

## Frequently Asked Questions (FAQ)

### UNDERGRADUATE ADMISSIONS 2018

#### Admission form

**Q1.** How can I get Admission Form?

**A.** Application for the Undergraduate Admissions 2018 is available at Online Admission Web Portal [www.neduet.edu.pk/admission](http://www.neduet.edu.pk/admission).

**Q2.** What are the minimum marks required for being considered for the admission?

**A.** Following table provides details of eligibility for admission:

Candidates having passed /appeared in HSC with following Subjects	Degree Programmes Eligible for Application	
	60% or above	55% or above
HSC (Pre-Engineering/Equivalent) (Mathematics, Physics and Chemistry)	All Undergraduate Programmes	All BS Programmes except BS in Computer Science Tech. and Info.
HSC (Pre-Medical/Equivalent) (Physics, Chemistry and Biology)	<ol style="list-style-type: none"> <li><b>Bachelor of Engineering</b> <ul style="list-style-type: none"> <li>Biomedical Engineering</li> </ul> </li> <li><b>Bachelor of Sciences</b> <ul style="list-style-type: none"> <li>Development Studies</li> <li>BS English Linguistics</li> </ul> </li> </ol>	<b>Bachelor of Sciences</b> <ul style="list-style-type: none"> <li>Development Studies</li> <li>English Linguistics</li> <li>Economics and Finance</li> </ul>
HSC (Computer Science/Equivalent) (Mathematics, Physics, Computer Sc.)	<ol style="list-style-type: none"> <li><b>Bachelor of Engineering</b> <ul style="list-style-type: none"> <li>Electronics Engineering</li> <li>Telecommunications Engineering</li> <li>Computer Systems Engineering</li> <li>Software Engineering</li> </ul> </li> <li><b>Bachelor of Sciences</b> <ul style="list-style-type: none"> <li>Computer Science and Info. Tech.</li> <li>Management Sciences</li> <li>Development Studies</li> <li>English Linguistics</li> <li>Computational Finance</li> <li>Economics and Finance</li> </ul> </li> </ol>	<b>Bachelor of Sciences</b> <ul style="list-style-type: none"> <li>Management Sciences</li> <li>Development Studies</li> <li>Computational Finance</li> <li>English Linguistics</li> <li>Economics and Finance</li> </ul>
HSC (Computer Science/Equivalent) (Mathematics, Statistics, Computer Sc.)	<b>Bachelor of Sciences</b> <ul style="list-style-type: none"> <li>Development Studies</li> <li>Management Sciences</li> <li>English Linguistics</li> <li>Economics and Finance</li> </ul>	
HSC (Commerce/Equivalent)		
HSC (Arts/Equivalent)	<b>Bachelor of Sciences</b> <ul style="list-style-type: none"> <li>English Linguistics</li> <li>Development Studies</li> <li>Economics and Finance</li> </ul>	

**Note:** Admissions are purely based on Merit.

**Q3.** What to do, if I am unable to register on Admission Web Portal? Or e-mail address is already registered? Or User Name and Password not received via email?

**A.** You have to re-check that either you have already registered with the same e-mail address, CNIC number.

**Note:** If you did not receive the login information, please check you Junk or Spam folder in your email. *In this case, please contact on Helpdesk to resolve the issue.*

