

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY PROCUREMENT CELL



Tel # 99261261-8, (Ext # 2291), Fax # 99261255, e-mail: <u>dp@neduet.edu.pk</u>

Director Procurement

"Say No To Corruption"

No. DP/COS-147060/8013/ **2** 454 November 22, 2021

Attn: Mr. Junaid Ur Rehman Proprietor M/s. Darbar Caterers & Decorators Jamshed Road # 1, Karachi [email: info@darbarcater.com]

WORK ORDER

TITLE OF WORK: ARRANGEMENTS FOR CONVOCATION 2021

[Rehearsal on 26.Nov.2021] and Convocation on 27.Nov.2021]

Reference : Tender No. PC/NED/Convocation/8013/2021

- 1. The Competent Authority of this University has approved to award the subject Work to M/s. Darbar Caterers & Decorators (Contractor) with total cost of Rs 3,714,343/-(Rupees: Three Million Seven Hundred Fourteen Thousand Three Hundred Forty Three Only) including all applicable provincial and federal taxes and duties etc. You are required to take necessary actions for completion of jobs in accordance with the specifications, terms & conditions, drawings and BoQs items mentioned in above-referred tender.
- 2. Payment will only be made after satisfactory and successfully completion of jobs on receipt of essential documents as specified in Clause 10 of this Work Order.
- 3. In case of discrepancy, the Indenting Department may at any time cancel this Work Order and/or order to stop work till settlement of such discrepancy.
- 4. The time allowed for carrying out the work as mentioned in the tender shall be strictly observed and followed by the Contractor and considered from the date of commencement of work immediately after receipt of this Work Order. All said arrangements should be ready in all aspects on or before evening of 25th November 2021. However, on recommendations of Indenting Department, Procuring Agency may impose penalty on account of Non-Compliance / Poor Performance.
- 5. This University shall not be liable & responsible if any excess/short payment made to the Contractor inadvertently or otherwise under this work order any account whatever any other sum found to be due to Government by the Contractor in respect of this work order or any other contract or work order or any account whatsoever may be deducted from any sum / payable by Government to Contractor either in respect of this work order or any work order or contract or on any other department of the Government by any account.

- 6. If the progress of any particular portion of the work is unsatisfactory, Indenting Department shall withstanding that the general progress of the work is satisfactory in accordance with relevant clause will be entitled to take action after giving the Contractor notice in writing and the Contractor will have no claim for compensation, for any loss sustained by him owing to such action.
- 7. Quantities shown in the Bidding Documents are approximated and no claim shall be entertained for quantities executed being 15% more or less than those entered in the tender documents/work order. Besides, based on the work executed/items supplied/repaired, the items rate can be decreased in case if defect pointed out & not repaired / rectified as per requirement. It is further stated that the numbers mentioned in above-referred tender documents are tentative. However, exact numbers will be communicated by Indenting Department on or before 25th November 2021 and payment will accordingly be made on the basis of actual numbers.
- 8. The actual sum to be paid to the Contractor shall be determined by measuring the works actually done or supplying etc. valuing it at the rates or prices if any by Indenting Department.
- 9. No subletting of all or any part of work will be allowed at any cost / reason. Indenting Department through Consignee shall be informed if working requires after official office working hours. The Contractor will furnish the sample in University premises and get it approved by the Indenting Department before bulk supply. Contractor will nominate his Focal Person so that Consignee can conveniently contact, as and when he requires. The details of Consignee is as under:

Engr. Khurshid Akhtar, Deputy Director Services (Civil), (Consignee) Directorate of Works & Services, (Indenting Department) NEDUET, Karachi Telephone: 99261261-8 (ext. 2248 & 2423)

22/NW/2021

10. Prescribed Sales Tax Invoice, payment of Stamp Duty at rate specified by Government of Sindh, Valid Professional Tax Certificate and Job Completion / Inspection Certificate duly issued by Indenting Department will be required for payment. However, withholding of all government taxes shall apply as rates specified in relevant Government Schedule.

Copy via email to:

- 1. PS to Vice-Chancellor [vc@neduet.edu.pk]
- 2. PVC [pvc@neduet.edu.pk]
- 3. DWS [ds@neduet.edu.pk] 4. Registrar [registrar@neduet.edu.pk]
- 5. DF [df@neduet.edu.pk] 6. DDWS (Civil) [khurshid.akhtar@neduet.edu.pk]
- 7. Resident Auditor [ra@neduet.edu.pk]



(Directorate of Works & Services)



ARRANGEMENT FOR UPCOMING 30TH CONVOCATION EVENT-2021

The Convocation-2021 of NED University of Engineering & Technology has been scheduled to be held in last week of November-2021. In this connection tender are invited for the arrangement of decoration, lighting including laying, fixing/setting, serving etc. with all taxes which should be completed in all

