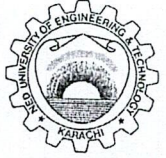




F/SOP/PC 01/11/00



PROCUREMENT CELL
NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI.
BY REGISTERED A.D./COURIER SERVICE.

CONTRACT SCHEDULE

1. Contract No: PC/NED/EX/Risograph/8441/2024 **2731** Dated: 04/12/2024
2. Name & Address of Contractor: **M/s O & A Business Machine (Pvt) Ltd.**
3. Contractor's Tender No. & Date: Nil 21-11-2024
4. Indenter's Name & Address: COE
5. Indenter's Indent No & Date: 18322 08-03-2024
6. Particulars of stores: **As below.**

Item No.	Description of Store	Acctg Unit	Price per A/U	Total Qty Reqd.	Total Value
01	Cyclostyle Machine (Risograph) with trolley (Specification Attached)	Nos.	1,755,000/-	01	1,755,000/-
Total Amount with GST	1,755,000/-

INSTRUCTIONS:

- Store must be delivered to Central Store in due period which will be issued by the Central Store to the Indenter.
- A copy of Delivery Challan must be delivered to Assistant Director Procurement on same day after delivery of Store.
- Bill should be submitted Assistant Director Procurement-II along with GST Invoice.
- Inspection Certificate may be issued by Central Store within Prescribed period as mentioned in clause 15 of the Indent Form.

GRAND TOTAL (Value in Words) One Million Seven Hundred Fifty Five Thousand Rupees Only

7. Date of Delivery: Within 30 days

If goods not delivered within stipulated time; please immediately intimate to the Procurement Cell.

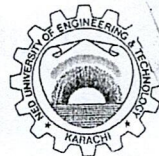
8. Place of Delivery: NED University Campus/Consignee.

9. Name & Address of Consignee: Naushad Ahmed, Dy. COE

Received
Purchase order
[Signature] Rizwan Ahmed
4/12/2024



F/SOP/PC 01/11/00



10. Performance Security equivalent to 5% of Contract Schedule is required at the earliest.
11. Contract Agreement on E-Stamp papers value equivalent to rate as specified in Stamp Act.
12. Dispatch Instruction.

Stores should be delivered at firm's premises/free to the consignee at NED University of Engineering and Technology
13. Inspecting Officer.

The consignee/ Indenting officer or his authorized representative.
At firms premises/ Consignee's end.
14. Place at which to be inspected.
 - i. 100% payments to be made on the proof of inspection and Consignee's receipt certificate.
15. Payment.
 - ii. If the supply is not according to the specifications or unsatisfactory, the contract will be rejected and cancelled at the risk and cost of firm.
 - iii. If the firm fails to execute the contract/supply order as per condition action will be taken against them which may be their black listing and E.M.S.D. will be forfeited.
 - iv. In Case of late delivery L.D. charges @ 0.1% per day will be imposed. Part payment against part supply is/ not allowed.

NOTE

1. The firms may send the Inspection call with-in delivery period under intimation to the Assistant Director Procurement in writing.
2. The Bill in duplicate along with Inspection certificates on form F/QSP 09/10/00 may be sent to the P.O for payment.

Copy to

1. Resident Auditor
2. Indenting Officer
3. Case File
4. Master File
5. Manager Central Store

**Deputy Director Procurement
For & on behalf of Vice Chancellor
NED University of Engg. Tech.**

The cost is debitable to Head of Account as mentioned in the Sanction order (office order). This issues with the sanction and approval of the Competent Authority of this University.

PART-VIII
NED UNIVERSITY OF ENGINEERING AND TECHNOLOGY
EXAMINATION
SPECIFICATIONS AND QUANTITIES

Tender No. PC/NED/EX/Risograph/8441/2024

Item Code No.	Description of Items/Specifications	Unit	Price in Pak. Rupees Only				Total Amount with GST / SRB
			Unit Price			Total Qty Required	
			Without GST/SRB	Add GST/SRB	Total With GST/SRB		
			1	2	3 = (1+2)		
1.	Cyclostyle Machine (Risograph) with trolley 1. Processing: Digital Scanning Thermal Screening Printing System. 2. Print Speed: 130 Copies Per Minute 3. Resolution: Scanning Resolution 600 dpi x600 dpi Printing Resolution: 300 dpi x 600 dpi 4. Original Type: Sheets/Book 5. Maximum Scanning Area: Max.:297mmx432mm(A3) 6. Paper Size: Max.:310mmx432mm(A3) 7. Image Area: Max.: 210mmx357mm (Legal) 8. Paper Capacity: Feed/Rec:1000 Sheets (64g/m2) 9. Display. LCD Panel display 10. Computer Interface Connectivity: Built-in, direct printing from computer 11. USB Flash drive: Built-in 12. Zoom Lens: 50 to 200% 13. Reduction Parameters: 4 selectable reductions (94%, 87%, 82%, and 71%,) 14. Enlargement Paramenters:3 selectable enlargements (141%, 122%, and 116%) 15. Ink Supply: Fully Automatic 1000ml Per Cartridge 16. Master Supply: Fully Automic 250 Sheets Per Roll 17. Master Diposal Capacity: 100 Sheets	No.	1,487,288	267712	1,755,000	1	

