



F/SOP/PC 01/11/00



PROCUREMENT CELL
NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI.
BY REGISTERED A.D./COURIER SERVICE.

CONTRACT SCHEDULE

Dated: 8/12/2021 2021

1. Contract No: PC/NED/MTD/Photocopier/6950/2020 13101
2. Name & Address of Contractor: **M/s. O & A Business (Pvt.) Ltd.**
3. Contractor's Tender No. & Date: Nil 12-01-2021
4. Indenter's Name & Address: Chairman, Mathematics Department
5. Indenter's Indent No & Date: 13781 29-07-2020
6. Particulars of stores: **As below.**

Item No.	Description of Store	Acctg Unit	Price per A/U	Total Qty Reqd.	Total Value
01	PPC Machine Toshiba Digital Copier Model e-studio 3018A-30 CPM/PPM, Built-in with RADF Auto. Duplex, Network Printer & Color Scanner, Memory 2 GB RAM, 320 GB HDD (SED), 550 x 2 Drawer, 100 Sheets Stack Feed By-Pass, 1-999 Multiple Copier Printing Resolution 2400 x 600 dpi, scanner Resolution 600x600 dpi, 25%-400% Zoom & Electronic Sorting, 10.1 Color WSVGA Touch Screen. Tilting Display. Toner Yield 43,900 @ 5%, First Copy Out 4.3 Second & Warm-up Time Approx. 20 Seconds. Warranty: One Year Free Services with Parts excluding consumables.	No.	326,000/-	01	326,000/-
Total Amount with GST.....					326,000/-

INSTRUCTIONS:

- Store must be delivered to Central Store in due period which will be issued by the Central Store to the Indenter.
- A copy of Delivery Challan must be delivered to Purchase Officer on same day after delivery of Store.
- Bill should be submitted Assistant Director Procurement-II along with GST Invoice.
- Inspection Certificate may be issued by Central Store within Prescribed period as mentioned in clause 15 of the Indent Form.

GRAND TOTAL (Value in Words) Three Lac Twenty Six Thousand Only.

7. Date of Delivery: Within 30 Days

If goods not delivered within stipulated time; please immediately intimate to the Procurement Cell.

8. Place of Delivery: NED University Campus/Consignee.

9. Name & Address of Consignee: Mr. Arman Hussain Siddiqui, Jr. DEO



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Performance Security equivalent to 5% of Contract Schedule is required at the earliest.

Contract Agreement on Stamp papers value equivalent to rate as specified in Stamp Act.

Dispatch Instruction.

Stores should be delivered at firm's premises/free to the consignee at NED University of Engineering and Technology.

Inspecting Officer.

The consignee/ Indenting officer or his authorized representative.
At firms premises/ Consignee's end.

Place at which to be inspected.

i. 100% payments to be made on the proof of inspection and Consignee's receipt certificate during year 2020-2021.

Payment.

ii. ___% Payment in advance along with contract/and balance after complete delivery and in proof of consignee's receipt during the year 2020 - 2021

iii. If the supply is not according to the specifications or unsatisfactory, the contract will be rejected and cancelled at the risk and cost of firm.

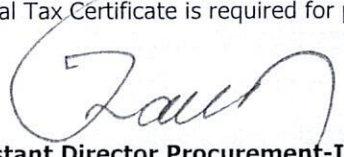
iv. If the firm fails to execute the contract/supply order as per condition action will be taken against them which may be their black listing and E.M.S.D. will be forfeited.

v. In Case of late delivery L.D. charges @ 2% per month will be imposed. Part payment against part supply is/ not allowed.

vi. Valid Professional Tax Certificate is required for payment.

NOTE

1. The firms may send the Inspection call with-in delivery period under intimation to the Assistant Director Procurement in writing.
2. The Bill in duplicate along with Inspection certificates on form F/QSP 09/10/00 may be sent to the P.O for payment.


**Assistant Director Procurement-II
For & on behalf of Vice Chancellor
NED University of Engg. Tech.**

The cost is debitable to Head of Account as mentioned in the Sanction order (office order). This issues with the sanction and approval of the Competent Authority of this University.