REVISED B.O.O

Sr. No.	Menu	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
101 To	ea Arrangement on Rehearsal Day	(Along with Cut)	ery, Crockery o	of approved quality d-79 SOPs etc.)	and services of walte
		would be in unifo	irm as per Covi	d-/9 SOPS etc.)	
	ea (Ready to Serve in Samawar)	Persons	4.50	100	57 CA-
	offee (Ready to Serve in Samawar)		150	350	52,500
M	lixed Cookies (Approved quality)	1 may 1 m 1 m 1 m		and of the	
Line			Total of 01		
)2 L	unch Arrangement on Convocation Day	setup, cullery,	crocker of a	angement with proved quality, a vid-19 SOPs etc.	Standing Buffet, Cha and services of waits :.)
C	hicken Quorma				
	futton Biryani				
N	lan (Live Tandoor)				
	dalia			9991	299,70
	alad bar Continental	- 1	a fait III		
		Persons	300		
	ssorted Chutney			/	
	Frunch Ice Cream				
C	cold Drink				
M	fineral Water in 1.5 liter bottle chilled (Nestle/Aquafina Brand)				
H	land Sanitizer	9 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3			5
			Total of 02		7001-
03		(Tent with Wa	Il Paneling ar	angement with	Standing Buffet, Cha
D	Inner Arrangement on Convocation Day	setup, cuttery, waiters would b	crocker of ap e in uniform a	proved quality, per Covid-19 S	lighling and services OPs etc.)
	Nutton Badami Quorma				
	Chicken Biryani	1			
F	ish Fry Bread Crumb				
N	lan (Live Tandoor)	L. L.		- Internal	
	aftan				
R	Ralta	Persons	200	1910/	282,00
	Salad bar Continental				
	Assorted Chutney				
	Crunch Ice Cream				
-					
	ea				
-	offee				
C	Cold Drink				
N	Aineral Water in 1.5 liter bottle chilled (Nestle/Aquafina Brand)				
H	land Sanitizer				
			Total of 03		2,000)-
04 D	Dinner Arrangement on Convocation Day	(Open arranger quality, lighting 19 SOPs etc.)	ment with Star and services of	ding Buffet, cull waiters would be	ery, crocker of appro- In uniform as per Cov
N	Autton Badami Quorma				
	Chicken Biryani				
	Van (Live Tandoor)				
	aftan				
	Raita				
_	Salad bar Continental			10-	02560
		Persons	2300	19801	22540
	Assorted Chutney	Persons	2000		THE PARTY
-	Crunch Ice Cream				
_	ea				
C	Coffee				4,294,1
	Cold Drink				
N	Mineral Water with Dispenser		4.		
	Hand Sanitizer		al and the		1
	75111	Sub	Total of 04	228	4,000
	TOTAL AMOUNT OF 01, 02, 03 & 04 (INCLUSIVE): The tentative date of event is 27th November, 2021, however, 2021 positively.	E WITH AL	L TAXES		
				1	

before evening 25th November, 2021 positively.

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

(Directorate of Works & Services)

ARRANGEMENT FOR UPCOMING 30TH CONVOCATION EVENT-2021

The Convocation-2021 of NED University of Engineering & Technology has been scheduled to held in last week of November-2021. In this connection tender are invited for the arrangement decoration, lighting including laying, fixing/setting, serving etc. with all taxes which should be completed in all respect.

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Qty Rate Amount DESCRIPTION OF ITEM Unit No. in Nos. (Rs.) (2004Rs.) Qanat (Good quality for VIP arrangement) Nos. 40 Stair with Railing / Handle (2 small & 2 large, Good quality) Nos. 04 Carpet in different colour and red runner carpetas as approved 6' to Lump Sum 12' wide for total area about 5000 Sqft Foam Chairs with cover (Good quality for VIP arrangement) Nos. 2400 Foam Chairs with arms (Good quality for VIP arrangement) Nos. 75 Tables (2'-6" x 4'-0", Good quality) Nos. 30 07 Tables for Stage (4'-0" x 4'-0", Good quality) 3' & 4' height 80 Nos. 08 Central Tables (Good quality) 20 Nos: 1000 09 Presidential Chairs (Good quality for VIP arrangement) Nos. 07 3000 21000 Gazebo / Marquee (Good quality) Nos. 02 coco 11 Rope with Stands (Good quality) Nos. 80 400 Water Tank (Good quality) Nos. 20

Total Amount (Inclusive of All Taxes)

NOTE: The tentative date of event is 27th November, 2021, however all arrangement should be ready Transportation

or before evening 25th November, 2021 positively.

Glasses (Good quality)

Table Cover with Frill (Good quality)

Lighting arrangemnet with decorative lights (including wiring

complete) 36000 Sft area inclusive Stage lights.

