



F/SOP/PC 01/11/00



PROCUREMENT CELL
NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI.
 BY REGISTERED A.D./COURIER SERVICE.

CONTRACT SCHEDULE

Dated: 25/3/2026

Contract No: PC/NED/MV/PPC Machine/8545/2026 *1434*
 Name & Address of Contractor: M/s. SeeSam Solutions (Pvt.) Ltd.
 Contractor's Tender No. & Date: Nil

31-03-2026

Indenter's Name & Address: Projector Coordinator (Mega-5)

26-11-2025

Indenter's Indent No & Date: PC (M-5) NED/PPC-Machine/01/25

As below.

Particulars of stores:

Item No.	Description of Store	Acctg Unit	Price per A/U	Total Qty Reqd.	Total Value
01	Photocopier Machine Model No. IM3500 B&W Multi- Function Printer (MFP) (Specification Attached)	No.	1,056,401/-	01	1,056,401/-
Total Amount with GST					1,056,401/-

INSTRUCTIONS:

- Store must be delivered to Central Store in due period which will be issued by the Central Store to the Indenter.
- A copy of Delivery Challan must be delivered to Deputy Director Procurement on same day after delivery of Store.
- Bill should be submitted Deputy Director Procurement along with GST Invoice.
- Inspection Certificate may be issued by Central Store within Prescribed period as mentioned in clause 15 of the Indent Form.

GRAND TOTAL (Value in Words) One Million Fifty Six Thousand Four Hundred One Rupees Only

7. Date of Delivery: Within 30 days

If goods not delivered within stipulated time; please immediately intimate to the Procurement Cell.

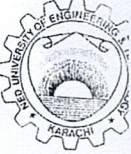
8. Place of Delivery: NED University Campus/Consignee.

9. Name & Address of Consignee: Engr. Khurshid Akhtar, Project Coordinator (Mega-5)

Khurshid Akhtar
3/6/2026



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10. Performance Security equivalent to 5% of Contract Schedule is required at the earliest.
11. Contract Agreement on E-Stamp papers value equivalent to rate as specified in Stamp Act.
12. Dispatch Instruction.
13. Inspecting Officer.
14. Place at which to be inspected.
15. Payment.

Stores should be delivered at firm's premises/free to the consignee at NED University of Engineering and Technology

The consignee/ Indenting officer or his authorized representative.
At firms premises/ Consignee's end.

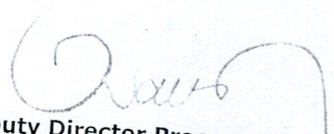
- i. 100% payments to be made on the proof of inspection and Consignee's receipt certificate.
- ii. If the supply is not according to the specifications or unsatisfactory, the contract will be rejected and cancelled at the risk and cost of firm.
- iii. If the firm fails to execute the contract/supply order as per condition action will be taken against them which may be their black listing and E.M.S.D. will be forfeited.
- iv. In Case of late delivery L.D. charges @ 0.1% per day will be imposed. Part payment against part supply is/ not allowed.

NOTE

1. The firms may send the Inspection call with-in delivery period under intimation to the Assistant Director Procurement in writing.
2. The Bill in duplicate along with Inspection certificates on form F/QSP 09/10/00 may be sent to the P.O for payment.

Copy to

1. Resident Auditor
2. Indenting Officer
3. Case File
4. Master File
5. Manager Central Store


Deputy Director Procurement
For & on behalf of Vice Chancellor
NED University of Engg. Tech.

The cost is debitable to Head of Account as mentioned in the Sanction order (office order). This issues with the sanction and approval of the Competent Authority of this University.

<https://www.ricoh-europe.com/products/office-printing/all-in-one-printers/im-3510-im-3510a/>

PART-VIII
NED UNIVERSITY OF ENGINEERING AND TECHNOLOGY
PROJECT COORDINATION UNIT MEGA - 5
SPECIFICATIONS AND QUANTITIES

Tender No. PC/NED/MV/PPC Machine/8545/2026

Item Code No.	Description of Items/Specifications	Unit	Price in Pak. Rupees Only				Total Qty Required	Total Amount with GST/SF	
			Unit Price			4			5
			Without GST/SRB	Add GST/SRB	Total With GST/SRB				
1	2	3 = (1+2)	4	5					
1.	<p>Photocopier Machine Model No. IM3500 B&W Multi-Function Printer (MFP) {Brand New} Ricoh Photocopier Machine with Imported Trolley and Wi-Fi-Dongle</p> <p>GENERAL Warm-up time: 18.6 seconds First output speed: B/W 3.8 seconds Continuous output speed: 35ppm Memory: standard: 2GB HDD: maximum: 100 sheets SPDF: Capacity: 220 sheets Weight: with ARDF: 71 kg with SPDF: 76.5 kg Dimensions (W x D x H): with ARDF: 587 x 673 x 913 mm. with SPDF: 587 x 673 x 963 mm Power source: 220 – 240 V, 50.60 Hz</p> <p>COPIER Multiple copying Up to 999 copies Resolution: 600 dpi Zoom: From 25% to 400% in 1% steps</p> <p>PRINTER CPU: intel® Atom Processor Apollo Lake-1 1.36 GHz Printer Language: standard PCL5e, PCL6, PostScript 3 (Emulation), PDF direct (Emulation) Printer Language: option Genuine Adobe® PostScript®3™, IPDS, PDF Direct from Adobe® Print resolution: maxim up to 1,200 x 1,200 dpi</p>	No.	Rs. 895,255/-	Rs. 161,146/-	Rs. 1,056,401/-	1	Rs. 1,0		

