



F/SOP/PC 01/11/00

PROCUREMENT CELL
NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI.
 BY REGISTERED A.D./COURIER SERVICE.
CONTRACT SCHEDULE

Dated: 26/12/2019 2019

1. Contract No: PC/NED/EE/6871/19/1208/ 1163
2. Name & Address of Contractor: **M/s. Shahzaib Trading**
3. Contractor's Tender No. & Date 25-11-2019
4. Indenter's Name & Address: **Chairman, Electrical Engineering Department**
5. Indenter's Indent No & Date: **13318** 15-10-2019
6. Particulars of stores: **As below.**

Item No.	Description of Store	Acctg Unit	Price per A/U	Total Qty Reqd.	Total Value
01	High Back chair High back chair with lockable, revolving and tilting mechanism (knee tilt mechanism) pivoted at front for extra stability regardless of the degree of inclination. Master new comfort HBC (Master offisys/Boss)	Nos.	16,675/-	04	66,700/-
02	Low Back chair Low Back Chair lockable revolving and tilting mechanism (synchronized Knee tilt mechanism) pivoted at front for extra stability regardless of the degree of inclination. Extra torsion adjustment control to provide the desired tilt mechanism. Sleek and stylish integral skin PU armrest. Twin wheel castors. High frequency compression process on multi layered veneer shell anatomically designed for posture care. Guarantee Master's molty foam inside, customized of armrest, base and upholstery offered. Master comfort LBC (Master offisys /Boss or Equivalent). Item no. 1 and 2 must be of same design and pattern.	Nos.	12,325/-	08	98,600/-
03	Workstation L shape Aluminum office workstation, Size: height 3.5-4 ft, length 3.5-4 ft, width 2.5-3 ft. Strong lasani material sheet. Spacious can easily accommodate desktop CPU and screen. Sliding space for keyboard and mouse separate portion. Movable drawers with lock for stationary, files, books and mobile with lock. Portions of good height are required to provide privacy in office work. (as per attached picture). For material, a workstation sample is available in EED department.	Nos.	29,110/-	04	116,440/-
Total Amount with all Taxes					281,740/-

INSTRUCTIONS:

- Store must be delivered to Central Store in due period which will be issued by the Central Store to the Indenter.
- A copy of Delivery Challan must be delivered to Purchase Officer on same day after delivery of Store.
- Bill should be submitted Assistant Director Procurement-II along with GST Invoice.
- Inspection Certificate may be issued by Central Store within Prescribed period as mentioned in clause 15 of the Indent Form.

GRAND TOTAL (Value in Words) Two Hundred Eighty One Thousand Seven Hundred Forty Only.

7. Date of Delivery: Within One Month
If goods not delivered within stipulated time; please immediately intimate to the Procurement Cell.
8. Place of Delivery: NED University Campus/Consignee.
9. Name & Address of Consignee: Muhammad Tahir, Sr. Store keeper.



F/SOP/PC 01/11/00

10. Performance Security equivalent to 5% of Contract Schedule is required at the earliest.
11. Contract Agreement on Stamp papers value equivalent to rate as specified in Stamp Act.
12. Dispatch Instruction. Stores should be delivered at firm's premises/free to the consignee at NED University of Engineering and Technology.
13. Inspecting Officer. The consignee/ Indenting officer or his authorized representative.
At firms premises/ Consignee's end.
14. Place at which to be inspected. i. 100% payments to be made on the proof of inspection and Consignee's receipt certificate during year 2019-2020.
15. Payment. ii. ___% Payment in advance along with contract/and balance after complete delivery and in proof of consignee's receipt during the year 2019 - 2020
iii. If the supply is not according to the specifications or unsatisfactory, the contract will be rejected and cancelled at the risk and cost of firm.
iv. If the firm fails to execute the contract/supply order as per condition action will be taken against them which may be their black listing and E.M.S.D. will be forfeited.
v. In Case of late delivery L.D. charges @ 2% per month will be imposed. Part payment against part supply is/ not allowed.
vi. Valid Professional Tax Certificate is required for payment.

NOTE

1. The firms may send the Inspection call with-in delivery period under intimation to the Assistant Director Procurement in writing.
2. The Bill in duplicate along with Inspection certificates on form F/QSP 09/10/00 may be sent to the P.O for payment.

