



DIRECTORATE OF INDUSTRIAL LIAISON

NED University of Engineering & Technology

University Road, Karachi-75270 Pakistan

Tel: (+92-21) 99261261-8, Ext: 2274, 2218, Email: dil@neduet.edu.pk



'SAY NO TO CORRUPTION'

07-05-2026

WE ARE HIRING



HASEEN HABIB
Trading (Pvt.) Limited

Certified Simplex & EST Fire Alarm Engineer

Key Responsibilities:

- Install, configure, and commission Simplex and EST fire alarm systems at project sites.
- Perform programming, troubleshooting, and maintenance of fire alarm control panels and related devices.
- Conduct testing and inspections to ensure systems meet safety and regulatory standards.
- Diagnose faults and perform repair and corrective maintenance for fire alarm systems.
- Prepare technical reports, system documentation, and commissioning reports.
- Coordinate with project managers, technicians, and clients during installation and commissioning.
- Ensure compliance with NFPA standards and local fire safety regulations.
- Provide technical training and guidance to junior technicians when required.
- Support the sales and project team in technical evaluations and system design.

Requirements:

- Certification in Simplex and/or EST Fire Alarm Systems is mandatory.
- Bachelor's degree or Diploma in Electrical / Electronics Engineering.
- Minimum 3-5 years of experience in fire alarm system installation and programming.
- Strong knowledge of fire alarm panels, detectors, modules, and integration systems.
- Ability to read technical drawings, wiring diagrams, and system schematics.
- Good troubleshooting and problem-solving skills.
- Willingness to travel to project sites when required.

Apply At



jobs@haseenhabib.com

Follow Directorate of Industrial Liaison (DIL):

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HASEEN HABIB
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Manager Fire Alarms-Karachi

Key Responsibilities:

- Lead teams responsible for installation, programming, commissioning, and testing of fire alarm systems.
- Manage and supervise fire alarm system projects from planning to completion.
- Ensure compliance with NFPA standards, safety regulations, and project specifications.
- Coordinate with clients, consultants, contractors, and internal teams during project execution.
- Prior product knowledge and experience of working on Simplex, EST and Fire Class or similar systems.
- Identify new business opportunities and market segments for product expansion and growth.
- Analyze market trends, competitor activities, and customer feedback to identify areas for product innovation and differentiation.
- Develop and implement marketing strategies, campaigns, and promotional activities to increase brand awareness and market presence.
- Build and maintain strong relationships with key customers, understanding their business goals and challenges.

Qualifications and Skills:

- Should have a BE (Electrical & Electronics) having minimum 8 years' relevant experience and with an MBA will be given preference.
- Preferably certified in Simplex and EST fire alarm systems.
- Excellent Leadership, communication and interpersonal skills.
- Strong command of Microsoft Office (Word, Excel, PowerPoint).
- Ability to handle sensitive information with integrity and discretion.
- Highly organized, detail-oriented, and proactive.
- Hands-on working experience of Odoo ERP software (preferred).

Company Offers:

- Company provides financial and technical growth and emphasizes trainings and provides exposure to all multinational and local clients and Industries.
- Market Based salary and Lucrative benefits.

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Executive Secretary/ PA to CEO

Key Responsibilities:

- Manage the CEO's daily calendar, appointments, meetings, and travel schedules.
- Prepare, draft, format, and review official letters, internal memos, presentations, and reports.
- Organize and coordinate executive meetings, including agenda preparation, minutes, and follow-up actions.
- Assist in compiling business documents, proposals, and briefing materials for internal and external meetings.
- Maintain and organize confidential files and records both digitally and physically.
- Liaise with internal departments, management team, clients, and external stakeholders on behalf of the CEO.

Qualifications and Skills:

- Should have a Bachelor's degree in Business Administration, Management, or related field.
- 5 years of experience as ES/PA to senior management, preferably in a corporate setup.
- Excellent communication and interpersonal skills.
- Strong command of Microsoft Office (Word, Excel, PowerPoint).
- Ability to handle sensitive information with integrity and discretion.
- Highly organized, detail-oriented, and proactive.
- Hands-on working knowledge of Odoo ERP software (preferred).

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HASEEN HABIB
Trading (Pvt.) Limited

Sales Trainee – City Office Karachi

Built for a Career as a Fire Safety Sales Specialist

TRAINING PERIOD & CAREER GROWTH

- **6 months** structured training program with hands-on learning and mentorship
- High-performing individuals will have the opportunity to grow within the organization
- Within a few years, based on performance, employees can be promoted to senior positions such as **Fire Safety Sales Specialist / Sales Head**.

KEY RESPONSIBILITIES

- Assist the sales team in daily operations and client coordination
- Learn and understand company products & services
- Maintain customer records and follow-ups
- Participate in sales meetings and training sessions
- Help in achieving sales targets under supervision
- Prepare basic sales reports and updates

REQUIREMENTS

- Fresh graduates (*Bachelor's degree preferred – B.Com, BBA, BSc, BE*)
- Strong communication and interpersonal skills
- **Active, confident, and willing to learn**
- Basic knowledge of MS Office
- **Male candidates preferred.**
- **Candidate must have their own motorbike**
- *Preference will be given to candidates residing in nearby areas such as Saddar, Kharadar, Mithadar, Kemari and PIDC (Karachi City Areas) to ensure operational efficiency and punctuality.*

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HASEEN HABIB
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Assistant Manager Sales-Mechanical Head Office Karachi

Key Responsibilities:

- Develop and expand business opportunities in firefighting systems and equipment.
- Promote products such as fire pumps, hydrant systems, sprinkler systems, and firefighting accessories.
- Provide technical support and application solutions to clients, consultants, and contractors.
- Review project specifications, drawings, and BOQs to propose compliant solutions.
- Prepare technical and commercial proposals, tenders, and quotations.
- Coordinate with principals/vendors for product selection and approvals.
- Conduct site visits, system surveys, and client meetings.
- Liaise with consultants for approvals and ensure compliance with standards (NFPA, local codes, etc.).
- Achieve sales targets and ensure timely follow-up on inquiries and payments.
- Maintain strong relationships with customers, consultants, and contractors.

Qualifications, Skills and Eligibility Criteria:

- Bachelor's degree in Mechanical Engineering, minimum 3 years of relevant experience in fire protection systems/ similar mechanical Industrial Products.
- Strong knowledge of fire protection products and system components.
- Excellent communication and negotiation skills.
- Strong problem-solving and client-handling abilities.
- Familiarity with NFPA standards and fire safety regulations.
- Proficiency in AutoCAD / relevant design software.
- Self-driven with a target-oriented mindset.

Location: Head Office, DHA Karachi

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