YEARLY OBJECTIVE AND ACTION PLAN

Objective 2K26

Objective (Carried Forward – 2025): Deployment & ONE WINDOW OPERATIONS - Industry Services Portal (Phase-I)

Background:

As a part of DIL commitment to strenthening the industry-Academia-Government nexus under the Triple Helix Model, the DIL is pursuing key initiative outlined in our Strategic Plan 2029 and as recommended during the last DIL's Leadership Conference 2024. DIL has initiated a three-phase model to achieve the objective, and the first phase of the model involved establishing a "One Window Operation - Portal System". This initiative focuses on fostoring self-reliance by streaming communication and coordination with industries for collaboration. The Portal will serve as a centralized plateform to facilitate various industrial and government entities.

Action Plan:

Sr.No	Activity	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26
1	**Billing** Development and deployment of Billling module	JAN											
2	**Data Entry & Quality Assurance** Continue data entry for remaining departments Perform quality checks for accuracy, consistency, and completeness Verify portal functionality using real service data		FEB										
3	**Data Finalization** Complete data entry for all departments, labs, and research centers Cross-verify service descriptions, pricing, and workflows Freeze final dataset for deployment			MAR									
4	**Portal Finalization** Finalize all portal functionalities Resolve pending technical or workflow issues Conduct internal testing with DIL team				APR								
5	**Hosting Preparation** Coordinate with IT department for hosting requirements Configure server, domain, and security access Conduct pre-deployment testing					MAY							
6	**Portal Deployment (Soft Launch)** Deploy the services portal on the main DIL/NED website Conduct soft launch for controlled users Address post-deployment technical issues						JUN						
7	**Account Creation & System Setup** Create department-wise login IDs and passwords Set up DIL admin and hosting accounts Validate access control and permissions							JUL					
8	**Training & User Enablement** Train department representatives on portal usage Conduct hands-on sessions for DIL staff Finalize user manuals and help guides								AUG				
9	**SOP Development & Approval** Develop SOPs and operations manuals Verify service rate in consultation with the departments.									SEP			
10	**Official Launch** Officially launch the portal as "One Window Operations Portal" Communicate launch to internal stakeholders Begin live operations										OCT		
11	**Monitoring & Stabilization** Monitor portal performance and service workflows Address initial operational issues Optimize processes based on early feedback											NOV	
12	**Industry Outreach & Reporting** Promote portal to industry partners and stakeholders Compile usage statistics and performance report Document lessons learned and future enhancement roadmap												DEC

Legend:

Planned	
Actual						