



**NED UNIVERSITY OF ENGINEERING & TECHNOLOGY
PROCUREMENT CELL**

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"Say No to Corruption"



Director Procurement

No. DP/84165/8512/

454

Date: 08.10.2025

Notice Inviting Tender

NEDUET invites sealed bids on Single Stage One Envelope procedure from firms having registration with Income Tax and Sindh Revenue Board to carry out following:

S#	Tender / Number	Tender Schedule – Date and Time			
		Issue / Sale		Submission	Opening
		From	To		
1	Running of Canteen and Photocopy Shop on Rental basis within Tiest Campus at Mithro Bhatti, Tharpark. Tender #.PC/NED/RGT/Canteen and PPC Shop/8512/2025	10.10.2025	27.10.2025	28.10.2025 10:00 A.M	28.10.2025 10:30 A.M

Eligibility Criteria

- The bidder must have at least 3 years of experience as a contractor at university level
- Details of turn-over (Including in terms of Rupees) of at least last three years that average turnover of last three years should not be less than Rs 1 million as per online annual returns submitted to FBR.
- Registration with FBR & SRB and must have valid Professional Tax Certificate issued by Government of Sindh.
- Further details available in the bidding documents.
- Affidavit on (non-judicial stamp paper) of no litigation history, non-blacklisting, never indulge in any corrupt, fraudulent and collusive practices, also undertaking that the information and documents provided with are correct. The date of issuance of said stamp paper and bidder signature on it should be later than the date of publication of the NIT.

Bid Security @ 5% of total Annual Rent offered in shape of Payorder should be in favor of Director Finance, NEDUET. Bidders are requested to give their Best and Final Price as "No Negotiations" is permitted. Bidding Documents containing detailed terms and conditions are available at Website <https://www.neduet.edu.pk>.

Director Procurement

08/10/2025

Issued On _____

Issued To: _____

Bids Submission Through EPADS only
Manual bids shall not be considered.



BID DOCUMENTS

**“Running of Canteen and Photocopy Shop
on Rental basis within the TIEST Campus
at Mithro Bhatti, Tharparkar.”**

PROCUREMENT CELL

Tender No. PC/NED/RGT/Canteen and PPC shop/8512/2025

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BIDDING DATA SHEET

The specific data for the subject procurement to be procured shall complement, supplement, or amend the provisions; in the event of a conflict, the provisions herein shall prevail.

Introduction												
(a)	Name of Procuring Agency:	NED University of Engineering & Technology, Karachi., Phone # 99261261-68 (Ext: 2471) Fax: 99261255										
(b)	Name of Contract:	Running of Canteens and PPC Shop on Rental basis within TIEST Campus at Mithro Bhatti, Tharparkar.										
Preparation and submission of Bids												
(c)	Amount of Bid Security	5% of total Financial Bid.										
(d)	Security Deposit	10% of total Financial Bid.										
(e)	Period of Bid Validity	90 days										
(f)	Deadline of submission of Bids along with time:	As notified in NIT										
(g)	Venue, Date & Time of Bid Opening:	As notified in NIT										
(h)	Time for Completion from written order of Commence:	03 Years (Three Years) – Further extendable on mutual consent with same terms & conditions.										
(j)	Stamp Duty:	0.35% or notified by the Gov. of Sindh, will be paid by successful bidder as stamp duty.										
Selection / Eligibility / Responsiveness Criteria												
(k)	Eligibility Criteria	Running Canteen on Rental Basis <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 5%; text-align: center; vertical-align: top;">(i)</td> <td style="padding: 5px;">03 years' experience as a contractor at University Level</td> </tr> <tr> <td style="text-align: center; vertical-align: top;">(ii)</td> <td style="padding: 5px;">Turn-over of at least last three years that average turnover of last three years should not be less than Rs 1 million.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;">(iii)</td> <td style="padding: 5px;">Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax Registration with the Sindh Revenue Board (SRB) for procurement of services.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;">(iv)</td> <td style="padding: 5px;">An Affidavit on Stamp Paper that the firm has never been Blacklisted.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;">(vi)</td> <td style="padding: 5px;">Licensee / Certificate of Sindh Food Authority.</td> </tr> </tbody> </table>	(i)	03 years' experience as a contractor at University Level	(ii)	Turn-over of at least last three years that average turnover of last three years should not be less than Rs 1 million.	(iii)	Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax Registration with the Sindh Revenue Board (SRB) for procurement of services.	(iv)	An Affidavit on Stamp Paper that the firm has never been Blacklisted.	(vi)	Licensee / Certificate of Sindh Food Authority.
(i)	03 years' experience as a contractor at University Level											
(ii)	Turn-over of at least last three years that average turnover of last three years should not be less than Rs 1 million.											
(iii)	Registration with Federal Board of Revenue (FBR), for Income Tax and Sales Tax Registration with the Sindh Revenue Board (SRB) for procurement of services.											
(iv)	An Affidavit on Stamp Paper that the firm has never been Blacklisted.											
(vi)	Licensee / Certificate of Sindh Food Authority.											

