



Guideline for UNDERGRADUATE ADMISSIONS

Pre-Admission Entry Test

1. Register yourself in **Admission Web Portal** at NED University Website "www.neduet.edu.pk/admission" by entering your **Name** (as per Matriculation Certificate), **Father's name** (as per Matriculation Certificate), **e-Mail address** (please ensure you have entered your active email address) and **Date of Birth**.
2. You will receive **User ID and Password** through email.
3. Please **log-in to Admission Web Portal** using your **user ID and Password** provided through email.
4. Select the following:
 - i. **Board** from where you passed HSC or equivalent examination.
 - ii. Your **HSC Examination group** i.e. Pre-Engineering or Pre-Medical, etc.
 - iii. Your **Domicile**.
 - iv. Select **category(ies)** for which you are eligible to apply.
 - v. Click on save and move to NEXT step.
5. Go to the subsequent pages of Online Admission Web Portal and **complete all required information**.
6. Please make sure to upload an **acceptable photograph** of candidate as mentioned in "**Guideline for the Online Application-Photograph**".
7. On the last page, **Transaction Slip** will be generated, mentioning **Transaction ID** along with your information and the **fees to be submitted** in the **designated commercial banks**. Account No. and Bank code is also indicated on Transaction Slip which has to be mentioned on the bank deposit slip /challan form (if applicable).
8. Go to the designated banks' branch as mentioned on the Transaction Slip.
9. **Submit the fees** as mentioned on the Transaction Slip.
10. **Admit card** will be available at the admission portal after confirmation of the fee submission by the bank (**within 3 to 5 working days**). Delay in issuance of admit card may be due to invalid/inappropriate photograph or non-confirmation of fee payment through online by the bank. In that case please write your query on Admission Helpdesk.

11. **Don't forget to bring the print out of your Pre-Admission Entry Test Admit Card** at the day of Entry Test (mentioned in the schedule on admission website).

After Qualifying the Pre-Entry Admission Test

12. Enter the Total Marks of HSC Examination on the **Admission Web Portal as per your HSC Marks Sheet**.
13. **Scan the HSC Marks Sheet and upload it** on the link at **Admissions Web Portal** latest by the due date of submission as mentioned in the Schedule on the NED admissions website.
14. **Merit lists** of different categories will be displayed on **NED Website** (www.neduet.edu.pk/admission) as per **Admission Schedule**.
15. If you are **called in the Merit List**, follow the schedule and perform the following activities.

If your name appears in the Merit Lists

16. Print the **filled Application Form** from the Admission Web Portal.
17. Sign the **Application Form**. Also get **Annex I (part of Admission Form) signed** from your Parents / Guardian and Oath Commissioner.
18. **Signed Admission form** along with **Annex I & Annex II (part of Admission Form)** duly filled along with all **documents** mentioned in **Document Checklist**, are to be submitted at the time of medical fitness test as mentioned in the **Admission Schedule** on Admission Website.
19. Candidate will be **called for Pre-Admission Interview** as per **Admission Schedule**.

Note

- For any further queries, please read the **Frequently Asked Questions (FAQs)** available on NED UET website.
- For further queries please visit **Helpdesk** on your **Admission Portal**.