



F/SOP/PC 01/11/00

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NED UNIVERSITY OF ENGINEERING & TECHNOLOGY PROCUREMENT CELL

BY REGISTERED A.D./COURIER SERVICE.

CONTRACT SCHEDULE

- Contract No: PC/NED/ CS/Laptop/6709/18/1089/1005 Dated: 08/01/2018
- Name & Address of Contractor: **M/s. Arszar Engg. Syndicate**
- Contractor's Tender No.: Nil, Date 28-11-2018
- Indenter's Name & Address: Chairman, CIS Engg. Deptt.
- Indenter's Indent No & Date: 12079/130918/CS, 13-09-2018
- Particulars of stores: **As below.**

BOQ Item No.	Description of Store	Acctg Unit	Price per A/U	Total Qty Req.	Total Value
01	Laptop HP Spectre x360 Convertible Screen size: 13t With HP Active PEN - 7th Gen Ci7 RAM:16GB Secondary storage: 512GB SSD W10 B&O Speakers 13.3" HD Infinity Touchscreen, B&O Speakers, Body: Copper Trim, Gold Sleeve.	No.	170,000	02	340,000
02	Printer HP Color LaserJet Pro MFP M281fdn (T6B81A). Print, Copy, Scan, Fax, Multitasking supported, Print speed black: Normal: Up to 21 ppm, Duty cycle (monthly, A4) Up to 40,000 pages	No.	50,000	01	50,000
03	UPS PRODIGY 1 KVA Digital Desire Sine-Wave Series UPS DSP-100-L (12V)	No.	16,000	01	16,000
04	Portable Hard drive WD - My Passport, Capacity: 2TB, External USB 3.0 Portable Hard Drive - Black (WDBYFT0020BBK) Brand.	No.	10,000	01	10,000
Total with all taxes ...					416,000

INSTRUCTIONS:

- Store must be delivered to Central Store in due period which will be issued by the Central Store to the Indenter.
- A copy of Delivery Challan must be delivered to Purchase Officer on same day after delivery of Store.
- Bill should be submitted Assistant Director Procurement-II along with GST Invoice.
- Inspection Certificate may be issued by Central Store within Prescribed period as mentioned in clause 15 of the Indent Form.

GRAND TOTAL (Value in Words) Four Hundred Sixteen Thousand, Only.

- Date of Delivery: Within 30 Days; if goods not delivered within stipulated time; please immediately intimate to the procurement cell.
- Place of Delivery: NED University Campus/Consignee.
- Name & Address of Consignee: Maria Waqas, Assistant Professor, CIS Engg. Deptt.

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- 10. Performance Security equivalent to 2.5% of Contract Schedule is required at the earliest.
- 11. Contract Agreement on Stamp papers value equivalent to rate as specified in Stamp Act.
- 12. Dispatch Instruction. Stores should be delivered at firm's premises/free to the consignee at NED University of Engineering and Technology.
- 13. Inspecting Officer. The consignee/ Indenting officer or his authorized representative.
At firms premises/ Consignee's end.
- 14. Place at which to be inspected. i. 100% payment to be made on the proof of inspection and Consignee's receipt certificate during year 2018-2019.
- 15. Payment. ii. ___% Payment in advance along with contract/and balance after complete delivery and in proof of consignee's receipt during the year 2018 - 2019.
iii. If the supply is not according to the specifications or unsatisfactory, the contract will be rejected and cancelled at the risk and cost of firm.
iv. If the firm fails to execute the contract/supply order as per condition action will be taken against them which may be their black listing and E.M.S.D. will be forfeited.
v. In Case of late delivery L.D. charges @ 2% per month will be imposed. Part payment against part supply is/ not allowed.
vi. Valid Professional Tax Certificate is required for payment.

NOTE

- 1. The firms may send the Inspection call with-in delivery period under intimation to the Assistant Director Procurement in writing.
- 2. The Bill in duplicate along with Inspection certificates on form F/QSP 09/10/00 may be sent to the P.O for payment.

- Copy to
- 1. Resident Auditor
 - 2. Indenting Officer
 - 3. Case File
 - 4. Master File
 - 5. Manager Central Store


Assistant Director Procurement-II
For & on behalf of Vice Chancellor
NED University of Engg. Tech.

The cost is debitable to Head of Account as mentioned in the Sanction order (office order). This issues with the sanction and approval of the Competent Authority of this University.