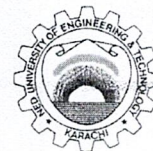




# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY PROCUREMENT CELL

Phone# 99261261– 68, (Ext. 2220) Fax # 99261255, E-mail: [dp@neduet.edu.pk](mailto:dp@neduet.edu.pk)

“Say NO to Corruption”



Director Procurement

No. PC/NED/RG/172367/8395/ 14

Dated: 04.07.2025

## Notice Inviting Tender (Through EPADS)

NEDUET invites sealed bids on Single Stage Two Envelopes procedure from reputed Courier Companies for acquiring of courier services as follows:

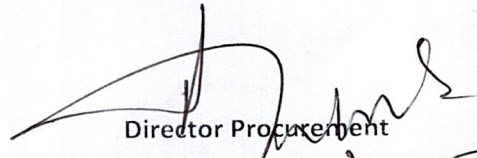
S#	Tender		Tender Schedule – Date and Time			
	Number	Job	Issue / Sale		Submission	Opening
			From	To		
1	PC/NED/RG/ Courier Services /8395/2025	Hiring of Courier Services for NED University of Engineering & Technology.	08-07-2025	23-07-2025	24-07-2025 10:00 A.M.	24-07-2025 10:30 A.M.

E-Bidding documents as per regulations, containing detailed terms and conditions, and requirements are available for online bid submission on EPADS at <https://portalsindh.eprocure.gov.pk>. Bidding Documents are also available on the official website of the university <https://www.neduet.edu.pk>.

### Eligibility Criteria

- Registration with FBR and SRB
- At-least three years' experience in the relevant field with documentary evidences
- Financial Statements (Summary) and Income Tax Returns for the last three years
- Annual Turnover of last three years and average of last three years should not be less than Rs 50 million.
- Affidavit on (non-judicial stamp paper) of no litigation history, non-blacklisting, never indulge in any corrupt, fraudulent and collusive practices, also undertaking that the information and documents provided with are correct. The date of issuance of said stamp paper should be later than the date of publication of the NIT.

Bid Security @ 5% of bid cost in shape of Payorder should be in favor of Director Finance, NEDUET. The procuring agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules 2010 (as amended) and may cancel the bidding process at any time prior to the acceptance of a bid or proposal as per SPPRA rules.

  
Director Procurement  
04/7/2025

ISSUED ON \_\_\_\_\_

ISSUED TO \_\_\_\_\_



## **BID DOCUMENT**

**Hiring of Courier Services for Main Campus  
NED University of Engineering & Technology.,**

**Tender No. PC/NED/RG/Courier Services/8395/2024**

**PROCUREMENT CELL**

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## General Instructions

1. NEDUET intends to hire the services of a well reputed Courier Company for provision of courier services at Main Campus of NED University of Engineering Technology located at Karachi.
2. The services will be hired according to SPPRA Single Stage – Two Envelope Procedure
3. E-Bidding documents as per regulations, containing detailed terms and conditions, and requirements are available for online bid submission on EPADS and the official website of the university.
4. **Mandatory Requirements** Courier Company must furnish following information / documents along with Technical Proposal failing which the bid shall be rejected without further evaluation
  - a. Copy of NTN certificate
  - b. Copy of GST certificate
  - c. UAN
  - d. Company /Firm Website
  - e. Minimum 10 years of experience
  - f. Affidavit on legal paper that the firm has not been black listed by any Government/Semi Government organization.
  - g. Technical proposal must contain a certificate that Bid Security of @ 5% has been attached with financial bid.
5. **Bid Security** Bid Security not exceeding @ 5% in the form of pay order/Bank draft in favor of Director Finance, NEDUET shall be submitted with financial proposal.
6. **Bid Validity** Bid shall be valid for 90 days of bid opening date.
7. **Evaluation of Technical Proposal** Based on the record/documentary evidence submitted by the bidders, each bidder shall be evaluated as per the Technical Evaluation Criteria at **Annex-A**. Minimum threshold for qualifying for financial evaluation shall be 70%.