		Running Photocopy Shop on Rental Basis	
		(i).	03-year experience as a contractor at University Level.
		(ii).	Turn-over of at least last three years that average turnover of last three years should not be less than Rs 1 million in a year.
		(iii).	Registration with Federal Board of Revenue (FBR), for Income Tax Registration with the Sindh Revenue Board (SRB) for procurement of services.
		(iv).	Contract will be awarded who offers higher monthly rent on terms & conditions mentioned in the bidding documents.
(l)	Amount of Bid Security: 5% of Bid Value		
(m)	Number of Copies: One Original		
(n)	Deadline for Bid Submission: As Notified in the NIT		
(o)	Bid Evaluation: The Most Advantageous Evaluated Responsive Bid		
Other Terms & Conditions.			
(p)	Other terms & Conditions.		
(a)	Under following conditions bid can be rejected;		
(i)	Conditional and telegraphic bids/tenders.	(v)	If bid quoted without government taxes and duties etc.
(ii)	Bids not accompanied by bid security of 5% Total Annual Rent offered.	(vi)	Blacklisted firms/companies
(iii)	Bids received after specified date and time.		
(iv)	Bidders are advised that before filling the bidding documents all pages of bidding documents should carefully be rechecked. If any page(s)/paper(s) of bidding documents are missing that can be downloaded from the official website of this University and SPPRA, Bid(s) with incomplete bidding documents will straightaway be rejected.		
(q)	Responsive Bidder is required to submit following documents with their bid:		
(i)	List of similar assignments completed in the Universities.	(vi)	Proof of Registration of NTN and SRB.
(ii)	Financial Statement and income tax returns for the last 03 years.	(vii)	Bid must be signed, named & stamped by the authorized person of the firm / Companies along with authorized letter.
(iii)	Affidavit on (non-judicial stamp paper) of no litigation history, non-blacklisting, never indulge in any corrupt, fraudulent and collusive practices, also undertaking that the information and documents provided with are correct. The template is available at Page 26. The date of issuance	(viii)	In case of any unforeseen situation or government holiday resulting in closure of office on the date of opening. Bid shall be submitted /

		of said stamp paper and bidder signature on it should be later than the date of publication of the NIT.		opened on next working day at the given time
	(iv)	NEDUET may reject all or any bid subject to relevant provision of SPP Rules and may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule 25(1) of said rules.	(ix)	Incomplete, conditional and tender without required bid security as specified in the bidding documents, shall be reject. Each page of bidding documents should be signed and stamped.
	(v)	Successful Bidder(s) are hereby advised that the timely execution of the Award of Work letter is imperative, as it must be signed within a period of three days. Failure to comply with this requirement will result in the forfeiture of the Bid security submitted by the respective bidder as specified in SPPRA Rules.	(x)	Copy of CNIC / Establishment of Firm / Company etc.

Signature & Stamp of Bidder

NED University of Engineering & Technology For Hiring of Canteen

Proforma to be filled by the Contract

Name of Canteen Applied for:	_____
Name of the Company / Contractor:	_____
Date of Establishment:	_____
Corporate Status:	_____
Owner / Proprietor / MD / CE Name:	_____
CNIC No.	_____
Mailing Address:	_____ _____ _____
Contact No (s).	_____
Cell No(s).	_____
Email Address:	_____
NTN No.	_____
SST No.	_____
Bank Name & Account No.	_____