Handwritten signature and date: 31/3/2026

Handwritten signature

Network interface: standard Ethernet 10 base-T/100 base-TX/1000 base-T, USB Host I/F Type A, USB Device I/F Type B
Network interface: option Bi-directional IEEE 1284, Wireless LAN (IEEE 802.11a/b/g/n),
 Additional NIC (2nd port)
Mobile printing capability: Apple Air Print®, Mopria®, NFC, RICOH Smart Device Connector
Windows® environments: Windows® 8.1, Windows® 10, Windows® Server 2012, Windows® Server 2012R2, Windows® Server 2016, Windows® Server 2019
Mac OS environments: Macintosh OS X v10.13 or later
UNIX environments: UNIX Sun® Solaris, HP-UX, SCO Open Server, Red Hat® Linux, IBM® AIX, Citrix XenApp (7.6 LTSR, 7.15 LTSR, Virtual Apps/Desktops 71912 LTSR and later)
SAP® environments: SAP® R/3®, SAP® S/4®
Other supported environments: NDPS Gateway AS/400® using OS/400 Host Print Transform

SCANNER

Scanning speed ARDF: 80 ipm (200/300 dpi)
Scanning speed SPDF: Simple 120 ipm (200 dpi) 110 ipm (300 dpi) Duplex: 240 ipm (200 dpi) 180 ipm (300 dpi)
Resolution: maximum Up to 600 dpi
File formats: Single Page TIFF (Compression on, Compression off), Single page JPEG, Single page PDF, Single page High compression PDF,

Single page PDF/A, Multi page TIFF, Multi page PDF, Multi page High compression PDF, Multi page PDF/A
Scan modes: E-mail, USB, SD Card, URL, FTP, SMB

FACSIMILE

Circuit: PSTN, PBX
Transmission speed : 2 seconds
Modem speed: maximum 33.6 Kbps
Resolution: standard 8 x 3.85 line/mm, 200 x 100 dpi 8 x 7.7 line/mm, 200 x 200 dpi
Resolution: option 16 x 15.4 line/mm, 400 x 400 dpi
Compression method: MH, MR,

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License, Unicode Fu
M37, Unicode
HARRI

<p>1,000-sheet Booklet finisher (SR3270) Paper size: A3, A4, A5, A6, B4, B5, B6, Paper weight: 52-300 g/m², Stack capacity: 1,000 sheets, Staple capacity: 50 sheets, Staple paper size: A3, A4, B4, B5, Staple paper weight: 52-105 g/m², Staple positions: Top, Bottom, 2 staples, Booklet 2,000-sheet Booklet finisher (SR3290) Paper size: A3, A4, A5, A6, B3, B4, B5, B6, Paper weight: 52- 300 g/m², Stack capacity: 2,000 sheets, Staple capacity: 50 sheets, Staple paper size: A3, A4, B4, B5, Staple paper weight: 52-105 g/m², Staple positions: Top, Bottom, 2 staples, Booklet 250-sheet Internal finisher (SR3300) Paper size: A3, A4, A5, A6, B4, B5, Paper weight: 52-300 g/m², Stack capacity: 250 sheets, Staple capacity: 5 sheets, Staple paper size: A3, A4, B4, B5, Staple paper weight: 64-80 g/m², Staple positions: Top 500-sheet Internal finisher (SR3250) Paper size: A3, A4, A5, A6, B4, B5, Paper weight: 52-300 g/m², Stack capacity: 500 sheets, Staple capacity: 50 sheets, Staple paper size: A3, A4, B4, B5, Staple paper weight: 52-105 g/m², Staple positions: Top, Bottom, 2 staples Internal shift tray (SH3080) Tray capacity: 250 sheets (A4/Letter), Paper size: SRA3, A3, A4, A5, A6, B4, B5, B6, Paper weight: 52-300 g/m² One-bin tray (BN3130) Tray capacity: 125 sheets, Paper size: A3, A4, A5, B3, B4, Paper weight: 52- 300 g/m² OTHER OPTIONS Post Script 3 Unit Type M45, IPDS Unit Type M45, XPS Direct Print Option Type M45, Fax Option Type M45, G3 Interface Unit Type M45, Fax Connection Unit Type M45, NFC Card Reader Type M45, Smart Card Reader Built-in Unit Type M45, Platen Cover PN2000, Marker Type 30, Small Paper Feeding Unit Type M37, Page Keeper Type M37, Caster Table Type M3, Side Tray Type M37, Bridge Unit BU3090, Punch Unit PU3080 NA, Punch Unit PU3080 EU, Punch Unit PU3080</p>						
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Handwritten signatures and initials in the table columns.

