



Job Description

Job Profile

Job Title	Project Associate – Digital Literacy
Job Location	Karachi
Job Type	Full Time
Function/ Department	Flagship Programme Design
Expected Travel	Frequent visits to schools within the city and outside

Profile Benchmarks

Minimum Qualification	Bachelor's degree. Preferably in an Education related field. Having a computer education background will be a plus
Experience Required	Preferably 1-2 years of teaching experience and/or working in computer education
Knowledge and Skills	<ul style="list-style-type: none"> • Interest in computer science content and approaches • Strong interpersonal skills to be able to work with multiple stakeholders • Strong communication skills including effective writing skills • Ability to plan and organize activities within timelines • Good writing skills to be able to write content, lesson plans or training modules • Strong research skills, both primary and secondary • Ability to collate information • Ability to read and critically analyze data and situations • Passion to stay current on educational content and teaching methods. • Interest in current programming software for children, e.g. Scratch and Python

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Job Responsibilities	<ul style="list-style-type: none"> • Partner with a team of specialists in the development of curriculum, textbooks and teacher guides for Digital Literacy • Design and develop staff training for roll-out of Digital Literacy in schools. • Plan and conduct activities of rolling out of the program to schools within strict timelines • Maintain a strong relationship with internal and external partners. Collaborate and communicate with other developers, researchers and implementers. • Collaborate with multiple departments on a range of projects related to the development of curriculum,
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	student learning outcomes, testing and similar activities.
Deadline	17 th February' 2022
Apply at:	https://careers.tcf.org.pk/?p=127962
Expected Joining Date	ASAP
Company Profile or Website:	https://www.tcf.org.pk