



**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY
PROCUREMENT CELL**

Tele # 99261261-8, (Ext # 2291), Fax # 99261255, e-mail: dp@neduet.edu.pk



Director Procurement

“Say No To Corruption”

No. DP/COS-156631/8166/1065
October 18, 2022

**Attn: Mr. Junaid Ur Rehman
Proprietor
M/s. Darbar Caterers & Decorators
Jamshed Road # 1, Karachi
[email: info@darbarcater.com]**

WORK ORDER

**TITLE OF WORK: ARRANGEMENTS FOR CONVOCATION 2022
[Rehearsal on 24.Oct.2022 and Convocation on 25.Oct.2022]**

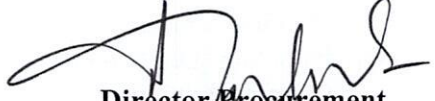
Reference : Tender No. PC/NED/Convocation/8166/2022

1. The Competent Authority of this University has approved to award the subject work to M/s. Darbar Caterers & Decorators (Contractor) with total cost of Rs 10,645,700/- (Rupees: Ten Million Six Hundred Forty Five Thousand Seven Hundred Only) including all applicable provincial and federal taxes and duties etc. All taxes & duties shall apply as per Government Schedule. You are required to take necessary actions for completion of the subject job in accordance with the specifications, terms & conditions, drawings and BoQs items mentioned in above-referred tender. All said arrangements should be ready in all aspects on or before evening of 23th October 2022.
2. Payment will only be made after satisfactory and successfully accomplish of subject jobs on receipt of essential documents as specified in Clause 10 of this Work Order.
3. In case of discrepancy, the Indenting Department may at any time cancel this Work Order and/or order to stop work till settlement of such discrepancy.
4. The time allowed for carrying out the work as mentioned in the tender shall be strictly observed and followed by the Contractor and considered from the date of commencement of work immediately after receipt of this Work Order. However, on recommendations of Indenting Department, Procuring Agency may impose penalty on account of Non-Compliance / Poor Performance.
5. This University shall not be liable & responsible if any excess/short payment made to the Contractor inadvertently or otherwise under this work order any account whatever any other sum found to be due to Government by the Contractor in respect of this Work Order or any other contract or work order or any account whatsoever may be deducted from any sum / payable by Government to Contractor either in respect of this work order or any work order or contract or on any other department of the Government by any account.


18.10.2022

6. If the progress of any particular portion of the work is unsatisfactory, Indenting Department shall withstanding that the general progress of the work is satisfactory in accordance with relevant clause will be entitled to take action after giving the Contractor notice in writing and the Contractor will have no claim for compensation, for any loss sustained by him owing to such action.
7. Quantities shown in the Bidding Documents are approximated and no claim shall be entertained for quantities executed being 15% more or less than those entered in the tender documents/work order. Besides, based on the work executed/items supplied/repared, the items rate can be decreased in case if defect pointed out & not repaired / rectified as per requirement. It is further stated that the numbers mentioned in above-referred tender documents are tentative. However, exact numbers will be communicated by Indenting Department on or before 23rd October 2022 and payment will accordingly be made on the basis of actual numbers.
8. The actual sum to be paid to the Contractor shall be determined by measuring the works actually done or supplying etc. valuing it at the rates or prices if any by Indenting Department.
9. No subletting of all or any part of work will be allowed at any cost / reason. Indenting Department through Consignee shall be informed if working requires after official office working hours. The Contractor will furnish the sample in University premises and get it approved by the Indenting Department before bulk supply. Contractor will nominate his Focal Person so that Consignee can conveniently contact, as and when he requires. The details of Consignee is as under:

Engr. Khurshid Akhtar, Add. Dir. Works & Services, (Civil) (Consignee)
Directorate of Works & Services, (Indenting Department)
NEDUET, Karachi Telephone: 99261261-8 (ext. 2248 & 2423)
10. Prescribed Sales Tax Invoice, payment of Stamp Duty at rate specified by Government of Sindh, Valid Professional Tax Certificate and Job Completion / Inspection Certificate duly issued by Indenting Department will be required for payment. However, withholding of all government taxes shall apply as rates specified in relevant Government Schedule.


