



# Production Coordinator (Furniture Segment)



## Requirements:

- Plan, control & monitor production while respecting quality standards
- Develop and maintain planning bill, BOM tools used to create sales invoices
- Monitor productivity rates and product standards and implement QC programs
- Support General Manager to implement the company's policies and procedures
- Work with the Supply Chain Management (SCM) team to effectively manage and coordinate the flow of all materials to the work face
- Preparing of weekly & monthly presentation
- Develop work orders and schedules for upcoming productions
- Timely updated systemic documents & update daily production status
- Built positive working relationships with co-workers to achieve productivity

## Qualification:

Bachelors/Master's degree in relevant field

## Experience:

2 to 3 years of Production experience in manufacturing industry

Salary Range: **35k to 40k plus all other benefits**

Location: **S.I.T.E Area, Karachi**

*Only shortlisted candidates meeting the above criteria will be contacted.*

Send your resumes at [careers@khi.master.com.pk](mailto:careers@khi.master.com.pk) & Mention Position in subject line.