8. Bidder shall quote the courier charges as per the format at **Annex-B** of this document.
9. **Award of Contract** Financially lowest bidder shall be considered for award of contract. Financially lowest bidder shall be determined by calculating the combined average domestic rates for three years/weight
10. If two or more bidders quote the same price in financial proposal, then the contract will be awarded to the one with highest marks in technical evaluation.
11. Successful bidder will sign a contract /agreement for the period of three years Draft agreement also placed in tender document at **Annex-C**.
12. Both parties (NEDUET or service provider) can terminate the contract with the notice of one month period without assigning any reason.
13. Payments shall be made on monthly basis after issuance of invoice by the Service Provider. All Federal & Provincial taxes and other duties will be deducted as per Government Rules.
14. Bid Security of un-successful bidder will be returned on issuing of contract to successful bidder
15. Bid Security of successful bidder will be converted into retention money and the same will be released within 02 months of expiry of contract.
16. Interested Courier Companies may forward their proposals as per above instructions to the undersigned latest as notified in the NIT.
17. NEDUET reserves t h e right to accept or reject the tender without assigning any reason as per SPPRA rules.

**Director Procurement**

## Bidding Data Sheet

The following specific data for the subject procurement to be procured shall complement, supplement, or amend the provisions in the General Instructions all Bidding documents to Bidders; Whenever there is a conflict, the provisions herein shall prevail over those in Bidding documents.

Introduction	
a.	<b>Name and address of the Procuring Agency:</b>
	Office of The Deputy Director Procurement, NED University of Engineering & Technology, Karachi., Phone # 99261261-68 (Ext: 2220) Fax: 99261255
Preparation and submission of Bid	
b.	<b>Time Limit for Clarification</b>
	The NEDUET will respond to any request for clarification which he receives earlier than 05 (Five) Days prior to the deadline for submission of bids.
c.	<b>Language of Bid</b>
	The bid and all correspondence and documents related to the bid exchanged by a bidder and the Employer shall be in the English language
d.	<b>Currency of Bid and Payment</b>
	The rates shall be quoted by the Bidder entirely in Pak Rupees. The NEDUET will consider the bid in Pak Rupees as no foreign currency payments are admissible.
e.	<b>Bid Validity</b>
	Bids shall remain valid for the 90 Days after the Date of Bid Opening.
f.	<b>Bid Security</b>
	The Bid Security, not exceeding @ 5% in the form Deposit at Call or Pay Order or Demand Draft or a Bank Guarantee issued by a scheduled bank in Pakistan or from foreign bank duly counter guaranteed by a scheduled bank in Pakistan in favor of Director Finance, NEDUET. as defined in the terms and General Instructions of this tender documents.

g.	<b>Deadline for Submission of Bid</b>	
	As notified in the NIT	
h.	<b>Venue, Time and Date of Bid opening:</b>	
	As notified in the NIT	
i.	<b>Eligibility Criteria</b>	
	(i).	Registration with FBR and SRB
	(ii).	Active Taxpayer
	(iii).	At-least three years' experience in the relevant field with documentary evidences
	(iv).	Financial Statements (Summary) and Income Tax Returns for the last three years
	(v).	Annual Turnover of last three years and average of last three years should not be less than Rs 50 million.
	(vi).	Affidavit on (non-judicial stamp paper) of no litigation history, non-blacklisting, never indulge in any corrupt, fraudulent and collusive practices, also undertaking that the information and documents provided with are correct. The template is available at Page 18. The date of issuance of said stamp paper should be later than the date of publication of the NIT.
j.	<b>Selection Criteria</b>	
	Financially lowest bidder shall be considered for award of contract. Financially lowest bidder shall be determined by calculating the combined average domestic rates for three years/weight.	
k.	<b>Performance Guarantee</b>	
	Performance Guarantee @ 5% in the form Deposit at Call or Pay Order or Demand Draft or a Bank Guarantee issued by a scheduled bank in Pakistan or from foreign bank duly counter guaranteed by a scheduled bank in Pakistan in favor of Director Finance, NEDUET within one week of award of agreement.	

