



**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY
PROCUREMENT CELL**

Tele # 99261261-8, (Ext # 2220), Fax # 99261255,

e-mail: dp@neduet.edu.pk



Director Procurement

“Say No To Corruption”

No. DP/COS-177484/8426/

October 08, 2024

2512

Attn: Mr. Junaid Ur Rehman
Proprietor
M/s. Darbar Caterers & Decorators
Jamshed Road # 1, Karachi
Cell # 0321-3272272, 0300-2472477
[email: info@darbarcater.com]

WORK ORDER

TITLE OF WORK: ARRANGEMENTS FOR CONVOCATION 2024
[Rehearsal on 28.Oct.2024 and Convocation on 29.Oct.2024]

Reference : Tender No. PC/NED/DWS/Convocation/8426/2024

1. The Competent Authority of this University has approved to award the subject work to M/s. Darbar Caterers & Decorators (Pvt.) Ltd. with total cost of Rs 15,754,820/- (Rupees: Fifteen million seven hundred fifty four thousand eight hundred twenty only) including all applicable provincial and federal taxes and duties etc.
2. You are required to take necessary actions for completion of the subject work in accordance with the specifications, terms & conditions, drawings and BoQs items mentioned in above-referred tender. All arrangements should strictly be ready in all aspects on or before evening of 27th October 2024.
3. Payment will only be made after satisfactory and successfully accomplish of subject work and on receipt of essential documents as specified in Clause 7 of this Work Order. In case of discrepancy, Indenting Department may at any time cancel this Work Order and / or order to stop work till settlement of such discrepancy.
4. The time allowed for carrying-out the work shall be strictly observed and followed by the Contractor and considered from the date of commencement of work immediately after receipt of this Work Order. However, on recommendations of Indenting Department, Procuring Agency may impose penalty on account of Non-Compliance / Poor Performance etc.
5. Quantities & Numbers mentioned in bidding documents are tentative; however, actual numbers will be communicated by Indenting Department on or before 27th October 2024 and payment will accordingly be made on the basis of actual quantities and numbers with the same rates and conditions.

6. No subletting of all or any part of work will be allowed at any cost / reason. Indenting Department through Consignee shall be informed if working requires after official office working hours. The Contractor will furnish the sample in University premises and get it approved by the Indenting Department before bulk supply. Contractor will nominate his Focal Person so that Consignee can conveniently contact, as and when he requires. The details of Consignee is as under:

Engr. Khurshid Akhtar
Director Works & Services
Directorate of Works & Services, (Indenting Department)
NED UET, Karachi Telephone: 99261261-8 (ext. 2336 & 2213)
email: ds@neduet.edu.pk / khurshid.akhtar@neduet.edu.pk

7. Prescribed Sales Tax Invoice, payment of Stamp Duty at rate specified by Government of Sindh, Valid Professional Tax Certificate issued from Government of Sindh and Job Completion / Inspection Certificate duly issued by Indenting Department shall be required for payment. However, withholding of all government taxes shall apply as rates specified in relevant Government Schedule.

Copy via email to:

1. PS to Vice-Chancellor [vc@neduet.edu.pk]
2. PVC [pvc@neduet.edu.pk]
3. Registrar [registrar@neduet.edu.pk]
4. DF [df@neduet.edu.pk]
5. DWS [khurshid.akhtar@neduet.edu.pk]
6. Resident Auditor [ra@neduet.edu.pk]

Received 09/10/24

[Signature]
Director Procurement
08-10-2024

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

(Directorate of Works & Services)

