

**BID EVALUATION REPORT**

1. Name of Procuring Agency: **NED University of Engineering and Technology, Karachi**
2. Tender Reference No: **PC/NED/RG/Courier/7017/2021**
3. Tender Description/Name of work/item: **Hiring of Courier Services for main Campus NEDUET**
4. Method of Procurement: **Single Stage Two Envelope**
5. Tender Published: **PPMS # T00553-20-0113**
6. Total Bid documents Sold; Two (02)
7. Total Bids Received: Two (02)
8. Technical Bid Opening date: (if applicable) 01-06-2021 (Provide details in separate form)
9. No. of Bid technically qualified: 02
10. Bid(s) Rejected: Nil
11. Financial Bid Opening date: **01-06-2021**

**12. Bid Evaluation Report:**

<i>Final Ranking</i>	<i>Name of Firm or Bidder</i>	<i>Cost offered by the Bidder (Rupees)</i>	<i>Ranking in terms of cost</i>	<i>Comparison with Estimated cost</i>	<i>Reasons for Acceptance</i>	<i>Remarks</i>
1	2	3	4	5	6	7
01	<b>M/s. Leopards Courier</b>	Rs. 28,934,500/- Million 28.935	01	Within approved Budget Allocation	Accepted being the Lowest Evaluated Responsive Bidder and recommended for award of Contract.	
02	<b>M/s. Muller &amp; Phipps</b>	Rs. 29,476,212/- Million 29.476	02	-----	Not Accepted, firm has quoted high Price	

**Signatures of the Members of the Committee.**

**Mr. Fawad Ul Hasan Kamran**  
Assistant Director Procurement -II  
NEDUET, Karachi  
Member  
Procurement Committee

**Mr. M. Mabroor Khan**  
Administrative Officer  
CEMB,  
University of Karachi.  
Member,  
Procurement Committee

**Syed Ghazanfer Hussain**  
Ag. Registrar  
Registrar Office  
NEDUET  
Convener  
Procurement Committee

**Bidder Eligibility / Qualification Report**

Tender # PC/NED/RG/Courier/7017/2021

Opening date: 01-05-2021

PPMS # T00553-20-0113

S. No.	Eligibility Criteria	M/s. Leopards Courier	M/s. Muller & Phipps
01	Bidder is a Pakistan Company	Yes	Yes
02	Local presence in Karachi.	Yes	Yes
03	Comply with specifications mentioned in bidding documents.	Yes	Yes
04	Bid Should be accompanied with client list	Yes	Yes
05	The bidder must have at least 03 years of experience in the relevant field.	Yes	Yes
06	Proof of Registration of NTN, GST SRB & Valid Professional Tax Certificate.	Yes	Yes
07	The bidder has submitted unconditional Bid	Yes	Yes
08	Required Bid Security is attached	Yes	Yes
09	Bid is signed, named and stamped.	Yes	Yes
10	Detail of turn-over (Including in term of Rupees) of at least 03 years that Average turn-over of at least last three years should not be less than 03 Million per year	Yes	Yes
11	Affidavit confirming that the firm has not been black listed by any Government / Semi-Government / Autonomous Bodies on non-judicial stamp paper	Yes	Yes
	<b>Eligible / Non Eligible</b>	<b>Eligible</b>	<b>Eligible</b>



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Assistant Director Procurement -II  
NEDUET, Karachi  
Member  
Procurement Committee



**M. Mabroor Khan**  
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**Meeting Minutes  
of the Procurement Committee regarding  
Tender No. PC/NED/RG/Courier/7017/2021  
PPMS # T00553-20-0113**

Meeting started with the name of Allah Almighty.

The Convener of the Procurement Committee welcomed the members of the Committee and opened the discussion on the agenda item on dated: 01-06-2021

Tender /Retender Notice No. **PC/NED/RG/Courier/7017/2021** was opened on 01-06-2021 at 11:30 AM Total 02 Nos. of bids were received & accepted in accordance with the evaluation criteria and other terms and conditions set forth in the bidding documents. Bidders Qualification / Eligibility Report is **Annexed "A"** and Technical Evaluation Report of bidders is **Annexed "B"**.

