



NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

APPLICATION FORM FOR RECEIVING DEGREE IN ABSENTIA / CONVOCATION

(to be filled in the hand of the candidate him/herself)

The Controller of Examinations
NED University of Engineering & Technology,
Karachi.

Through: The Principal _____
(NAME OF THE COLLEGE)

Sir,
I passed the Examination of Bachelors of _____ in _____ Division
from this University in the year _____ (detailed given blow in col.6) and requested that the
Degree be issued to me.

1. NAME OF APPLICANT _____ (In Block Letters as per Enrolment Card)	PHOTOGRAPH (TO BE PASTED) DULY ATTESTED ON THE FRONT BY THE PRINCIPAL
2. FATHER'S NAME _____ (In Block Letters)	
3. ENROLMENT NO. _____	
4. ADDRESS: _____ _____	
5. NUMBER/DATE OF PROVISIONAL CERTIFICATE (Attached Photocopy) _____	

6. EXAMINATIONS PASSED:

EXAMINATIONS	SEAT NO.	YEAR OF PASSING	ANNUAL / SUPPLY
1 st Year			
2 nd Year			
3 rd Year			
4 th Year			
5 th Year (Architecture Only)			

7. AFFIRMATION:

I hereby solemnly affirm that I have not yet received my DEGREE and that the information given above is correct to the best of my knowledge.

Yours obediently,

SIGNATURE OF APPLICANT

CERTIFICATE FROM THE PRINCIPAL OF THE COLLEGE

I hereby certify that the applicant passed the Examinations of _____
from this Institute in the year _____, this Institute has no objection if the Degree is issued
to the applicant.

Principal of the Institute
Signature with Stamp

FOR OFFICE USE ONLY

Passed with Enrolment No. _____ Seat No. _____ Batch _____

Division _____ Degree No. _____ Date _____

Checked by Asstt. COE (Degree)

DEGREE RECEIVED

Signature of Applicant
Date: _____

Verified by:

Asstt. /Deputy Controller of Examinations

Date: _____

INSTRUCTIONS:

1. Please deposit prescribed fee as per following rates in bank authorized by the university before submission of this form.

- Original

Normal: PKR.1,500/-
Urgent: PKR.3,000/-

- Duplicate

Normal: PKR.5,000/-
Urgent: PKR.10,000/-

2. Please enclose: a) Photocopy of Enrolment Card.
b) Photocopy of Transcript of Academic Records/Original Clearance Certificate (with all marks Certificate)
c) Undertaking (as per annexed specimen)

3. Degree shall be issued to the applicant only after verification of signature from original CNIC.

This undertaking has to be submitted on a stamp paper of Rs.100/-, attested by Oath Commissioner.

UNDERTAKING

I, _____ Batch _____,
Enrolment No. _____, having been admitted to the degree of Bachelor/ Master of Engineering/
Science (Discipline) in _____ do hereby covenant and undertake as under:

1. That I shall prove myself worthy of the degree which has been awarded to me by the NED University of Engineering Technology Karachi during the rest of my life.
2. That through my acts and contributions, I shall prove myself useful to the society in particular and to the humanity in general.
3. That I shall not indulge in any act or get involved in any conversation on any platform which may result in defaming of Pakistan or its values.
4. That I shall not indulge in any act or get involve in any conversation on any platform which may result in defaming NED University or its present and past ice Chancellors, any Faculty Member and/or Officer of the NED University.
5. That in case of violating above undertaking, the NED University may initiate action for cancellation of my degree without any further notice.

Place: _____

Date: _____

Signature of the Graduate/ Master
In the presence of:

WITNESS NO.1

Signature with Official Seal

Name and Address: _____

WITNESS NO.2

Signature with Official Seal

Name and Address: _____

NOTE: itnesses must be Government Officer of Grade 17 and above.

Declaration by Parent/Guardian

I, _____ Muslim, adult, resident of _____,
religion Islam do hereby state on solemn affirmation that I bind myself responsible to the declaration signed by my son/daughter/ward submitted as above to the University by him/her.

Signature of Parent/Guardian
of the Candidate

Solemnly affirmed and accepted before me this _____ day of _____ 201__ by _____
_____ who is identified by _____ who is _____.

Seal Date: _____

Signature of Oath Commissioner