



DIRECTORATE OF INDUSTRIAL LIAISON

NED University of Engineering & Technology

University Road, Karachi-75270 Pakistan

Tel: (+92-21) 99261261-8, Ext: 2274, 2218, Email: dil@neduet.edu.pk



'SAY NO TO CORRUPTION'

18-07-2025



WE ARE HIRING...

IMPORT PROCUREMENT OFFICER

Requirements:

- Qualifications: B.COM/ Graduation
- Experience: 1-2 years of relevant experience
- Location: Karachi

Responsibilities:

- Import Procurement Cycle, Documentation, LCs, Bank Contracts.
- Preparing and reviewing shipping and customs documents.
- Coordinating with different stakeholders including forwarding agents, shipping lines & clearing agent.
- Familiarity with freights, Inco terms, custom duties, tariffs, SROS, NOCS Demurrage and Detention.



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WE ARE HIRING...

SEO OFFICER

Requirements:

- Qualifications: Graduation or any relevant qualification
- Experience: 2-3 years of relevant experience
- Location: Clifton, Karachi

Responsibilities:

- Develop and implement SEO strategies.
- Optimize on-page and off-page elements.
- Conduct keyword research and technical SEO related work.
- Collaborate with content and development teams.
- Monitor performance using SEO tools and provide regular reports.



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