Director Procurement
18.10.2022

Copy via email to:

1. PS to Vice-Chancellor [vc@neduet.edu.pk]
2. PVC [pvc@neduet.edu.pk]
3. DWS [ds@neduet.edu.pk]
4. Registrar [registrar@neduet.edu.pk]
5. DF [df@neduet.edu.pk]
6. Add. DWS (Civil) [khurshid.akhtar@neduet.edu.pk]
7. Resident Auditor [ra@neduet.edu.pk]



Darbar Caterers & Decorators

Quotation

1	Trussing (140ft x 50ft) Height 24ft with Criss Cross Fabric (Blue & Off White) at Main & Side Stage	7,000 Sq.ft	20	140,000
2	Trussing (250ft x 50ft) Height 20ft with Criss Cross Fabric (Blue & Off White) in Main Passage	12,500 Sq.ft	20	250,000
3	4 Side Wooden Wall Paneling	1,400 Run ft	130	182,000
4	Wooden Pillar Partition	1,200 Run ft	140	168,000
5	Qannat (Good Quality for VIP Arrangement)	30 no's	300	9,000
6	Stair with railing/ handle (4 small & 2 Large, Good Quality)	6 no's	1,500	9,000
7	Carpet in Different Color and red runner as approved 6' to 12' wide for total area about 115,000 Sq.ft	115,000 Sq.ft	11	1,265,000
8	Foam Chairs with Cover	6,000 no's	90	540,000
9	Foam Chairs / with Arms (Good Quality for VIP arrangement)	102 no's	1,200	122,400
10	Tables (2'-6" x 4'-0", Good Quality)	30 no's	250	7,500
11	Main Stage (Scaffolding) (32' x 32') Good Quality 4' height	1,024 Sq.ft	75	76,800
12	Side Stage (Scaffolding) (30' x 20') x 2 no's = 1200 Sq.ft Good Quality 3'.6" height	1,200 Sq.ft	70	84,000
13	Sofa 2 Seatar	150 no's	1,800	270,000
14	Central Tables (Good Quality)	20 no's	1,500	30,000
15	Presidential Chairs (Good Quality for VIP Arrangement)	7 no's	3,000	21,000
16	Gazeebo/ Marquee (Good Quality)	3 no's	3,500	10,500
17	Rope with Stand (Good Quality) 19 Liter Mineral Water Bottle with Dispenser Stand	80 no's	400	32,000
18	Water Tank (Good Quality)	15 no's	300	4,500
19	Glass (Good Quality)	100 no's	15	1,500
20	Table Cover with Frill (Good Quality)	10 no's	300	3,000
21	Lighting arrangement with decorative lights (Including wiring Complete) Outer area	1 no's	140,000	140,000
22	Lighting arrangement with decorative lights (Including wiring Complete) 115000 Sq ft area inclusive Stage Lights	1 no's	150,000	150,000
23	Low Level table for Announcer Stage (Good Quality)	12 no's	300	3,600
24	Mineral Water Bottles 500 ml Chilled (Nestle/ Aquafina)	6,500 no's	40	260,000
25	Transportation Charges	1 no's	150,000	150,000
26	Labor Charges	1 no's	200,000	200,000
27	Flower arrangement on Acrylic Dice, Address & Center Table	1 no's	40,000	40,000
28	Panaflex Backdrop Screen with MS Pipe Frame Including Printing Proper Fixing / Support on Side Stage (Size: 30'.0"x20'.0")	2 no's	60,000	120,000
29	SMD Screen 13ft x 30ft approx Complete Fiffing, Installation & accessories (On Main Stage)	1 no's	150,000	150,000
30	SMD Screen (10ft x 20ft) x 2 no's approx Complete Fiffing, Installation & accessories (In Sitting Area)	Lump Sum 12 no's	75,000	150,000 75,000
31	Pedestal Fans	150 no's	450	67,500
			Total	4,657,300 4,582,300
			S. Tax @ 13%	605,449
			Total with Tax	5,252,749

27/09/2022
 Darbar Caterers & Decorators Proprietor
 Page # 1 of 1
 4582300/-
 27/09/2022
 27/09/2022