Others terms & Conditions	
i.	In case of any unforeseen situation or government holiday resulting in closure of office on the date of opening, bid shall be submitted / opened on next working day at the given time.
ii.	NEDUET may reject all or any bid subject to relevant provision of SPP Rules and may cancel the bidding process at any time prior to acceptance of bid or proposal as per relevant SPP Rules
iii.	Incomplete, conditional and tender without required bid security as specified in the bidding documents, shall be rejected. Each page of bidding documents should be signed and stamped
iv.	Bidders are advised that before filling the bidding documents all pages of bidding documents should carefully be rechecked. If any page(s) / paper(s) of bidding documents are missing that can be downloaded from the official website of this University and also can be obtained from the office of the ADP-2 in Procurement Cell, NEDUET. Bid with incomplete bidding documents will straightaway be rejected.

**Signature and Stamp of Bidder**



## Technical Proposal (Data Sheet)

Description	Detail
Year of Establishment	
No. of Employees	
Express Centers	
On line Locations	
Serving Countries Worldwide	
SMS Tracking	
Own aircraft	
ISO Certified Company	
Corporate Customers (each customer billing over 1 million per	

**Note:** Figures quoted in the above data form can be verified independently by NEDUET and any misstatement by the bidder may result in termination of contract, forfeiture of pending payments along with retention money and black listing of company

1.	<b>Please attach Company Profile and list of clients.</b>
2.	<b>Contact Person Name</b>
3.	<b>Office Address</b>
4.	<b>Contact Number</b>

Date: \_\_\_\_\_

**Signature & Stamp – Name**

**Technical Evaluation Marks**

<b>Description</b>	<b>Marks</b>	<b>Criteria</b>
Year of Establishment	15	One mark will be awarded for each year of experience beyond 10 years.
No. of Employees (Minimum 3000)	15	Five marks will be awarded for every 1000 employees beyond 3000 employees. (Above 500 employees will be considered as 1000 and below as zero).
Express Centers (minimum 300 centers)	15	Five marks will be awarded for every 100 express centers beyond 300 centers. (Above 50 centers will be considered as 100 and below as zero).
On line Locations (Minimum 250)	10	Two marks will be awarded for every 50 on line locations beyond 250 locations. (Above 25 centers will be considered as 50 and below as zero)
SMS Tracking	10	Yes: 10 marks No: Nil
Own aircraft	10	Yes: 10 marks No: Nil
ISO Certified Company	10	Yes: 10 marks No: Nil
Corporate Customers (over Rs. 25,000/- billing per month)	15	> 20: 15 marks ≤ 15: 10 marks ≤ 10: 5 marks ≤ 05: Nil
<b>Total-</b>	<b>100</b>	

- Supporting documents must be attached with Technical Proposal for each evaluation parameter.
- Minimum threshold for qualifying is 70% i.e., bidders obtaining 70% marks shall be qualified for opening of financial proposals.

**Financial Bid for Three Years**

**Domestic**

Service	Weight	Tentative Qty.	Shipment Rates (Rupees)										
			Within City				Same Province				Different Provinces		
Overnight			1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	Tentative Qty.	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	Tentative Qty.	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
	0.0 KG to 0.5 KG	10,000				2,500				3,000			
	0.6 to 1 KG	2,000				1,000				1,000			
	Each Addl 0.5 KG	100				80				80			
Total Domestic Bid Price													

**International**

Weight	Tentative Qty	Shipment Flat Rates World Wide		
		1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
Upto 0.5 KG	500			
0.6 to 1 KG	100			
Each Add 0.5 KG	50			
Each Add 0.5 KG				
Total International Bid Price				

Description	Percentage		
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
Fuel Adjustment Charges			

**Note:** The bidders shall quote price for all categories of shipments and weights.

Signature & stamp \_\_\_\_\_

Name \_\_\_\_\_

**Procurement of Courier Service Agreement**

This agreement is entered into and executed on this day \_\_\_\_\_ for hiring of courier services between the NED University of Engineering & Technology (NEDUET) having its Main Campus at Main University Road, Karachi. (hereinafter referred as “NEDUET”) of the first part and M/s. \_\_\_\_\_ Having its registered office located \_\_\_\_\_

(hereinafter called “Courier Company”) which expression shall wherever the context so permits include its assigns and successor in interest) of the second part, and both to be collectively referred to as the parties.