- Q4.** What to do, if I am unable to login with the provided User ID and Password to the Admission Portal?
- A.** Make sure to enter the correct User ID and Password, since the password is case sensitive. Also make sure the difference between “0” and “O”, “L” or “I” which usually cause password error.
- Q5.** What if, I am unable to upload my photograph on the Admission Portal?
- A.** Please make sure that your photograph is according to the instructions provided in the “Guideline for the Application-photograph” and should be within the required size and format.
- Q6.** How can I pay Application Fee?
- A.** Following procedure is to be followed for the payment of the application fee:
- i. After completing **Online Application Form**, required application fee (including self-finance/sponsor fee; if applicable) shall be indicated on the same website on a **Transaction Slip**, which contains an important number called **Transaction ID**.
  - ii. Take a Print-out of **Transaction Slip** and pay the indicated fee at any branch of banks specified on NED University website [Banks](#).
  - iii. It is very important that you take the print-out of transaction slip, as the payment at the bank will be against that **Transaction ID** mentioned on the **Transaction Slip**.
- Q7.** I want to pay the processing fee of Rs. 3500/- whereas the Transaction Slip is showing the amount which include Self Finance Fee as well. What should I do?
- A.** If you are not interested to apply against self-finance seats then go to the step where you selected the category and remove SF category. Your fee will get changed.
- Note:** If you do not pay the Self Finance fee now, your application will only be considered against merit and you will not be able to apply for self-finance at later stage!
- Q.8** I have completed my online application form, uploaded the photo and paid the fee in the bank as well. Now I am getting the message that my photo is not acceptable. What should I do?
- A.** **Your uploaded photo has any one of the problems:**
- i. It is cropped from a group photo
  - ii. It is not having proper contrast with the background
  - iii. It is a casual photo
  - iv. It is a selfie taken from a mobile phone
  - v. It is with hat or Glasses
  - vi. It is not with White Background
- Note:** Photos with aforementioned attributes will not be accepted and as a result Admit Card will not be issued unless appropriate photo as per instructions uploaded. Therefore, you are advised to follow the instructions in order to save your time and receive your Admit Card.
- Q9.** How would I get my Pre-Admission Entry Test **ADMIT CARD**
- A.** After confirmation of receipt of fee at the bank, **ADMIT CARD** will be available in the Online Admission Portal within five working days.
- Q10.** What to do after passing Pre-Admission Entry Test?

A. You are required to enter your HSC / IBCC Equivalency Marks on the same Admission Portal as soon your result is announced. **The marks must be entered by the deadline i.e. 6<sup>th</sup> September, 2018.**

**Q11.** I have appeared in A Level Examination. How should I enter my equivalent marks?

A. Calculate your equivalent marks using the formula available at IBCC website, enter the calculated marks and in the meanwhile apply for Equivalency Certificate. In your own interest you are advised to apply for 'urgent bases'.

**Note: Candidate will be responsible for any variation in calculated and IBCC issued equivalent marks which may result in change in merit position.**

**Q12.** Where the Admission Form can be submitted?

A. After filling in the HSC / IBCC Equivalency Marks, you need to print out the Admission Form which includes two Annexures (I & II). Sign the Admission Form and get it signed from Oath Commissioner. Admission Form can then be submitted to Admission Office of the University at the time of Medical Examination. Also submit two sets of photocopies of following documents along with their originals:

**Attested Photocopies (Two copies each)**

- i. Admit Card of Pre-Admission Entry Test 2018
- ii. S.S.C or Equivalent Certificate and Marks Certificate
- iii. CNIC / B. FORM
- iv. HSC or Equivalent Mark Certificate ( Four photocopies)

**Original to be retained by NED UET**

- v. HSC or Equivalent Mark Certificate
- vi. IBCC Equivalent Certificate (For Foreign examinations)
- vii. Domicile
- viii. Affidavit of non-political activities
- ix. Passport size Photographs (02 Nos.)
- x. Admission Form (Please take the print out from Admission Portal, fill it completely and signed)

**Additional Documents – If applicable**

- xi. Migration Certificate (Other than Karachi Board)

**Q13.** How can I apply for any additional category?

A. You can apply against any additional category which you are eligible for.

- i) During initial submission of online Form OR
- ii) At any later stage (**latest by 10<sup>th</sup> August, 2018**) by entering onto the same link.

**Note:** Eligibility for admission under each category is as described in **Chapter-5** of the University Prospectus (*Soft copy is available at NED University website*).

**Q14.** Do I have to pay any fee for Additional category?

A. No. You may apply for any additional regular category without any additional fee.

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**Pre-Admission Entry Test**

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**Q15.** When would the Entry test be held?

A. Entry Test will be held on **Saturday, 18<sup>th</sup> August 2018** at **1000 hours** in the Main Campus. Open day for qualified candidates will be held on **Monday 20<sup>th</sup> August 2018**. Test for

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Huffaz will also be held on **Monday 20<sup>th</sup> August 2018**.

**Q16.** Is it necessary to attend 'OPEN DAY'?

**A.** Attending 'OPEN DAY' will help you decide the discipline of your choice as all the departments will share information about their respective disciplines along with the future prospectus. You are encouraged to attend the 'OPEN DAY' along with your parents.