176

ARRANGEMENT FOR UPCOMING 33rd CONVOCATION EVENT-2024

BILL OF QUANTITIES

Sr. No.	Menu	Unit	Qty. in Nos.	Rate Per Head (Rs.)	Amount (Rs.)
			A	B	C = A x B
01	Tea Arrangement on Rehearsal Day		<small>(Along with Cutlery, Crockery of approved quality and services of waiters would be in uniform as per SOPs etc.)</small>		
	Tea (Ready to Serve in Samawar)	Persons	550	449	246,950
	Coffee (Ready to Serve in Samawar)				
	Mixed Cookies (Approved quality)				
Sub Total of 01					
02	Dinner Arrangement on Convocation Day		<small>(Open arrangement with Standing Buffet, Chairs setup, cutlery, crockery of approved quality, lighting and services of waiters would be in uniform as per SOPs etc.)</small>		
	Chicken Peshawari Karhai (Boneless)	Persons	1700	1482	25,19,402
	Mutton Pulac/Biryani				
	Live Tandoor (Garlic Nan)				
	Taftan				
	Raita				
	Salad Bar Continental				
	Assorted Chutney				
	Crunch Ice-Cream				
	Tea				
	Mineral Water in 1.5 liter bottle chilled (Nestle/Aquafina Brand)				
Sub Total of 02					
03	Dinner Arrangement on Convocation Day		<small>(Open arrangement with Standing Buffet, cutlery, crockery of approved quality, lighting and services of waiters would be in uniform as per SOPs etc.) including Qannat & Carpet as required</small>		
	Chicken Badami Quorma	Persons	6050	1051	63,58,550
	Beef Biryani				
	Live Tandoor (Garlic Nan)				
	Taftan				
	Raita				
	Salad Bar Continental				
	Assorted Chutney				
	Crunch Ice Cream				
	Tea				
Mineral Water with Dispenser					
Sub Total of 03		63,58,550			
04	Dinner Arrangement For Guest's Drivers and Protocol Staff				
	1. Chicken Biryani with Potato 300 grams	Persons	200	449	89,800
	2. Zarda 100 grams				
	3. Mineral Water pet bottle 500ml [Pakola Brand]				
Sub Total of 04					
TOTAL AMOUNT OF 01 TO 04 (Inclusive with all taxes)					92,14,700/-

Qannat
20/09/24
D.D.

20/09/24



Signature of Contractor with Seal

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY
(Directorate of Works & Services)
ARRANGEMENT FOR UPCOMING 33rd CONVOCATION EVENT-2024

BILL OF QUANTITIES				
Sr. No.	Description of Item	Unit	Qty in Nos.	Amount (Rs.)
01	Trussing (140'x50') height 24' with Criss Cross Fabric (Blue & Off white) at main & side stage	Sqft.	7000	210,000
02	Trussing (250'x50') height 20' with Criss Cross Fabric (Blue & Off-white) in Main Passage	Sqft.	12500	375,000
03	4 side wooden wall panelling	Rft	1400	280,000
04	Wooden Pillar Partition	Rft	1200	240,000
05	Qanat (Good quality for VIP arrangement)	Nos.	60	24,000
06	Stair with Railing / Handle (4 small & 2 large, Good quality)	Nos.	06	12,000
07	Carpet in different colour and red runner carpetas as approved 6' to 12' wide for total area about 115000 Sqft	Sqft.	115000	11,500,000
08	Foam Chairs with cover (Good quality for VIP arrangement)	Nos.	8250	149,250
09	Foam Chairs with arms (Good quality for VIP arrangement)	Nos.	102	8,662.50
10	Tables (2'-6" x 4'-0", Good quality)	Nos.	60	14,400
11	Main stage scaffolding (32' x 32') good quality 4' height	Sqft.	1024	25,600
12	Side stage scaffolding (30' x 20') good quality 3'-6" height x 2 nos.	Sqft.	1200	15,000
13	Sofa 2 Seater	Nos.	150	17,400
14	Central Tables (Good quality)	Nos.	20	2,25,000
15	Presidential Chairs (Good quality for VIP arrangement)	Nos.	07	30,000
16	Gazebo / Marquee (Good quality)	Nos.	03	24,500
17	Rope with Stands (Good quality)	Nos.	80	15,000
18	Water Tank (Good quality) 19 liter mineral water bottle with Dispenser stand	Nos.	15	32,000
19	Glass (Good quality)	Nos.	100	12,750
20	Table Cover with Frill (Good quality)	Nos.	20	2,500
21	Low level Table for Announcer Stage (Good quality)	Nos.	12	600
22	Mineral Water 500ml chilled (Nestle / Aquafina Brand)	Nos.	8000	4,800
23	Pedestal Fans	Nos.	150	40,000
24	Panaflex Backdrop Screen with MS Pipe frame including printing, proper fixing /support on side stage (size: 30'-0" x 20'-0")	Nos.	02	95,000
25	Providing & Installation of Rental A/C vertical unit along with 100KVA Generator	Nos.	08	170,000
26	Lighting arrangement with decorative lights (including wiring complete) outer area	Lump Sum		2,50,000
27	Lighting arrangement with decorative lights (including wiring complete) 115000 Sqft area inclusive Stage lights.	Lump Sum		2,50,000
28	SMD Screen 30' x 13' approx. complete fitting, installation & accessories (On main stage)	Lump Sum		2,50,000
29	SMD Screen (10' x 10') x 2 Nos. approx. complete fitting, installation & accessories (In sitting area)	Lump Sum		2,50,000
30	Flower arrangement on Address table, Center table & Acrylic	Lump Sum		1,95,000
31	Transportation Charges	Lump Sum		1,20,000
32	Labour Charges	Lump Sum		55,000
TOTAL AMOUNT (Inclusive with all taxes)			65,40,120	