**1. Terms of Agreement**

- a. **PERIOD:** This agreement shall remain enforced from \_\_\_\_\_ 2025 to \_\_\_\_\_ 2028 for total period of three years from the date of execution, renewable / extendable on yearly basis by NED University of Engineering & Technology subject to mutual consent and satisfactory performance of the Courier Company.
- b. **EXECUTION:** The Courier Company will be bound to execute the terms of contract and instructions / directives of NEDUET.

**2. Performance Guarantee:**

The courier company is required to deposit a “performance / bank guarantee” @ 5% through a Pay Order/ bank draft in favor of Director Finance, NEDUET within one week of award of agreement. The bid security of the successful contractor will be adjusted against the performance guarantee. If the bidder fails to deposit performance/ bank guarantee within one week of the receipt of the letter awarding the job, the same shall be treated as cancelled and the Bid Security shall be forfeited.

**3. Payment of Services Charges**

NEDUET hereby covenants to pay the Courier Company, in consideration of the provision of courier services charges upon receipt of monthly invoice, for the services provided at national and international level on the terms and conditions, charges / rates and time given below:

### i. National (Domestic) Rates for Overnight Service

Service	Weight	Tentative Qty.	Within City			Tentative Qty.	Same Province			Tentative Qty.	Different Province		
			1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year		1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year		1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
Overnight	0.0 kg to 0.5 Kg	10,000				2500				3,000			
	0.5 kg to 1.0 Kg	2,000				100				1000			
	Each addl. Kg	100				80				80			

### ii. International Flat Rates

Weight	Tentative Qty.	Shipment Flat Rates World Wide		
		1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
0.0 kg to 0.5 Kg	500			
0.5 kg to 1.0 Kg	100			
Each addl 0.5 Kg	50			

### iii. Fuel Adjustment Charges

Description	Rates / Charges		
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
Fuel Adjustment Charges			

- Fuel adjustment charges will be applicable on above mentioned rates

### iv. Consignment Delivery Time

- National (Domestic) – Overnight
- International - 96 – 120 hours

The above National (domestic) and international rates shall be applicable for provision of \_\_\_\_\_ Service for National (domestic) and International in respect of all NEDUET Office including but not limited to, Islamabad, Rawalpindi, Lahore, Karachi, Quetta, Peshawar, Gilgit, Multan and Muzaffarabad etc.,

4. **TAXES**

- a. The Courier Company must be registered with sales tax department, having National Tax Number
- b. The courier company shall be responsible to pay all the taxes required under the relevant laws of Pakistan. NEDUET will not pay any additional amount during contract period.

5. **RESPONSIBILITIES OF THE COURIER COMPANY:**

- a. The Courier Company shall be responsible to deliver and/or hand over all the consignments at their designated destinations within the time specified and agreed hereinabove.
- b. Upon failure or delay in the performance of service as agreed between the parties under this agreement, except in the events of force majeure and/or Act of God, NEDUET shall have the right to early terminate the agreement at any time by issuing a notice of seven (7) days to the courier company and take legal action against \_\_\_\_\_ and claim damages or ask for specific performance etc., arising out of the contraventions of this agreement.
- c. The Courier Company shall be responsible to pay NEDUET, the amount of loss or damage to a document or consignment actually sustained and claimed by NEDUET.

6. **INDEMNITY**

The Courier Company shall at all times during the specified period of this agreement and thereafter indemnify the NEDUET and its officers against all losses and claims for injuries or damages to any person or property arising thereof or in consequence of this agreement or any of its duties to be performed there under, or any act or omission of any of its employees, and against all claims, demands, proceedings, cost charges and expense whatsoever in respect thereof or in relation thereto and all litigations, court processes and court cases and all proceedings there under filed or instituted by the personnel employed by Courier Company or any of them collectively or individually or by any other party subject to completion of legal proceedings as required by law.

7. **CONFIDENTIALITY**

The Courier Company shall ensure that all its employees performing services specified in this agreement shall not at any time during the performance of this agreement or thereafter disclose to any person any information as to the affairs of the NEDUET or its offices and as to any other matter which may come to their knowledge by reason of the performance of the services specified in the agreement. If in the opinion of the NEDUET there has been any such disclosure the person concerned shall immediately be dismissed from the service.

