



NED UNIVERSITY OF ENGINEERING & TECHNOLOGY
PROCUREMENT CELL
 BY REGISTERED A.D./COURIER SERVICE.
CONTRACT SCHEDULE



1. Contract No: PC/NED/BEME/PPC Machine/8171/2022 11327 Dated: 30/11/22
 2. Name & Address of Contractor: **M/s. Office Automation Group (OAG)**
 3. Contractor's Tender No.: Nil, Date 01-11-2022
 4. Indenter's Name & Address: Chairman, Bio Engg. & Medical Engg. Dept.
 5. Indenter's Indent No & Date: 16313/020922/BEME, 02-09-2022
 6. Particulars of stores: **As below.**

BOQ No.	Description of Store	Acctg Unit	Price per A/U	Total Qty Req.	Total Value
01	Photo Copier (PPC Machine) Konica Minolta Bizhub 266i Digital Multifunctional Copier BASIC MACHINE with Platen Cover, with default two toner & trolley (Built-in Wired & Wire-less Duplex Network Printer & Scanner) Copy / Printing Speed: 26 CPM Warm up time: 13 Sec Time of first copy: 5 sec Memory : 4 GB Print resolution : 600 x 600 dpi Copy resolution: 600 x 600 dpi Multiple / continuous Copies: 1 to 9999 Zoom range: 25% - 400% (in 1% step) Duplex function: Built-in Paper tray : Min 250 x 1 sheets, 100 sheets bypass stack Network printer / Scanner: Built-in Interface: 10/100/1000 Base TX/USB 2.0 Copy size: A3 to A6 & Legal Scanning speed (A4): 55 ipm With additional accessories: 1) DADF AZ2 (01) 2) Stabilizer Servo Motor 2000 Watts (01) 3) Three additional Toner (03) WARRANTY:- One year parts & labor warranty (without consumables) from the date of delivery subject to proper handling.	No.	461,538	01	461,538
	Add: GST	78,462
	Total (inclusive all federal and provincial taxes and duties)	540,000

INSTRUCTIONS:

- Bill should be submitted with covering letter at Asst. Dir. Procurement-II Office along with Invoice, GST Invoice, Delivery Challan (duplicate), and Contract Agreement on Stamp Paper with Stamp Duty for payment.
- Inspection Certificate shall be issued by Indenting Department.

GRAND TOTAL (Value in Words) Five hundred forty thousand, only.

PURCHASE ORDER RECD

 02/12/22

7. Date of Delivery: On or before 120 days; (if goods not delivered within stipulated time; please immediately intimate to the procurement cell).
8. Place of Delivery: NED University Campus/Consignee.
9. Name & Address of Consignee: Mr. Shahid Alam, Sr. Store Keeper, Bio Engg. & Medical Engg. Dept.
10. Performance Security equivalent to 5% of Contract Schedule.
11. Contract Agreement on Stamp papers value equivalent to rate as specified in Stamp Act.
12. Dispatch Instruction. Stores should be delivered at firm's premises/free to the consignee at NED University of Engineering and Technology.
13. Inspecting Officer. The Consignee/ Indenting officer or his authorized representative.
At firms premises/ Consignee's end.
14. Payment.
- 100% payment to be made on the Proof of Inspection Certificate and Consignee's Receipt.
 - If the supply is not according to the specifications or unsatisfactory, the contract will be rejected and cancelled at the risk and cost of firm.
 - If the firm fails to execute the contract/supply order as per condition action will be taken against them which may be their black list and Earnest Money/Performance Security will be forfeited.
 - In Case of late delivery L.D. charges @ 0.1% per day will be imposed. Part payment against part supply is not allowed.

NOTE

1. The firms may send the Inspection call with-in delivery period under intimation to the Assistant Director Procurement in writing.

2. The Bill in duplicate along with Inspection Certificate on form F/QSP 09/10/00 may be sent to the ADP-II for payment.

Copy to

1. Indenting Officer
2. Case File
2. Case File



**Assistant Director Procurement-II
For & on behalf of Vice Chancellor
NED University of Engg. Tech.**

The cost is debitable to Head of Account as mentioned in the Sanction order (office order). This issue with the sanction and approval of the Competent Authority of this University.

Tender # PC/NED/BEME/PPC Machine/8171/2022**Procurement of Photocopier Machine for Department of Bio Engg. and Medical Engg.**

Director Procurement
NED University of Engineering & Technology
Karachi.

Dated: 2nd November, 2022
Ref No.OAG/00001/11/2022

Dear Sir,

We are pleased to offer the Single Stage One Envelope Bid for Konica Minolta Bizhub 266i Digital Copier against Tender # PC/NED/BEME/PPC Machine/8171/2022 for Procurement of PPC Machine for Department of Bio Engg. and Medical Engg. as per detail mentioned below;

KONICA MINOLTA BIZHUB 266i DIGITAL MULTIFUNCTIONAL COPIER

Built-in Network Printer & Color Scanner Built in RADF, Stabilizer 2000 Watts, Three Additional Toners, Wireless LAN Card.

Copy/ Printing speed	26 CPM
Warm up time	13 Sec
Time of first copy	5 sec
Memory	4 GB
Print resolution	600 x 600 dpi
Copy resolution	600 x 600 dpi
Multiple/ continuous Copies	1 to 9999
Zoom range	25% -400% (in 1% step)
Duplex function	Built-in
Paper tray	Min 250 x 1 sheets, 100 sheets bypass stack
Network printer/ Scanner	Built-in
Interface	10/100/1000 Base TX/ USB 2.0
Copy size	A3 to A6 & Legal
Scanning speed (A4)	55 ipm

Price per unit : Rs 540,000/- (Each)

(Rs. Five Hundred Forty Thousand Only)
(Prices are inclusive of General Sales Tax)

ADP-II



CED

2/11/22

For further submitted for comments, please.

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. NED UNIVERSITY
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL
- 3) TITLE OF CONTRACT Procurement of Photo Copier (PPC Machine)
- 4) TENDER NUMBER PC/NED/BEME/PPC Machine/8171/2022
- 5) BRIEF DESCRIPTION OF CONTRACT Procurement of Photo Copier (PPC Machine)
- 6) FORUM THAT APPROVED THE SCHEME Syndicate
- 7) TENDER ESTIMATED VALUE 0.540 MILLION
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 120 Days
- 10) TENDER OPENED ON (DATE & TIME) 02-11-2022 AT 11:00
- 11) NUMBER OF TENDER DOCUMENTS SOLD 04
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 04
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 04
- 14) BID EVALUATION REPORT
(Enclose a copy) PROVIDED
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. OAG
- 16) CONTRACT AWARD PRICE Rs. 540,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). Most Advantageous Bidder

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE YES ☐ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____ ☐
- c) TWO STAGE BIDDING PROCEDURE _____ ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____ ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	T00553-22-0034 DATED 17-10-2022
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	No

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NO

Signature & Official Stamp of
Authorized Officer


Assistant Director Procurement-II
Procurement Cell
NED University of Engg. & Tech
Karachi

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: PC/NED/BEME/PPC Machine/8171/2022 Dated: 28-11-2022

Contract Value: Rs. 540,000/-

Contract Title: Procurement of Photo Copier (PPC Machine).

M/s. OAG

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

M/s. OAG

Without limiting the generality of the foregoing, [Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

M/s. OAG

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. OAG

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

M/s. OAG

Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.



[Procuring Agency]



[Supplier /Contractor/Consultant]