NOTE: Electric supply will be provided by University from different available location / DB's as follows:
 i. Civil Engineering Department (40KW)
 ii. Urban Engineering Department (40KW)
 iii. Chemistry Laboratory (40KW)
 iv. Electricity for VIP Dinner area will be provided from 50KW generator installed at near to I T Dept.
 The successful bidder responsible for arrange required length / size of cables in single piece from above said source to event location and also ensured safety precautions.

Handwritten: 22/08/2024

Handwritten: 20/09/24
D D P

Handwritten: 20/9/24

Signature of Contractor with Seal



SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF
WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. NED UNIVERSITY
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL
- 3) TITLE OF CONTRACT Arrangement for Convocation-2024
- 4) TENDER NUMBER PC/NED/DWS/Convocation/8426/2024
- 5) BRIEF DESCRIPTION OF CONTRACT Arrangement for Convocation-2024
- 6) FORUM THAT APPROVED THE SCHEME Syndicate
- 7) TENDER ESTIMATED VALUE 18.050 Million
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) On or before schedule date
- 10) TENDER OPENED ON (DATE & TIME) 20-09-2024 AT 10:30
- 11) NUMBER OF TENDER DOCUMENTS SOLD Through E-PADS
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 04
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 04
- 14) BID EVALUATION REPORT PROVIDED
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Darbar Caterers & Decorators (Pvt.) Ltd.
- 16) CONTRACT AWARD PRICE Rs 15,754,820/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). Most Advantageous Bidder
- 18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE YES Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

VICE CHANCELLOR (VC)

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	E-PADS ID # S-240930390 DATED 02-09-2024
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Daily Dawn, Jang & Awami Awaz. Date: 31-08-2024
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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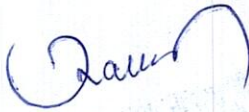
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NO

Signature & Official Stamp of
Authorized Officer _____



FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: PC/NED/DWS/Convocation/8426/2024 Dated: 08-10-2024
Contract Value: Rs 15.755 million
Contract Title: Arrangement for Convocation-2024.

M/s. Darbar Caterers & Decorators (Pvt.) Ltd.

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

M/s. Darbar Caterers & Decorators (Pvt.) Ltd.

Without limiting the generality of the foregoing, [Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

M/s. Darbar Caterers & Decorators (Pvt.) Ltd.

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. Darbar Caterers & Decorators (Pvt.) Ltd.

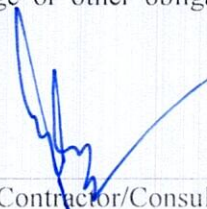
[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

M/s. Darbar Caterers & Decorators (Pvt.) Ltd.

Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.



[Procuring Agency]



[Supplier /Contractor/Consultant]