8. **MODIFICATION OF THE AGREEMENT:**

Any amendment or modification of this agreement or additional obligations assumed by any of the parties, will be enforced only after mutual agreement of both parties. No supplement, alteration, waiver or amendment in any of the terms of this agreement will be effective/binding unless made in writing and duly

executed by an authorized officer(s) or representative of both the parties.

9. **PERFORMANCE STANDARDS:**

The Courier company shall perform the services under this agreement with the highest standards of professional expertise, ethical competence and integrity.

10. **RESTRICTION OF ASSIGNMENTS TAKE OVER (Sublet of Agreement)**

a. Courier Company shall not assign or make a sub-agreement for any of its duties or rights under this agreement, including but not limited to any benefit or interest herein or there under, any such assignment or sub-contracting by Company shall entitle the NEDUET to terminate this agreement forthwith.

b. If Courier Company make any arrangement with or assignment in favor of its creditors, or amalgamates with any other concern or is taken over, NEDUET shall be entitled to terminate this agreement forthwith upon notice

11. **FORCE MAJEURE:**

Force Majeure events or conditions beyond the control of Courier Company and NEDUET, such as acts of God, acts of terrorism, or similar acts, civil disturbances, or any other emergency beyond the parties' control, which makes it inadvisable, illegal, or impossible for either party to this agreement to perform their obligations under this agreement as they relate to the performance. In case of such event, the agreement shall stand terminated and the courier company shall thereafter have no obligation to NEDUET and NEDUET shall not be required to pay to the courier company.

12. **TERMINATION OF AGREEMENT:**

If the courier Company breaches any terms and conditions laid down in this agreement and if such breach is not cured within thirty (30) days after receiving written notice from NEDUET Zonal Office Karachi specifying such breach in reasonable detail, NEDUET Zonal Office Karachi shall have the right to terminate this agreement by giving written notice thereof to the company, which termination shall go into effect immediately on receipt.

a. This agreement has taken place w.e.f., \_\_\_\_\_ 2025 and will be in force for the period of three (03) years. (this agreement will be renewed every year subject to satisfactory performance of Courier company).

b. Both parties have rights to terminate the agreement on one Month advance notice. In case the services are terminated without notice, second party will have to make the payment equivalent to \_\_\_\_\_

13. **GOVERNING LAW:**

This agreement will be enforceable and governed in accordance with the laws of Islamic Republic of Pakistan

14. **DISPUTES:**

- a. All questions, disputes, controversies arising between the parties with respect to the existence, scope, intent, extent, interpretation of the agreement, specification of the services of the agreement will first be resolved/settled amicably by the parties through negotiations of their respective senior management personnel.
- b. All such disputes if not amicably resolved within thirty (30) days of failure of amicable discussion as judged by either party; shall be referred for arbitration in accordance with the provisions of the Arbitration Act, 1940 and the rules framed there under by either party by giving a thirty 30-day notice to the other party.
- c. The arbitration proceedings will take place in Islamabad. The award rendered by the Arbitrator will be final and binding on the parties.

IN WITNESS WHEREOF, this agreement has been duly signed by the parties hereto on the day, month and year written hereinabove.

\_\_\_\_\_  
For and on behalf of  
Company Name \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
For and on behalf of  
NED University of Engineering &  
Technology – Karachi.

Witnesses:

1. \_\_\_\_\_ 2. \_\_\_\_\_



## Instructions regarding Sealing, Submission & Opening of Bid

S#	Name	Descriptions
1	Sealing of Bid	After submission online bid on EPADS a copy the said bid be properly sealed and covered in safe envelope and be submitted in office of ADP-2.
2.	Title of Bid Envelopes	Tender Title: <b>Hiring of Courier Services for NEDUET</b> Tender No: PC/NED/RG/Courier Services/ 8395/2024 Due Date: As notified in the NIT. Bid Mode: Single Stage Two Envelopes Procedure
3.	Bid Submission	Bid Submission/ Closing Date: As notified in the NIT. Submission/ Closing Time: As notified in the NIT.
4.	Bid Submission	E-Bidding documents are available for online bid submission on EPADS at <a href="https://portalsindh.eprocure.gov.pk">https://portalsindh.eprocure.gov.pk</a>
5.	Bid Opening	Bid Opening Date: As notified in the NIT. Bid Opening Time: As notified in the NIT.