Darbar Caterers & Decorators

Unit-ur-Rahman 0321-327 227 2 & Unit-ur-Rahman 0321-327 227 1

Quotation

Item Description	Quantity	Rate with 13% S. Tax	Total Including S.Tax
a	b	c	d
01. Tea Arrangement on Rehearsal Day (Along with Cutlery, Crockery of approved quality and services of waites would be in unifor as per COVID-19 SOPs etc.)			
Tea, Coffee and Mixed Cookies	550 no's	400	220,000
02. Chairs setup, Cutlery, Crockery of approved quality and service of waiters would be in uiform as er COVID-19 SOPs etc.)			
Chicken Makhni Handi (Boneless), Mutton Pulao/ Biryani, Chicken Tikka, Fish Fry Bread Crumb, Nan (Live Tandoor), Taftan, Raita, Salad Bar Continental, Assorted Chutney, Crunch Ice Cream, Tea, Coffee, Cold Drink, Mineral Water in-1.5 Liter bottle chilled (Nestle/ Aquafina Brand)	800 no's	1398	1,118,400
03. Dinner Arrangement on Convocation Day (Open arrangement, with standing Buffet, Cutlery, Crockery of approved quality and service of waiters would be in uifor as er COVID-19 SOPs etc.)			
Chicken Badami Quorma, Beef Biryani, Chicken Tikka, Nan (Live Tandoor), Taftan, Raita, Salad Bar Continental, Assorted Chutney, Crunch Ice Cream, Tea, Coffee, Cold Drink, Mineral Water with Dispenser	4500 no's	1050	4,725,000
Total amount of 01, 02, & 03 (Inclusive of all taxes)			6,063,400

Chairs setup
SOPs etc.)
Chicken Makhni
Fry Bread Cr
Assorted Ch
in-1.5 Liter
03. Dinner Arr
approved qu
Chicken Bad
Taftan, Raita
Tea, Coffee,

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27/09/2022
Add. DMK

Darbar
Caterers & Decorators
Proprietor
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27/9/2022

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. NED UNIVERSITY
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL
- 3) TITLE OF CONTRACT ARRANGEMENT FOR CONVOCATION - 2022
- 4) TENDER NUMBER PC/NED/CONVOCATION/8166/2022
- 5) BRIEF DESCRIPTION OF CONTRACT ARRANGEMENT FOR CONVOCATION - 2022
- 6) FORUM THAT APPROVED THE SCHEME Syndicate
- 7) TENDER ESTIMATED VALUE 10.890 MILLION
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) On or before schedule date.
- 10) TENDER OPENED ON (DATE & TIME) 27-09-2022 AT 11:00
- 11) NUMBER OF TENDER DOCUMENTS SOLD 05
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 05
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 04
- 14) BID EVALUATION REPORT PROVIDED
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Darbar Caterers & Decorators
- 16) CONTRACT AWARD PRICE Rs. 10,645,700/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). Most Advantageous Bid

18) METHOD OF PROCUREMENT USED :- (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE YES Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	T00553-22-0009 DATED 09-09-2022
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Daily Dawn, Jang & Awmai Awaz, Dated: 09-09-2022
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NO

Signature & Official Stamp of
Authorized Officer


Assistant Director Procurement-II
Procurement Cell
NED University of Engg. & Tech
Karachi

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SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: Convocation / 0166 Dated: 18/10/22

Contract Value: Rs. 10,645,700/-

Contract Title: Arrangement of Convocation 2022.

M/s. Darbar Caterers & Decorators

M/s. Darbar Caterers & Decorators hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, M/s. Darbar Caterers & Decorators represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

M/s. Darbar Caterers & Decorators certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. Darbar Caterers & Decorators accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

M/s. Darbar Caterers & Decorators, Notwithstanding any rights and remedies exercised by PA in this regard, M/s. Darbar Caterers & Decorators agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/s. Darbar Caterers & Decorators as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Signature]
[Procuring Agency]

[Signature]
Darbar
Caterers & Decorators
Proprietor
[Supplier / Contractor / Consultant]