21/11/25


DD

21/11/25

DD

Business Machine
G.P.O.
BOX # 5
2025

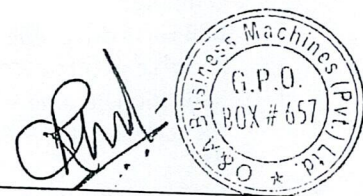


18. Features: Line, Photo Duo Mode, Auto Process, Ink Saving Mode, 2-up Printing Programmed Printing Manual Idling Custom Setting Mode, Confidential Mode							
19. Power: 110- 127V AC 50/60Hz <2.5A> 220-240V AC 50/60Hz <1.5A>							
20. Weight: Approx. 100kg							
21. UNIT PRICE: Rs. 1,750,000/= (Price Inclusive of all Taxes)							
Total Bid Amount including all Provincial and Federal taxes & duties etc.,							Total 

Terms & Conditions. Manufacturer: Riso Kagaku Cooperation
 Warranty: One Year Standard warranty including parts
 payment: after delivery
 Training: Company will provide training to two designated operators
 Installation: at free of cost at customer site.

- NOTE:**
- Bidder is strictly advised to quote bid clearly and explicitly with GST/SRB (Whichever is applicable). Above column No. 1, 2, 3, 4 and 5 are mandatory to fill with accuracy; any column left as blank, bid shall be considered incomplete and shall be rejected.
 - Brand name (if any) mentioned in the bid documents should be read with the words "or equivalent" after the brand name.

009 bran
21/11/24



Signature & Stamp of Bidder

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. NED UNIVERSITY
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL
- 3) TITLE OF CONTRACT Procurement of Cyclostyle Machine (Risograph) with Trolley for Department of Examination.
- 4) TENDER NUMBER PC/NED/EX/Risograph/8441/2024
- 5) BRIEF DESCRIPTION OF CONTRACT Procurement of Cyclostyle Machine (Risograph) with Trolley for Department of Examination.
- 6) FORUM THAT APPROVED THE SCHEME Syndicate
- 7) TENDER ESTIMATED VALUE 2.00 MILLION
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 30 Days
- 10) TENDER OPENED ON (DATE & TIME) 21-11-2024 10:30 AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD --
(Attach list of buyers) _____
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT
(Enclose a copy) PROVIDED
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s O & A Business Machine (Pvt) Ltd.
- 16) CONTRACT AWARD PRICE Rs. 1,755,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). The Most Advantageous Bid
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE YES ☐ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____ ☐
- c) TWO STAGE BIDDING PROCEDURE _____ ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____ ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Vice Chancellor

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	EPADS-S-241180831
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	No

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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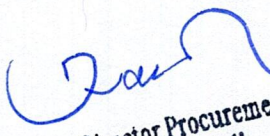
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NO

Signature & Official Stamp of
Authorized Officer


Assistant Director Procurement-II
Procurement Cell
NED University of Engg. & Tech
Karachi

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: PC/NED/EX/Risograph/8441/2024

Dated: 4-12-2024

Contract Value: Rs. 1,755,000/-

Contract Title: Procurement of Cyclostyle Machine (Risograph) with Trolley for Department of Examination.

M/s O & A Business Machine (Pvt) Ltd.

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

M/s O & A Business Machine (Pvt) Ltd.

Without limiting the generality of the foregoing, [Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

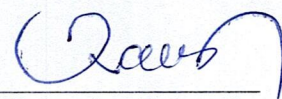
M/s O & A Business Machine (Pvt) Ltd.

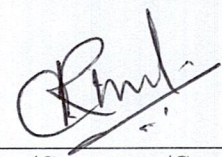
[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s O & A Business Machine (Pvt) Ltd.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

M/s O & A Business Machine (Pvt) Ltd. Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.


[Procuring Agency]


[Supplier /Contractor/Consultant]