**[The date of issuance of said stamp paper should be later than the date of publication of the NIT.]**

**A F F I D A V I T**

I. \_\_\_\_\_ S/O \_\_\_\_\_ Muslim, adult  
Holding CNIC No. \_\_\_\_\_ Resident of \_\_\_\_\_.

do hereby declare on oath and solemnly as under:

1. That I am the deponent of this affidavit and fully conversant with the facts mentioned herein.
2. That I am the Owner/Partner/Director of \_\_\_\_\_ situated at \_\_\_\_\_, Karachi.
3. That I hereby further declare on oath that my firm never remains black listed with any government authorities/office or in private sector or with any entity.
4. That my firm is not involve in any dispute, litigation or Arbitration with any person, with any department of Federal/ Provincial or City Government, Agencies, or Organization, in any court of Law. Further, I and my firm are never indulged in any corrupt, fraudulent and collusive practices
5. That our firm is Technically & Financially strong & capable to do the tendered work.

That whatever stated above is true and correct of the best of my knowledge and belief.

Karachi – Dated \_\_\_\_\_

\_\_\_\_\_  
**DEPONENT**

# Integrity Pact

## **DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.**

Contract Number: \_\_\_\_\_

Dated: \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

\_\_\_\_\_  
[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, \_\_\_\_\_  
[Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

\_\_\_\_\_  
[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

\_\_\_\_\_  
[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, \_\_\_\_\_  
[Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by \_\_\_\_\_  
[Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

\_\_\_\_\_  
[Procuring Agency]

\_\_\_\_\_  
[Supplier /Contractor/Consultant]



# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

DP/ NED/ 14

Date: 04/7/ 2025



## NOTIFICATION

With reference to this University Office Order No. DR(Estab)/(1193)Vol-II/6331, the Procurement Committee under Rule 7 of the Sindh Public Procurement Rules (as amended) comprising of the following Members has been constituted for Procurement of Goods / Works as follows:

- |  |                  |
|--|------------------|
| 1. Syed Ghazanfar Hussain<br>Registrar<br>NEDUET, Karachi  | Convener         |
| 2. Mr. Muhammad Mabroor Khan<br>Administrative Officer<br>Center for Excellence in Marine Biology<br>University of Karachi | Member           |
| 3. Mr. Fawad Ul Hasan Kamran<br>Deputy Director Procurement<br>NEDUET, Karachi   | Member/Secretary |

The TOR / functions / responsibilities of the aforesaid Procurement Committee will be in accordance with Rule-8 of SPP Rules. The tender will be opened at the office of Dy. Director Procurement.

Email:

- i. [registrar@neduet.edu.pk](mailto:registrar@neduet.edu.pk)
- ii. [mabroork@hotmail.com](mailto:mabroork@hotmail.com)
- iii. [adfp2@neduet.edu.pk](mailto:adfp2@neduet.edu.pk)

Director Procurement  
04/7/2025

# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

No. DR (Estab)/(1003)/5730

Dated: 27/05/2016

## OFFICE ORDER

In supersession of this office order No. DR (Estab)/(1003)/11418 dated 02-11-2015, the University Administration has constituted the Complaint Redressal Standing Committee comprising of the following officers to address complaints regarding all procurement issues in the University in pursuance of Clause 31(1) of the SPPRA rules:

- |    |   |          |
|----|---|----------|
| 1. | <b>Prof. Dr. Saad Ahmed Qazi</b><br>Dean (ECE)          | Convener |
| 2. | <b>Independent Professional from the relevant field</b> | Member   |
| 3. | <b>Nominee of Accountant General Sindh</b>              | Member   |

  
Ag-REGISTRAR/27/5/2016

To:

**The Convener & all members**

Copy for information to:

1. Dean (ECE)
2. Director Planning & Projects
3. Director Finance
4. Director, Procurement Cell
5. Ag. Resident Auditor





## NED UNIVERSITY

### OF ENGINEERING & TECHNOLOGY

Director  
Procurement

**PROCUREMENT CELL**

University Road, Karachi-75270

Tel: 9926 1261 - 68 (Ext: 2471 & 2220) Fax: 9926 1255  
 Email: dp@neduet.edu.pk Website: <http://www.neduet.edu.pk>  
 No. PC/NED/RG/172367/8395/14 Dated: 04.07.2025