Handwritten signature: Amir Khan

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<https://www.ricoh-europe.com/products/office-printing/all-in-one-printers/im-3510-im-3510a/>

MMR, JBIG Memory: standard 4 MB (320 pages)

Memory: maximum 60 MB (4,800 pages)

PAPER HANDLING

Recommended paper size: Tray 1: A3, A4, A5, A6, B4, B5, B6, Envelopes

Tray 2: A3, A4, A5, A6, B4, B5, B6, Envelopes

Bypass tray: A3, A4, A5, A6, B4, B5, B6, Envelopes, Custom Size paper

Paper input: standard 1,200 sheets

Paper input: maximum 4,700 sheets

Paper output: standard 500 sheets

Paper output: maximum 1,625 sheets

Paper weight: Trays: 60 - 300 g/m², Bypass: 52 - 300 g/m², Duplex: 52 - 256 g/m²

Paper types: Plain paper, Recycle paper, Special paper, Color paper, Letterhead, Cardstock, Preprinted paper, Bond paper, Coated paper, Envelope, Label paper, OHP

INPUT / OUTPUT TRAY AND FINISHER OPTIONS

1x 550-sheet Paper tray (PB3270) Paper size: A3, A4, A5, A6, B4, B5, B6, Paper weight: 60-300 g/m²

2x 550-sheet Paper tray (PB3300) Paper size: A3, A4, A5, A6, B4, B5, B6, Paper weight: 60-300 g/m²

2,000-sheet Large capacity tray (LCIT PB3290) Paper size: A4, 8.5"x11", Paper weight: 60-300 g/m²

1,500-sheet Side large capacity tray (LCIT RT3040) Paper size: A4, B5, Paper weight: 60-300 g/m²

2,000-sheet Hybrid finisher (SR3260) Paper size: A3, A4, A5, A6, B4, B5, B6, Paper weight: 52-300 g/m², Stack capacity: 1,000 sheets, Staple capacity: 50 sheets, Staple paper size: A3, A4, B4, B5, Staple paper weight: 52-105 g/m², Staple positions: Top, Bottom, 2 staples

3,000-sheet Finisher (SR3280) Paper size: A3, A4, A5, A6, B3, B4, B5, B6, Paper weight: 52-300 g/m², Stack capacity: 3,000 sheets, Staple capacity: 50 sheets, Staple paper size: A3, A4, B4, B5, Staple paper weight: 52-105 g/m², Staple positions: Top, Bottom, 2 staples, Top Slant

Handwritten signatures and initials in the right column of the table.

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. NED UNIVERSITY
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL
- 3) TITLE OF CONTRACT Procurement of Photocopier Machine for Project Coordination
- 4) TENDER NUMBER PC/NED/MV/PPC Machine/8545/2026
- 5) BRIEF DESCRIPTION OF CONTRACT Procurement of Photocopier Machine for Project Coordination,
- 6) FORUM THAT APPROVED THE SCHEME Syndicate
- 7) TENDER ESTIMATED VALUE 1.056 MILLION
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 30 days
- 10) TENDER OPENED ON (DATE & TIME) 31 03 2026 10:30 AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD _____
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 03
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 03
- 14) BID EVALUATION REPORT
(Enclose a copy) PROVIDED
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. SeeSam Solutions (Pvt.) Ltd.
- 16) CONTRACT AWARD PRICE Rs. 1,056,401/
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). The Most Advantageous Bid

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE YES Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Vice Chancellor

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	EPADS S 26030729396
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Nil
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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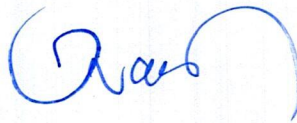
37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NO

Signature & Official Stamp of
Authorized Officer



FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: PC/NED/MV/PPC Machine/8545/2026 Dated: 25/5/2026
Contract Value: Rs. 1,056,401/-
Contract Title: Procurement of Photocopier Machine for Project Coordination Unit (Mega-5)
M/s. SeeSam Solutions (Pvt.) Ltd.

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

M/s. SeeSam Solutions (Pvt.) Ltd.

Without limiting the generality of the foregoing, [Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

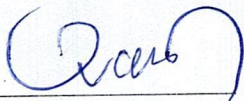
M/s. SeeSam Solutions (Pvt.) Ltd.

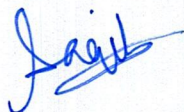
[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. SeeSam Solutions (Pvt.) Ltd.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

M/s. SeeSam Solutions (Pvt.) Ltd. Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.


[Procuring Agency]


[Supplier /Contractor/Consultant]