Subsequently, Financial Proposals of Qualified Bidders were opened on same day (01-06-2021) at 14:15 hrs. Comparative Statement is placed at **Annexure "C"**.

Based upon the facts mentioned above, Procurement Committee unanimously decided that Contract for Hiring of Courier Services for NED UET be awarded to the first lowest evaluated responsive bidder M/s. Leopards Courier for Rs 28.935 million.

The meeting ended with a vote of thanks to the Chair.



**Mr. Fawad Ul Hasan Kamran**  
Assistant Director Procurement -II  
NEDUET, Karachi  
Member  
Procurement Committee



**Mr. M. Mabroor Khan**  
Administrative Officer  
CEMB,  
University of Karachi.  
Member,  
Procurement Committee



**Syed Ghazanfer Hussain**  
Ag. Registrar  
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# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY



## Procurement Cell Comparative Statement

Tender#PC/NED/RG/Courier/7017/2021 PPMS#T00553-20-0113 Opening Date & Time: 01.06.2021 11:30 AM

S. No	Name of Firm	Total Price of BoQ Item	Remarks
1	M/s. Leopards Courier	Rs.28,934,500	
2	M/s. Muller & Phipps	Rs.29,476,212	

**Mr. Fawad Ul Hasan Kamran**  
Asst. Director Procurement-II  
NEDUET  
Member  
Procurement Committee

**Mr. M. Mabroor Khan**  
Administrative Officer  
CEMB, University of Karachi.  
Member,  
Procurement Committee

**Syed Ghazanfer Hussain**  
Ag. Registrar  
Registrar Office, NEDUET  
Convener  
Procurement Committee




# Technical Evaluation Report

## Annexure 'B'

Description	Marks	Criteria	Leopards Courier	Muller & Phipps
Year of Establishment	15	One mark will be awarded for each year of experience beyond 10 years.	15	15
No. of Employees (Minimum 3000)	15	Five marks will be awarded for every 1000 employees beyond 3000 employees. (Above 500 employees will be considered as 1000 and below as zero).	15	10
Express Centers (minimum 300 centers)	15	Five marks will be awarded for every 100 express centers beyond 300 centers. (Above 50 centers will be considered as 100 and below as zero).	15	15
On line Locations (Minimum 250)	10	Two marks will be awarded for every 50 on line locations beyond 250 locations. (Above 25 centers will be considered as 50 and below as zero)	10	10
SMS Tracking	10	Yes: 10 marks No: Nil	10	10
Own aircraft	10	Yes: 10 marks No: Nil	0	0
ISO Certified Company	10	Yes: 10 marks No: Nil	10	10
Corporate Customers (over Rs. 25,000/- billing per month)	15	> 20: 15 marks ≤ 15: 10 marks ≤ 10: 5 marks ≤ 05: Nil	15	15
<b>Total</b>	<b>100</b>		<b>90</b>	<b>85</b>
<b>Technically Qualified/ Not-Qualified</b>			<b>Qualified</b>	<b>Qualified</b>

  
Fawad-ul-Hassan  
Assistan Director Procurement II  
NEDUET, Karachi, Member  
Procurement Committee

  
M. Mabror Khan  
Administrator Officer  
CEMB UoK Member  
Procurement Committee

  
Syed Ghazanfar Hussain  
Ag. Registrar  
Registrar Office, NEDUET, Convenor  
Procurement Committee



**NED UNIVERSITY OF ENGINEERING AND TECHNOLOGY**



**PROCUREMENT CELL**


**ATTENDANCE SHEET**


**TENDER NO.:** PC/NED/RG/Courier/7017/2021


**TENDER OPENING DATE:** 01-06-2021

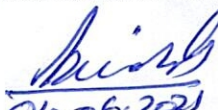
**TIME:** 11:30 AM

SR. No.	NAME OF FIRM	NAME OF REPRESENTATIVE	SIGNATURE
1.	LEOPARDS COURIER KADUD MEHMOOD	KADUD MEHMOOD	K. 1/6/2021
2.	MSP Courier Logistics	M. Mohsin Khan	M. Mohsin Khan
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

  
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 Assistant Director  
 Procurement -II,  
 NEDUET, Karachi, Member  
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 NEDUET. Convener,  
 Procurement Committee

  
 01-06-2021  
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