Low level Table for Announcer Stage (Good quality)

Mineral Water 500ml chilled (Nestle / Aquafina Brand)

Jugs (Good quality)

15

16

17

Labor Charges

100

15

10

12

15

Lump Sum

15

Nos.

Nos.

Nos.

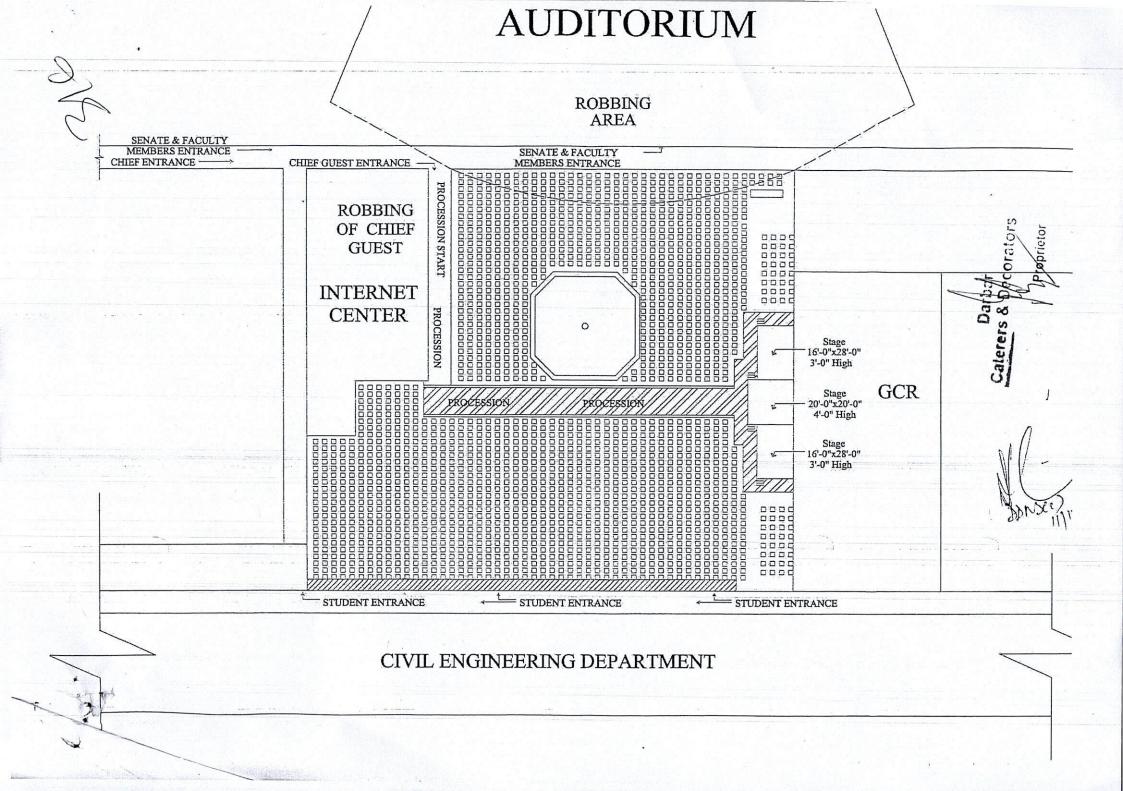
Nos.

Boxes

Signature of Contractor

Darbar & Decorators

No Blule



SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

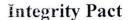
122		NED UNIVERSITY			
1)	NAME OF THE ORGANIZATION / DEPTT.	PROVINCIAL			
2)	PROVINCIAL / LOCAL GOVT./ OTHER	PROVINCIAL CONTROL CON			
3)	TITLE OF CONTRACT	ARRANGEMENT FOR CONVOCATION - 2021			
4)	TENDER NUMBER	PC/NED/CONVOCATION/8013/2021			
5)	BRIEF DESCRIPTION OF CONTRACT	ARRANGEMENT FOR CONVOCATION - 2021			
6)	FORUM THAT APPROVED THE SCHEME	Syndicate			
7)	TENDER ESTIMATED VALUE	3.715 MILLION			
8)	ENGINEER'S ESTIMATE (For civil works only)				
9)	ESTIMATED COMPLETION PERIOD (AS P	PER CONTRACT) On or before schedule date.			
10)	TENDER OPENED ON (DATE & TIME) 16-11-2021 AT 10:30				
1)	NUMBER OF TENDER DOCUMENTS SOLI (Attach list of buyers)	D 03			
12)	NUMBER OF BIDS RECEIVED	03			
13)	NUMBER OF BIDDERS PRESENT AT THE	TIME OF OPENING OF BIDS 03			
	BID EVALUATION REPORT (Enclose a copy)	PROVIDED			
15)	NAME AND ADDRESS OF THE SUCCESSE	FUL BIDDER M/s. Darbar Caterers & Decorators			
16)	CONTRACT AWARD PRICE	Rs. 3,714,343/-			
17)	RANKING OF SUCCESSFUL BIDDER IN E ⁻ (i.e. 1 st , 2 nd , 3 rd EVALUATION BID).	VALUATION REPORT Most Advantageous Bid			
18)	METHOD OF PROCUREMENT USED : - (Ti	ick one)			
	a) SINGLE STAGE – ONE ENVELOPE	E PROCEDURE YES Domestic/ Local			
	b) SINGLE STAGE – TWO ENVELOPE	E PROCEDURE			
	c) TWO STAGE BIDDING PROCEDUI	RE			
	d) TWO STAGE – TWO ENVELOPE B	IDDING PROCEDURE			
	PLEASE SPECIFY IF ANY OTHER EMERGENCY DIRECT CONTRACTIN	METHOD OF PROCUREMENT WAS ADOPTED IG ETC. WITH BRIEF REASONS:			

