



Finance Intern

(Karachi Based)

The Internship is to support Finance department.

The candidate will have the opportunity to be immersed in an assignment in which you will gain industry experience. With guidance from your mentor, you will understand the expectations of an employee in a professional setting and how to work independently, as well as within a team, to achieve your project goals.

Major Responsibilities includes;

- Prepare reports using Ms. Excel
- Ensuring financial records are maintained as per procedures
- Developing, implementing, and maintaining financial databases
- Ad-hoc Support on different Finance Projects
- Work with general ledger accounts.

Qualifications - BBA/MBA with finance majors

Skills - able to develop effective working relationships, must be persuasive / assertive with a can-do attitude, good communication skills, excellent time management and organizational skills, dynamic and proactive, detail conscious and results driven

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Interested candidates can share their profiles on hr@meritpack.com with subject line "Finance Intern"



Supply chain Intern (Karachi Based)

The candidate should be motivated to cultivate leadership skills along with their technical skills by applying knowledge in supply chain management.

The main areas they would cover are as follows:

- To assist with the procurement of inventory.
- Supply and demand planning.
- Assist in preparing the documents required in import.
- Develop and drive supply chain optimization.
- Explore the vendor management in local market.
- Execute process improvements.

Qualification: BBA (Specialization in Supply Chain is preferable)

Skills:

- Good interpersonal skills
- Good at negotiations and bargaining.
- Team Player

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Human Resource Intern (Karachi Based)

What does this position do?

The Internship is to support HR department.

The candidate should be eager to learn and thrive at working in a fast-paced environment and have an understanding of HR basics, business and planning.

The main areas they would cover are as follows:

- Talent Acquisition
- HR Policy & Procedure
- Facilitating in HR operational delivery of general HR activities.
- Project Work
- Ad-hoc Support

Qualification: BBA/MBA in HR

Skills: Able to develop effective working relationships, must be persuasive/ assertive with can-do attitude, excellent communication skills, proficient in time management and organizational skills, Dynamic and proactive, Detail conscious, Results driven.

Interested candidates can share their profiles on hr@meritpack.com with subject line "HR Intern"