Copy to

1. Resident Auditor
2. Indenting Officer
3. Case File
4. Master File
5. Manager Central Store



O & A Business Machines (Pvt.) Ltd.

January 12, 2021

The Assistant Director (Procurement-II)
NED UNIVERSITY OF ENGINEERING & TECHNOLOGY
University Road
KARACHI.

REF.: TENDER NO. PC / NED / MTD / PHOTO-COPIER / 6950 / 2020
DUE ON 14-01-2021 AT 10:30 AM

SUB.: PROCUREMENT OF PHOTO-COPIER MACHINE FOR
MATHEMATICS DEPARTMENT

Dear Sir,

This is in response to your above tender enquiry for the purchase of Digital Photocopier Machines. We are pleased to submit our best offer for TOSHIBA Digital Photocopier as under:

Description	Qty.	Unit Price	Total Amount
TOSHIBA DIGITAL COPIER MODEL c-Studio 3018A – 30 (CPM / PPM), Built-in RADF, Auto. Duplex, Network Printer & Color Scanner, Memory 2 GB RAM, 320 GB HDD (SED), 550 Sheets x 2 Drawer, 100 sheets stack feed by pass, 1-999 Multiple Copying, Printing Resolution 2400 x 600 dpi, Scanner Resolution 600x600 dpi, Zoom 25%-400% . Electronic Sorting, 10.1" Color WSVGA Touch Screen Tilting Display. Toner Yield 43,900 @5%, First Copy Out 4.3 seconds & Warm-up Time-Approx.20 seconds	01	Rs.278,633/=	Rs. 278,633/=
ADD: General Sales Tax @ 17%			RS. 47,367/=
Total Payable			Rs 326,000/=

(Rupees Three Hundred Twenty Six Thousand Only)

Waqar
14/01/2021
Zaid
14/01/2021
ADP

0026w
14/11/2021

Shamad
G.P.O.
BOX # 657
O & A Business Machines (Pvt.) Ltd.



HEAD OFFICE:
1st Floor, Syed House, I.I. Chundrigar Road, Karachi.
Telephone : 92-21-2638881-4 Fax : 92-21-2637917
E-mail: yaqub@cyber.net.pk
UAN: 111-101-102 URL: www.yaqubgroup.com.pk

ORISO
Digital Copy Printer

TOSHIBA
Notebook

NEC
Telecommunication
UC Servers

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. NED UNIVERSITY
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL
- 3) TITLE OF CONTRACT Procurement of Photocopier Machine
- 4) TENDER NUMBER PC/NED/MTD/Photocopier/6950/2020
- 5) BRIEF DESCRIPTION OF CONTRACT Procurement of Photocopier Machine
- 6) FORUM THAT APPROVED THE SCHEME Syndicate
- 7) TENDER ESTIMATED VALUE 0.549549 MILLION
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 30 Days
- 10) TENDER OPENED ON (DATE & TIME) 14-01-2021 AT 11:00 AM
- 11) NUMBER OF TENDER DOCUMENTS SOLD 03
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 03
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 03
- 14) BID EVALUATION REPORT PROVIDED
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. O & A Business Machine (Pvt.) Ltd.
- 16) CONTRACT AWARD PRICE Rs. 326,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE YES Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE _____
- c) TWO STAGE BIDDING PROCEDURE _____
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE _____

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Vice Chancellor

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	T00553-20-0033
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	NO

Signature & Official Stamp of
Authorized Officer

Fellb
Assistant Director Procurement-II
Procurement Cell
NED University of Engg. & Tech.
Karachi.

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: PC/NED/MID/Photocopier Mak Dated: 08/02/2021

Contract Value: Rs. 326,000/-

Contract Title: Procurement of Photocopier Machine -

Ms. OJA Business

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, Ms. OJA Business [Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

Ms. OJA Business

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

Ms. OJA Business

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Ms. OJA Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.



[Procuring Agency]


10/2/21

[Supplier /Contractor/Consultant]