

Department of Student Affairs

The Department of Student Affairs in this University has been created for assisting, guiding and advising students; its primary objective is to help students as much as possible. Its duties and functions are as follows:

Providing Scholarships on Merit-cum-Need or Need-cum-Merit basis. Each Scholarship is provided Annually to all students who pass their Annual Examination – but discontinued in case of failure.

Arranging for holding and organizing various events by the Societies which function under its guidance - all of them being intended to make students useful professionals as well as good citizens. The Societies are:

S. #.	Society	Colour Code	Name of In-charge
1.	Members of Society of Arts and Intellectual Creativity (MOSAIC)	Violet (V)	Ms. Dilshad Akbar Ali Lecturer Humanities Deptt.
2.	Debating Society	Indigo (I)	Mr. Sohail Fazil Usmani Associate Professor / Controller Student Affairs
3.	Society for the Promotion of Science, Engg. & Tech. (SENTEC)	Blue (B)	Ms. Uzma Afsheen Assistant Professor Telecommunication Engg. Deptt.
4.	Green Society	Green (G)	Mr. Mehmood Ali Assistant Professor Environmental Engg., Deptt.
5.	Pakistan Society	Yellow (Y)	Ms. Farzana Shakoor Assistant Professor Humanities Deptt.
6.	Girls Affairs Society	Orange (O)	Dr. Shaista Perveen Assistant Professor Maths. & Basic Sciences Deptt.
7.	Literary & Publication Society (LPS)	Red (R)	Dr. Sajida Zaki Associate Professor Humanities Deptt.

The Department also conducts trials of student for performance before sending them for participating in events arranged by other institutions.

Providing Canteen and photocopy facilities within each Campus.

Issuing concession forms for Railway and Airline travel.

Issuing Bus Transportation passes every month.

Arranging Sports and Games. This is responsibility of the Sports Section which has facilities including two Gymnasiums - one each for Boys and for Girls - Badminton, Squash and Basketball Courts. There is also Fitness Centre as well as facilities for playing Football, Hockey and Cricket. This Sports Section organizes Inter Departmental and Inter Faculty Competitions in various games; outstanding performers have also opportunities for participating in Inter University Competitions.

The Department attests educational certificates for students going abroad for further study; it also issues Clearance Certificates to all outgoing students.

Last of all, it looks after students from other Universities / Institutions who come on visits / tours to this University.

Cafeteria & Common Room Facilities:

Student Affairs Department is also responsible for supervision and maintenance of the Boys Common Room, Girls Common Room and seven canteens situated at various locations in the main campus, besides these two more canteens are also functioning at City Campus & LEJ Campus respectively.

Name of In-Charge of the various canteens are as under:

No.	Name of In-charge	Name of Canteen
1.	Dr. Farooq Hassan, Assistant Professor Humanities Deptt.	Main Cafeteria (Boys)
2.	Mr. Muhammad Nasir, Lecturer Electronics Engg., Deptt.	Humanities Canteen Corner
3.	Ms. Nida Nasir, Lecturer Telecommunication Engg. Deptt.	Resident Student Canteen
4.	Dr. Shaista Perveen, Associate Professor Maths. & Basic Sciences Deptt.	Girls Canteen adjacent to GCR And Food Centre for Girls
5.	Mr. Ravindar Kumar Ravi, Assistant Professor Architecture & Planning Deptt.	City Campus Canteen
6.	Mr. Raza Ali Khan, Associate Professor Civil Engineering Department	Teaching Staff Centre
7.	Dr. Musferah Rehan, Lecturer Bio-Medical Engg. Deptt.	L.E.J. Campus Canteen
8.	Mr. Taimoor, D.F. Office	NEDEA Canteen

Photocopying & Printing Facilities:

There are two Photostat Shops functioning under the supervision of Student Affairs Department.

1. Nizami Photostat Shop.
2. Mukhtar Traders PPC Shop.

Facilitation in Documents Attestation & Traveling -Fare Concession:

This department also helps the students in attestation of academic documents and getting concession in Air and Railway Fares.