

# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY



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Ref. No. DR(Estab)/22/7861

Registrar

Dated: 04-10-2021

**“Say no to Corruption”**

## **JOB OPPORTUNITIES**

Applications on prescribed forms are invited from nationals of Pakistan, domiciled in the Sindh Province for the post **Communication Manager**. Each application should reach the undersigned on or before **19-11-2021** during office hours. Each application should contain Bio-Data, attested photocopies of Educational Certificates from Matriculation onwards, experience Testimonials, CNIC, Domicile and Character Certificates and Two (2) References. Online application form is available at University Website <http://www.neduet.edu.pk/jobs/jobs.html>. Hard copies of filled application form should be submitted to the undersigned office along with a Bank draft of Rs.3,000/- in favour of Director Finance, NED University. The qualification and experience required for the above post is as under:

### **Communication Manager (BPS-17)**

#### **Qualification:**

Masters in Mass Communication or International Relation in English or Urdu

#### **Experience:**

- i. 08 years total experience including 04 years University / Educational Institution experience
- ii. Work to promote organization success stories to improve organization soft image.
- iii. Preference given to those who are having experience in the University.

#### **Note:**

1. Degree required or equivalent Degree from a recognised University/ Institution shall be considered
2. Maximum age limit is 45 years, relaxable for Government, Semi - Government/University employees, provided they apply Through Proper Channel.
3. Applications should be submitted complete with all required documents. Candidates applying for more than one post must submit separate applications with necessary documents for each post.

4. Incomplete applications and applications received after the due date will NOT be considered. Any direct or indirect approach or influence will result in disqualification.
5. Candidates already serving in Government/Semi Government and Autonomous Bodies should apply through proper channel. Advance copies of the applications may be sent, so as to reach within the due date. However, their complete applications should have been received Through Proper Channel before the Test/Interview, otherwise they will not be allowed to sit in Test/Interview, if shortlisted.
6. Applications, which are not submitted on prescribed forms (as mentioned at top above), shall NOT be accepted.
7. In addition to pay and allowances, benefits of Provident Fund would be allowed according to the University Rules.

**Only short listed candidates shall be called for Test / Interview.**

  
**REGISTRAR**