SAY NO TO CORRUPTION

## NOTICE INVITING TENDER

### (Through EPADS)

NEDUET invites sealed bids on Single Stage Two Envelopes procedure from reputed Courier Companies for acquiring of courier services as follows:

Hiring of Courier Services for NED University of Engineering & Technology.			
Tender # PC/NED/RG/ Courier Services /8395/2025			
Issuance of Documents from	Last Date of Issuance of Tender Documents	Tenders Submission Deadline	Tenders Opening Date / Time
08-07-2025	23-07-2025	24.07.2025 10:00 A.M	24.07.2025 10:30 A.M

E-Bidding documents as per regulations, containing detailed terms and conditions, and requirements are available for online bid submission on EPADS at <https://portalsindh.eprocure.gov.pk>. Bidding Documents are also available on the official website of the university <https://www.neduet.edu.pk>.

**ELIGIBILITY CRITERIA:**

- i. Registration with FBR and SRB
- ii. At-least three years' experience in the relevant field with documentary evidences
- iii. Financial Statements (Summary) and Income Tax Returns for the last three years
- iv. Annual Turnover of last three years and average of last three years should not be less than Rs 50 million.
- v. Affidavit on (non-judicial stamp paper) of no litigation history, non-blacklisting, never indulge in any corrupt, fraudulent and collusive practices, also undertaking that the information and documents provided with are correct. The date of issuance of said stamp paper should be later than the date of publication of the NIT.

Bid Security @ 5% of bid cost in shape of Payorder should be in favor of Director Finance, NEDUET. The procuring agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules 2010 (as amended) and may cancel the bidding process at any time prior to the acceptance of a bid or proposal as per SPPRA rules.

Director Procurement

ہفتہ 9 محرم الحرام 1447ھ 5 جولائی 2025ء

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پاکستان کے ہر روزنامہ کی ماہیہ

ABC  
CERTIFIED

THE DAILY JANG KARACHI

جنگ سرکاری

بانی میر ظلیل الرحمن

182 نمبر

ہفتہ 9 محرم الحرام 1447ھ 5 جولائی 2025ء

جسٹس

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SATURDAY JULY 5, 2025



**NED UNIVERSITY**  
OF ENGINEERING & TECHNOLOGY



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## نوٹس برائے طلبی ٹینڈر

(ای پی اے ڈی ایس کے ذریعے)

NEDUET ہائیمو گورنر کمپنوں سے گورنر سروسز کے حصول کے لیے (Single Stage Two Envelopes Procedure) کے تحت مہربند ہو لیاں طلب کر رہا ہے جیسا کہ درج ذیل ہے:

### Hiring of Courier Services for NED University of Engineering & Technology.

Tender # PC/NED/RG/ Courier Services /8395/2025

Issuance of Documents from	Last Date of Issuance of Tender Documents	Tenders Submission Deadline	Tenders Opening Date / Time
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E-Bidding: دستاویزات قواعد و ضوابط کے مطابق مکمل شرائط و ضوابط اور ضروریات کے ساتھ، آن لائن پورلٹل پر جمع کرانے کے لیے EPADS پر دستیاب ہیں:  
https://portalsindh.eprocure.gov.pk  
کی آن لائن ویب سائٹ پر بھی دستیاب ہیں: (https://www.neduet.edu.pk)

اہلیت کے معیار:

