



## DIRECTORATE OF INDUSTRIAL LIAISON

NED University of Engineering & Technology

University Road, Karachi-75270 Pakistan

Tel: (+92-21) 99261261-8, Ext: 2274, 2218, Email: [dil@neduet.edu.pk](mailto:dil@neduet.edu.pk)



**'SAY NO TO CORRUPTION'**

11-05-2026



Master Group of Industries

# YOUR NEXT BIG CAREER MOVE STARTS AT MASTER GROUP ASST. MANAGER ADMIN

**(Retail Showroom, DHA- KHI)**

Responsible for overall administration and facility management, ensuring smooth daily operations, end-to-end maintenance and premium showroom standards. The role oversees housekeeping, security, vendors, utilities, compliance, and showroom upkeep, while coordinating closely with Sales, Design, and Factory teams to deliver a high-end retail experience for furniture products.

**Qualification:** Minimum Graduation

**Relevant Experience:** 5-7 years of experience in retail showroom administration, facility management or operations (preferably furniture/lifestyle retail)

**Location:** DHA, Phase 5 - Karachi



Scan to Apply

**Apply Now**



Follow Directorate of Industrial Liaison (DIL):

<https://www.neduet.edu.pk/DIL>

<https://www.linkedin.com/in/directorate-of-industrial-liaison-652b3a221/>

<https://www.youtube.com/@directoratofindustrialiaison>

