



Job Title: Project Manager (PMO) – IT Projects

Overview:

Blutech Consulting Pvt. Ltd. is one of the leading companies in the field of Data Analytics. We are hiring a talented **Project Manager (PMO)** to join our team on one of our leading Big Data projects in **Karachi & Lahore**.

About Us:

Blutech Consulting was formed by a group of tech-savvy consultants who had vast experience globally in the field of Big Data & Analytics. These consultants served Fortune 500 companies and helped customers in various industries. Being a start-up, Blutech quickly penetrated the market with its unique proposition and after massive success in the local market, Blutech was acquired by a leading giant "Jaffer Brothers" which is a group of companies operating since 1849.

Our focus is on providing complete solutions and services to Enterprises around the world. Our consultants are currently present in 5 different countries. We have joint ventures in Europe, South East Asia, and Australia to provide the most cost-effective and efficient implementation models for our customers.

Primary Responsibilities for PMO:

- Determine and define project scope and objectives
- Predict resources needed to reach objectives and manage resources in an effective and efficient manner
- Prepare budget based on scope of work and resource requirements
- Track project costs in order to meet budget
- Develop and manage a detailed project schedule and work plan
- Provide project updates on a consistent basis to various stakeholders about strategy, adjustments, and progress
- Manage contracts with vendors and suppliers by assigning tasks and communicating expected deliverables
- Utilize industry best practices, techniques, and standards throughout entire project execution
- Monitor progress and make adjustments as needed
- Measure project performance to identify areas for improvement

Primary Requirements for PMO:

- Minimum 2+ years' experience in a small to mid-size software company in a similar role.
- Bachelor's Degree or equivalent experience in Computer Science, Technology, or a related field of study.
- Professional Project Management Certification from accredited institution preferred
- Experience working on IT projects in the Software or Data industry.
- Demonstrated understanding of Project Management processes, strategies and methods

- Excellent time management and organizational skills and experience establishing guidelines in these areas for others
- Strong sense of personal accountability regarding decision-making and supervising department teams
- Managerial experience applying analytical thinking and problem-solving skills

How to Apply:

Interested candidates can send their resume with **position as the e-mail subject** to **bakht.awar@blutechconsulting.com**

Last date to apply for this role is **January 15, 2022.**