



F/SOP/PC 01/11/00



PROCUREMENT CELL
NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI.
BY REGISTERED A.D./COURIER SERVICE.
CONTRACT SCHEDULE

1. Contract No: PC/NED/RG/Annual Report/8389/2024/1692 Dated: 22/04/2024
2. Name & Address of Contractor: **M/s Khwaja Printers & Publishers**
3. Contractor's Tender No. & Date: Nil 26-03-2024
4. Indenter's Name & Address: Registrar, Registrar Office
5. Indenter's Indent No & Date: 18321 08-03-2024
6. Particulars of stores: **As below.**

Item No.	Description of Store	Acctg Unit	Price per A/U	Total Qty Reqd.	Total Value
01	Annual Report 2024 - (800 copies): - Data Compilation and Visualization, - Multi-Location Campus Photography, - Picture editing and color grading for the report, - Vector illustrations & Sketches, - Theme development of Annual Report, - Creative designing of the Annual Report (Up to 120 pages), - Creative Report Cover Design, - Animated Front design on digital copies, - Print Layout designing, - Page-making, - Color corrections and color separations, - High PPI Color Separated plates, - Printing on AI color Press of Inner Graphics on 150 grams Art paper in 4 colors + 2 special color job with coatings, - Printing of Title on 350 grams Art Card, - Hot Lamination on Report Cover, - Spot UV on up to 8 pages/sides, - Frontpage Printing Layers, - Perfect/Hot glue (Eva) Binding, - Digital Document Export w/Hyperlinking, - 3-fold A4 folder on 300gm Art Card in 4 colors + 2 special color job with hot lamination,	Nos.	3,748.86	800	2,999,088/-
Total Amount with GST					2,999,088/-



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INSTRUCTIONS:

- Store must be delivered to Central Store in due period which will be issued by the Central Store to the Indenter.
- A copy of Delivery Challan must be delivered to Assistant Director Procurement on same day after delivery of Store.
- Bill should be submitted Assistant Director Procurement-II along with GST Invoice.
- Inspection Certificate may be issued by Central Store within Prescribed period as mentioned in clause 15 of the Indent Form.

GRAND TOTAL (Value in Words) Two Million Nine Hundred Ninety Nine Thousand Eighty Eight Rupees Only

7. Date of Delivery: Within 15 Days

If goods not delivered within stipulated time; please immediately intimate to the Procurement Cell.

8. Place of Delivery: NED University Campus/Consignee.

9. Name & Address of Consignee: Khalid Mahmood Makhdoom, Deputy Registrar (Cdn)



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Performance Security equivalent to 5% of Contract Schedule is required at the earliest.

Contract Agreement on E-Stamp papers value equivalent to rate as specified in Stamp Act.

Dispatch Instruction.

Inspecting Officer.

Place at which to be inspected.

Payment.

Stores should be delivered at firm's premises/free to the consignee at NED University of Engineering and Technology

The consignee/ Indenting officer or his authorized representative.

At firms premises/ Consignee's end.

- i. 100% payments to be made on the proof of inspection and Consignee's receipt certificate.
- ii. If the supply is not according to the specifications or unsatisfactory, the contract will be rejected and cancelled at the risk and cost of firm.
- iii. If the firm fails to execute the contract/supply order as per condition action will be taken against them which may be their black listing and E.M.S.D. will be forfeited.
- iv. In Case of late delivery L.D. charges @ 0.1% per day will be imposed. Part payment against part supply is/ not allowed.

NOTE

1. The firms may send the Inspection call with-in delivery period under intimation to the Assistant Director Procurement in writing.
2. The Bill in duplicate along with Inspection certificates on form F/QSP 09/10/00 may be sent to the P.O for payment.

Copy to

1. Resident Auditor
2. Indenting Officer
3. Case File
4. Master File
5. Manager Central Store

**Assistant Director Procurement-II
For & on behalf of Vice Chancellor
NED University of Engg. Tech.**

The cost is debitable to Head of Account as mentioned in the Sanction order (office order). This issues with the sanction and approval of the Competent Authority of this University.

PART-VIII
NED UNIVERSITY OF ENGINEERING AND TECHNOLOGY
REGISTRAR OFFICE
SPECIFICATIONS AND QUANTITIES

Tender No. PC/NED/RG/ANNUAL REPORT/8389/2024

Item Code No.	Description of Items/Specifications	Unit	Price in Pak. Rupees Only			Total Quantity Required	Total Amount with GST / SRB
			Unit Price				
			Without GST/SRB	Add GST/SRB	Total With GST/SRB		
			1	2	3 = (1+2)	4	5 = (4x3)
1.	Annual Report 2024 - Data Compilation and Visualization, - Multi-Location Campus Photography, - Picture editing and color grading for the report, - Vector illustrations & Sketches, - Theme development of Annual Report, - Creative designing of the Annual Report (Up to 120 pages), - Creative Report Cover Design, - Animated Front design on digital copies, - Print Layout designing, - Page-making, - Color corrections and color separations, - High PPI Color Separated plates, - Printing on AI color Press of Inner Graphics on 150 grams Art paper in 4 colors + 2 special color job with coatings, - Printing of Title on 350 grams Art Card, - Hot Lamination on Report Cover, - Spot UV on up to 8 pages/sides, - Frontpage Printing Layers, - Perfect/Hot glue (Eva) Binding, - Digital Document Export w/Hyperlinking, - 3-fold A4 folder on 300gm Art Card in 4 colors + 2 special color job with hot lamination,	Job.				800 printed copies	
			31771	571.86	3748.86		2599,088
Total							2599,088
Total Bid Amount including all Provincial and Federal taxes & duties etc.,							2599,088

Note: Bidder is strictly advised to quote bid clearly and explicitly with GST/SRB (Whichever is applicable). Above column No. 1,2,3,4 and 5 are mandatory to fill with accuracy; any column left as blank, bid shall be considered incomplete and shall be rejected.

Khwaja Printers & Publishers

Khwaja Hashim

Proprietor

Signature & Stamp of Bidder

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. NED UNIVERSITY
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL
- 3) TITLE OF CONTRACT Printing of Annual Report 2024 of the University
- 4) TENDER NUMBER PC/NED/RG/Annual Report/8389/2024
- 5) BRIEF DESCRIPTION OF CONTRACT Printing of Annual Report 2024 of the University
- 6) FORUM THAT APPROVED THE SCHEME Syndicate
- 7) TENDER ESTIMATED VALUE 3.009 MILLION
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) within 15 days
- 10) TENDER OPENED ON (DATE & TIME) 26-03-2024 11:30 AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD 01
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT PROVIDED
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Khwaja Printers & Publishers
- 16) CONTRACT AWARD PRICE Rs. 2,999,088/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). The Most Advantageous Bid

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE YES Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Vice Chancellor

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	T00553-23-0022
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	No

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NO

Signature & Official Stamp of
Authorized Officer


Assistant Director Procurement-II
Procurement Cell
NED University of Engg. & Tech
Karachi.

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

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Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: PC/NED/RG/Annual Report/8389/2024/1682 Dated: 22-04-2024

Contract Value: Rs. 2,999,088/-

Contract Title: Printing of Annual Report 2024 of the University.

M/s. Khwaja Printers & Publishers

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

M/s. Khwaja Printers & Publishers

Without limiting the generality of the foregoing, [Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

M/s. Khwaja Printers & Publishers

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. Khwaja Printers & Publishers

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

M/s. Khwaja Printers & Publishers Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Procuring Agency]

[Supplier/Contractor/Consultant]