1. ایف بی آر (FBR) اور ایس آر بی (SRB) میں رجسٹریشن
  2. متعلقہ شعبے میں کم از کم تین سال کا تجربہ، جس کے دستاویزی ثبوت موجود ہوں
  3. گزشتہ تین سالوں کے مالیاتی گوشوارے (خلاصہ) اور انکم ٹیکس ریٹرنز
  4. گزشتہ تین سالوں کا سالانہ کاروباری حجم (Annual Turnover)، اور ان تین سالوں کا اوسط کاروبار کم از کم پچاس ملین روپے ہونا چاہیے، ایک حلف نامہ (غیر عدالتی اسٹامپ بھیجے) کہ:
  5. کوئی قانونی چارہ جوئی (Litigation) زیر التواء نہیں ہے، سمیت کسی بینک لسٹ نہیں ہوئی، کسی کرپشن، دھوکہ دہی یا جرمی جھگڑت میں ملوث نہیں رہی، جمع کردہ ایسی گہنی معلومات اور دستاویزات درست ہیں، مذکورہ اسٹامپ بھیجے کی تاریخ نوٹس کی اشاعت کی تاریخ کے بعد کی ہونی چاہیے
- یوٹی کی کل لاگت کا 5% بطور بے آر ڈر، جسے ڈائریکٹر نوٹس NEDUET کے حق میں بنایا جائے۔ پروکیورنگ ایجنسی کو حق حاصل ہے کہ وہ کسی بھی یا تمام یوٹی کو SPP رولز 2010 (ترمیم شدہ) کے تحت مسرد کر دے اور کسی بھی وقت، کسی یوٹی یا تجویز کو قبول کیے بغیر یوٹی کا عمل منسوخ کر سکتی ہے۔
- ڈائریکٹر پروکیورمنٹ



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## ٽينڊر گهرائڻ جو نوٽيس

(اي پي اي ڊي ايس جي ذريعي)

NEDUET بااعتماد ڪورير ڪمپنين کان ڪورير سروسز حاصل ڪرڻ لاءِ (Single Stage Two Envelopes Procedure) جي تحت مھريند ٻوليون ڪري ٿو جيئن هيٺ ڄاڻايل آھي.

### Hiring of Courier Services for NED University of Engineering & Technology.

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E-Bidding دستاويزات قاعدن ۽ ضابطن جي مطابق مڪمل شرطن ۽ ضابطن ۽ ضرورتن سان گڏ، ان لائين ٻولي جمع ڪرائڻ جي لاءِ EPADS تي دستياب آهي. <http://portalsindh.eprocure.gov.pk> جڏهن ته ٻولي دستاويزات يونيورسٽي جي آفيسل ويب سائيٽ تي دستياب آهي. (<https://neduet.edu.pk>)

### اهليت جا معيار:

1. ايڇ بي آر (FBR) ۽ ايس آر بي (SRB) ۾ رجسٽريشن.
2. لاڳاپيل شعبي ۾ گهٽ ۾ گهٽ ٽن سالن جو تجربو، جنهن جا دستاويزي ثبوت موجود هجي.
3. گذريل ٽن سالن جا مالياتي گوشوارا (خلاصو) ۽ انڪم ٽيڪس ريترنز.
4. گذريل ٽن سالن جو ساليانو ڪاروباري حجام (Annual Turnover)، ۽ ان ٽن سالن جو اسوٽ ڪاروبار گهٽ ۾ گهٽ پنجاهه ملين روپيا هئڻ گهرجي. هڪ حلف نامو (غير عدالتي استامپ پيپر تي) ته:
5. ڪابه قانوني معاملات (Litigation) زير التوا نه آهي. ڪمپني ڪڏهن بليڪ لسٽ ٿيل نه آهي. ڪنهن ڪريشن، ڌوڪي وغيره يا ملي پگڏ ۾ ملوث نه رهي آهي. جمع ڪيل معلومات ۽ دستاويزات درست آهن. ڄاڻايل استامپ پيپر جي تاريخ، نوٽيس جي شايع جي تاريخ کان پوءِ هئڻ گهرجي. ٻوليءَ جي ڪل ڪٽ جو 5 سيڪڙو ٻي آرڊر جي شڪل ۾، جيڪا ڊائريڪٽر فنانس NEDUET جي حق ۾ ٺهيل هجي. پروڪيورنگ ايجنسي کي حق حاصل آهي ته هو ڪنهن به يا سڀني ٻولين کي SPP رولز 2010 (ترميم ٿيل) جي تحت رد ڪري ۽ ڪنهن به وقت، ڪنهن ٻولي يا تجويز کي قبول ڪرڻ بغير ٻولي جو عمل منسوخ ڪري سگهي.

ڊائريڪٽر پروڪيورمينٽ