VICE CHANCELLOR (VC) 19) APPROVING AUTHORITY FOR AWARD OF CONTRACT 20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN? Yes V No 21) ADVERTISEMENT: i) SPPRA Website (If yes, give date and SPPRA Identification No.) No ii) News Papers (If yes, give names of newspapers and dates) Yes Daily Dawn, Jang & Awmai Awaz, Dated: 23-10-2021
20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN? Yes ✓ No 21) ADVERTISEMENT: i) SPPRA Website (If yes, give date and SPPRA Identification No.) No ii) News Papers Yes Daily Dawn, Jang & Awmai Awaz.
Yes ✓ No 21) ADVERTISEMENT: i) SPPRA Website (If yes, give date and SPPRA Identification No.) No ii) News Papers Yes T00553-21-0052 DATED 25-10-2021 Yes Daily Dawn, Jang & Awmai Awaz.
i) SPPRA Website (If yes, give date and SPPRA Identification No.) No Yes T00553-21-0052 DATED 25-10-2021 No Yes Daily Dawn, Jang & Awmai Awaz.
i) SPPRA Website (If yes, give date and SPPRA Identification No.) No Yes T00553-21-0052 DATED 25-10-2021 No Yes Daily Dawn, Jang & Awmai Awaz.
i) SPPRA Website (If yes, give date and SPPRA Identification No.) No No Yes Daily Dawn, Jang & Awmai Awaz.
ii) News Papers Yes Daily Dawn, Jang & Awmai Awaz,
No
22) NATURE OF CONTRACT Domestic/ Local Int.
23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy) Yes No
24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS? (If yes, enclose a copy)
25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING? Yes No V
26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS? Yes No
27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)
28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?
29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT A THE TIME OF OPENING OF BIDS? Yes V No
30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD (CONTRACT? (Attach copy of the bid evaluation report)
Yes V No

31) ANY COMPLAINTS RECEIVED (If yes, result thereof)	Yes	
	No	NO
32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN	THE T	ENDER NOTICE / DOCUMENTS
(If yes, give details)	Yes	
	No	NO
33) WAS THE EXTENSION MADE IN RESPONSE TIME? (If yes, give reasons)	Yes	
	No	NO
34) DEVIATION FROM QUALIFICATION CRITERIA (If yes, give detailed reasons.)	Yes	
	No	NO
 35) WAS IT ASSURED BY THE PROCURING AGENCY BLACK LISTED? 36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL O SUPPLIER'S PREMISES IN CONNECTION WITH THE BE ASCERTAINED REGARDING FINANCING OF VISI (If yes, enclose a copy) 	F THE PROC	PROCURING AGENCY TO THE UREMENT? IF SO, DETAILS TO
37) WERE PROPER SAFEGUARDS PROVIDED ON MOETHE CONTRACT (BANK GUARANTEE ETC.)?	BILIZA	TION ADVANCE PAYMENT IN Yes No
Signature & Official Stamp of Authorized Officer SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description) Assistant Description As	Yes No	NO
Signature & Official Stamp of Authorized Officer		
ODERCE HEE ONLY		
R OFFICE USE ONLY		

<u>SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi</u> Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number:

PC/NED/ Convocation/8013/2021

Dated: 22-11-2021

Contract Value:

Rs.3,714,343/-

Contract Title:

Arrangement for Convocation -2021

M/s. Darbar Caterers & Decorators

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

M/s. Darbar Caterers & Decorators

Without limiting the generality of the foregoing, [Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

M/s. Darbar Caterers & Decorators

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. Darbar Caterers & Decorators

[Name of Supplier/Contractor/Consultant] accepts full-responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

M/s. Darbar Caterers & Decorators

Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultiunt] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Procuring Agendy]

[Supplier /Contractor/Consultant]