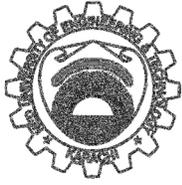


NED UNIVERSITY OF ENGINEERING & TECHNOLOGY



Registrar

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Ref. No. DR(Estab)/(22)/7587
Dated: 15-10-2021



“SAY NO TO CORRUPTION”

Project Based Vacancies for Development Project

Applications on prescribed forms are invited from Nationals of Pakistan, domiciled in the Sindh province for the Development Project **“Enhancement of Academic Facilities at NED University of Engineering & Technology, Karachi”** on contract basis. Application should reach the undersigned on or before 01-11-2021 during office hours. Application should contain Bio-Data, attested photocopies of Educational Certificates from Matriculation onwards, experience Testimonials, CNIC, Domicile and Character Certificates and Two (2) References. Application form may be downloaded from the University Website <http://www.neduet.edu.pk/jobs/jobs.html> which should be submitted along with a Bank draft of Rs. 3,000/- in favour of Director Finance, NED University. The candidates who have already applied for the following posts against the earlier University Advertisement need not to apply again.

Sr. No	Name of Post	Required qualification/ Experience
1	Project Coordinator	<ul style="list-style-type: none">• B.E/ BSc Engineering Civil from any reputed Engineering University/ institute recognized by HEC/PEC. Preference will be given to those applicants who possess the Master Degree in the relevant field.• Minimum 12 years post qualification experience including 04 years of relevant experience in project design management, personnel training, institutional capacity building, project documentation, commodity and materials procurement, consultant & contractor supervision and preparation of monthly and quarterly progress reports. Candidates having experience with Public Sector Universities/ DAI(s) will be preferable.
2	Civil Engineer	<ul style="list-style-type: none">• B.E/B.Sc Engineering in Civil from any reputed Engineering University/institute recognized by HEC/PEC. Preference will be given to those applicants who possess the Master Degree in the relevant field.• Minimum 08 years post qualification experience including 03 years of relevant experience in project design management, personnel training, institutional capacity building, project documentation, commodity and materials procurement, consultant and contractor supervision and preparation of monthly and quarterly progress reports, candidates having experience with public sector universities DAI(s) will be preferable.
3	Civil Supervisor	<ul style="list-style-type: none">• Post Matric 3 years Diploma in Civil Technology from SBTE or any other equivalent Board.• 05 years relevant experience in University/ DAI(s). Knowledge of CAD and experience in

		Quantity surveying will be added advantage.
4	Data Entry operator	<ul style="list-style-type: none"> • Intermediate • 3 years working experience as Data Entry Operator/office Assistant/ Account Assistant preferably with Public Sector Universities/ DAI(s)

Note:

Candidate should fill-in online form otherwise application shall be rejected.

1. Degree required or equivalent Degree from a recognized University / Institution shall be considered.
 2. Since the appointment is on contract basis, therefore, maximum age limit is 58 years which can be further relaxed, provided that the competent authority, may in the interest of the University prescribe or waive the upper age limit subject to Physical Fitness.
 3. Applications should be submitted along with all required complete documents. Candidates applying for more than one post must submit separate applications with necessary documents for each post.
 4. Incomplete applications as well applications received after the due date will NOT be considered. Any direct or indirect approach or influence will result in disqualification.
 5. Candidates already serving in Government / Semi-Government and Autonomous Bodies should apply through proper channel. Advance copies of the applications may be sent, so as to reach within the due date. However, their complete applications should have been received through Proper Channel before the Test/Interview, otherwise they will not be allowed to sit in Test/Interview, if shortlisted.
 6. Applications, which are not submitted on prescribed forms (as mentioned at top above,) shall NOT be accepted.
- Only short listed candidates shall be called for Test / Interview.

REGISTRAR