



DIRECTORATE OF INDUSTRIAL LIAISON

NED University of Engineering & Technology

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'SAY NO TO CORRUPTION'

18-03-2026

WE'RE HIRING

Procurement Executive



Job Responsibilities

- Manage procurement of direct and indirect materials including electrical, mechanical, and production-related items
- Analysis of vendor performance & Price variance, handle purchase-related activities including new vendor development.
- Negotiate with vendors on pricing, delivery schedules, and payment terms to ensure cost efficiency and smooth supply continuity.
- Maintain optimum inventory levels by ensuring minimum and maximum stock levels of critical and fast-moving items.
- Support cost control and process improvement initiatives.
- Liaison with Finance and operations departments for smooth workflow.

Qualifications

- BBA/MBA in Supply Chain.
- Minimum 3 Years of procurement experience in manufacturing concern.
- Proficient in MS Excel and SAP.
- Good communications and negotiations skills.

Location

Karachi Head Office

Send your application to:

recruitsms@outlook.com

latest by 25th March 2026



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