**Assistant Director Procurement-II
For & on behalf of Vice Chancellor
NED University of Engg. Tech.**

The cost is debitable to Head of Account as mentioned in the Sanction order (office order). This issues with the sanction and approval of the Competent Authority of this University.

Copy to

1. Resident Auditor
2. Indenting Officer
3. Case File
4. Master File
5. Manager Central Store

PART-VIII

**NED UNIVERSITY OF ENGINEERING AND TECHNOLOGY
ELECTRICAL ENGINEERING
SPECIFICATIONS AND QUANTITIES**

Tender No. PC/NED/EE/FURNITURE/6871/19

Item Code No.	Description of items/specifications	Unit	Total Quantity Required	Price in Pak. Rupees	
				Unit Price	Total Amount
01.	High Back chair High back chair with lockable, revolving and tilting mechanism (knee tilt mechanism) pivoted at front for extra stability regardless of the degree of inclination. Master new comfort HBC (Master offisys/Boss or Equivalent).	Nos.	04.	16675/-	66700/-
02.	Low Back chair Low Back Chair lockable revolving and tilting mechanism (synchronized Knee tilt mechanism) pivoted at front for extra stability regardless of the degree of inclination. Extra torsion adjustment control to provide the desired tilt mechanism. Sleek and stylish integral skin PU armrest. Twin wheel castors. High frequency compression process on multi layered veneer shell anatomically designed for posture care. guarantee Master's molty foam inside, customized of armrest, base and upholstery offered. Master comfort LBC (Master offisys /Boss or Equivalent). Item no. 1 and 2 must be of same design and pattern.	Nos.	08.	12325/-	98600/-
03.	Workstation L shape Aluminum office workstation, Size: height 3.5-4 ft, length 3.5-4 ft, width 2.5-3 ft. Strong lasani material sheet. Spacious can easily accommodate desktop CPU and screen. Sliding space for keyboard and mouse separate portion. Movable drawers with lock for stationary, files, books and mobile with lock. Portions of good height are required to provide privacy in office work. (as per attached picture). For material, a workstation sample is available in EED department. Or Equivalent	Nos.	04.	29110/-	116440/-
TOTAL					281740/-
ADD: GST/SRB (Whichever is applicable)					
Total Bid Amount including all taxes & duties etc.					281740/-

price including GST

Zain
04/12/19
ADP

Abm
4/12/19
AO, C&MB
W

Signature & Stamp of Tenderer



SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

**TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF
WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. NED UNIVERSITY
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL
- 3) TITLE OF CONTRACT Procurement of Furniture
- 4) TENDER NUMBER PC/NED/EE/6871/19/1208
- 5) BRIEF DESCRIPTION OF CONTRACT Procurement of Furniture
- 6) FORUM THAT APPROVED THE SCHEME Syndicate
- 7) TENDER ESTIMATED VALUE 0.360 MILLION
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) One Month
- 10) TENDER OPENED ON (DATE & TIME) 04-12-2019 AT 10:30 AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD 02
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 02
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 02
- 14) BID EVALUATION REPORT PROVIDED
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Shahzaib Trading Corp.
- 16) CONTRACT AWARD PRICE Rs. 282,740/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE YES Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Vice Chancellor

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	T00553-19-0037
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	No

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NO

Signature & Official Stamp of
Authorized Officer

(Feb)

Assistant Director Procurement-II
Procurement Cell
NED University of Engg. & Tech.
Karachi.

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: PC/NED/EE/6871/19 Dated: 26/12/19

Contract Value: Rs. 281,740/-

Contract Title: Procurement of Furniture

M/s. Shahzaid Trading
[Name of Supplier/Contractor/Consultant]

hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, M/s. Shahzaid Trading [Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

M/s. Shahzaid Trading [Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. Shahzaid Trading [Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

M/s. Shahzaid Trading [Name of Supplier/Contractor/Consultant] Notwithstanding any rights and remedies exercised by PA in this regard, agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by M/s. Shahzaid Trading [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Signature]

[Procuring Agency]

[Signature]

[Supplier /Contractor/Consultant]