**Q17.** What are the passing marks in Pre-Admission Entry Tests?

**A.** 50% marks are required to qualify and become eligible for admission.

**Q18.** If I have passed SAT-I and SAT- II exam, would I be exempted from Entry Test?

**A.** Yes, provided that you have scored at least 800 in SAT-I and 1500 in SAT-II with subjects of Physics, Chemistry/Computer Science and Mathematics/Biology. **Candidate must submit an application for the exemption along with the evidence to the Chairman Admission Committee.**

**Note:** Candidates having not applied for exemption shall not be given any exemption.

**Q19.** Does the Entry Test carry **any weightage** for determination of merit?

**A.** Merit List will be based upon MS (Merit Score) System which will be calculated as under:

***MS = HSC (or equivalent Marks) + Pre-Admission Entry Test (or equivalent Test Marks)***

Note: For further details please see the chapter-6 of the prospectus.

**Q20.** When would Entry Test result be announced?

**A.** Candidate will be provided carbon copy of their answer sheet after the test. On the same day at 1215 hrs. Answer Key will be displayed on University website. Candidate can evaluate their results by comparing the carbon copy with the answer key. Official result will be announced **on same day** at around 2200 hrs. on the NED University website [www.neduet.edu.pk/admission](http://www.neduet.edu.pk/admission).

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### Admission Schedule

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**Q21.** When will the merit list be displayed?

**A.** Date of display of merit list will be available as per Schedule on the NED University website at [www.neduet.edu.pk/admission](http://www.neduet.edu.pk/admission).

**Q22.** What is the admission schedule?

**A.** Complete admission schedule is available on the same website at [www.neduet.edu.pk/admission](http://www.neduet.edu.pk/admission).

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### Admission Requirements

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**Q23.** What documents are required during Medical Fitness Test and Admission Day?

**A.** You are required to bring **Admission form** along with **all the documents** as mentioned in Q6.

**Q24.** Can I pay the admission fee after taking the admission?

**A.** You will not be admitted unless the admission fee is paid on the day of interview/admission.

**Q25.** Can anyone having HSC Pre-Medical, apply for only Bio-Engineering programme.

**A.** Anyone having **HSC Pre-Medical from Karachi Board or A-Level or Aga Khan Board** can

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apply for Bio-Medical Engineering, Economics & Finance, Development Studies and English Linguistic programmes.

**Q26.** Can anyone having passed HSC Commerce examination apply for admission?

**A.** Anyone having **HSC Commerce** can apply for **BS Management Sciences, BS Economics & Finance, BS Development Studies** and **BS English Linguistic** against the seats allocated under certain categories.

*Note: For further details, please see **Chapter-5** of the University Prospectus.*

**Q27.** Can anyone having passed HSC Pre-Engineering examination with Physics, Mathematics and Computer Science eligible for admission?

**A.** Yes, they are eligible for admission in **Telecommunication, Electronics, Computer Systems, and Software Engineering**, and in certain **BS programmes** (*on merit: subject to availability of seats*). Any candidates who has passed HSC examination with the **combination of Statistics, Mathematics and Computer Science** are eligible for admission in **BS Management Sciences, Economics & Finance and Development Studies** (*on merit: subject to availability of seats*).

*Note: For further details, please see **Chapter-5** of the University Prospectus.*

**Q28.** What if I will get admission in Regular Scheme, would the self-finance amount be refunded?

**A.** Yes, when you opt for Regular Seat, total self-finance fee will be refunded but if you get admission under Self Finance seat then the amount will not be refunded.

**Q29.** Does Self-finance fee include tuition fee?

**A.** No, it does not. Self-finance fee is to be paid once only at the time of admission along with the regular admission fee.

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### Miscellaneous

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**Q30.** Where Bachelor of Architecture and BS Development Studies classes are held?

**A.** Classes for Bachelor of Architecture and BS Development Studies are held in **City Campus** which is adjacent to Govt. DJ Science College, whereas Bio-Medical Engineering and Food Engineering classes are held in LEJ Campus situated opposite to Liaquat National Hospital.

**Q31.** Is there any Shuttle Bus Service available for City Campus and LEJ Campus?

**A.** No. Some of the shuttle buses pass in front of these campuses. In addition, one shuttle bus departs from main campus at around 0800 hrs every day for City Campus via LEJ Campus.

**Q32.** What is the duration of degree programmes offered by the University?

**A.** All programmes are of four years duration except of Bachelors in Architecture which is of five years duration.

**Note:**

- For further queries please visit **Helpdesk** on your **Admission Portal**.