trend in purchasing
- To share guidelines for performance improvement



- To develop purchasing strategy leading to organization success

PROGRAM CONTENT

- Purchasing introduction & its type
- Supply management vs supply chain management
- Purchasing manuals
- Purchasing documents
- Local purchasing vs global purchasing
- Pricing analysis
- Sourcing technique
- Role of IT & E-procurement
- Negotiation
- Contract management
- Evaluating purchasing performance

- Green purchasing
- Strategic sourcing
- Developing purchasing strategy
- Enhancing supplier performance

February
17
2018

Time: 9:15am-4:30pm

INVESTMENT

PKR 9,500 per Participant

Investment Includes: Course ware, Certificate, Group Photo, Lunch, Tea

SPECIAL FEATURES

- lectures, Demonstration, Hand-on Design, Model Testing, Experience Sharing and Discussions-All under one roof.
- Discussions and Q/A sessions for maximum participation.

Course is valid For ONE CPD Credit Point as Per PEC BY-LAWS

For Registration and Details, Please Contact:

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