Signature & Stamp of Bidder

NED University of Engineering & Technology For Hiring of Photocopy Shop

Proforma to be filled by the Contract

Name of Photocopy Shop Applied for:	_____
Name of the Company / Contractor:	_____
Date of Establishment:	_____
Corporate Status:	_____
Owner/Proprietor/MD/CEO Name:	_____
CNIC No.	_____
Mailing Address:	_____ _____ _____
Contact No (s).	_____
Cell No(s).	_____
Email Address:	_____
NTN No.	_____
SST No.	_____
Bank Name & Account No.	_____

Signature & Stamp of Bidder

Financial Bid for Hiring of Canteen on Rental Basis

Rupees			
S#	Particulars	Rent Per Month	Rent Per Annum
1.	First Year		
2.	Second Year With increase @ 10% per Annum		
3.	Third Year With increase @ 10% per Annum		
4.	Total Bid [1 + 2 +3]		
5.	Bid Security @ 5% sum of total bid [S# 4] in shape of Pay order in favor of Director Finance, NEDUET.		
6.	Rent shall be increased annually @ 10% per annum on amount last year paid. Contraction shall pay rent to NEDUT on monthly basis through Pay order in favor of "Director Finance", NEDUET, Karachi on or before day 5 th of each month in advance according to English Calendar.		

Signature & Stamp of Bidder

Financial Bid for Hiring of Photocopy Shop on Rental Basis

Rupees		
Particulars	Rent Per Month	Rent Per Annum
First Year		
Second Year With increase @ 10% Per Annum		
Third Year With increase @ 10% Per Annum		
Rent shall be increased annually @ 10% per annum on amount last year paid. Contractor shall pay rent to NEDUET on monthly basis through Payorder in favor of "Director Finance, NEDUET, Karachi" on or before day 5th of each month in advance according to English Calendar.		

Bid Security will be 5% of _____

Total quoted rent offered for First Year _____

(In the shape of PO in the name

of Director Finance NEDUET).

Signature & Stamp of Bidder

Terms & Conditions for Hiring of Canteen

1. Name / Title Canteen Applied for _____

Bidder will bring / provide the following items:

- a. **Deep Freezer Refrigerator**
- b. Cooking Range;
- c. Micro-wave Oven;
- d. Chips fryer Machine with Chip Cutter;
- e. Glass showcase for display of items;
- f. Crockery & Cutlery

2. TIEST Campus will provide the following facilities:

- a. Furniture & Fixture
- b. Gas
- c. Electricity
- d. Water

3. Contractor will be responsible for repair maintenance of Furniture & Fixtures if any damage caused by them. Any damage to the Equipment

4. Canteen will be kept open from 08:00 AM to 5.00 PM whole week (except Saturday & Sunday as per university policy). It may however, not be applicable for Student Resident Canteen and Teaching Staff Canteen.

5. Security Deposit will remain with the Institute as Security Deposit and will be refunded on the expiry of contract, after deduction for damage or loss if any or arrears of rent and utilities.

6. The contractor will maintain quality of food and services up-to the satisfaction of the management However, a penalty up-to minimum Rs 3,000 and maximum Rs 5,000 per complaint will be imposed subject to the verification by the Management.

7. That the Licensee under this contract shall be providing service for a period of 3 Years (Three Years) from the date of its effectiveness and on mutual agreement, the period can be extended further with mutual consent with same terms and conditions.

8. It can be extended by mutual agreement. Management reserves the right to terminate the contract at any time on 07 days' notice. However, the contractor will give one month notice in writing if he desires to vacate the canteen before the expiry of the contract Agreement Annex 'A'.

Signature & Stamp of Bidder

9. At least three dishes shall be cooked daily (i) Daal (ii) Meat (iii) Rice
10. Edible Oil of better quality will be used for cooking. No recycling of any cooked items allowed.
11. Contractor will ensure that no "Stock Out" of any item from the displayed Menu List
12. Fresh Milk will be used for Tea
13. Management and Contractor will mutually decide rates of items, which are not included in price list
14. The service boys will be neat and clean and will wear proper uniform and badge name.
15. Contractor will be responsible for cleaning, dusting, and washing of kitchen, canteen and furniture of the canteen
16. Contractor will be responsible for keeping the entire canteen and kitchen premises neat and clean. A penalty of Rs. 1,000/- will be charged if any complaint will be noted during the surprise visit of the management.
17. The contractor will not be allowed to sublet the work to any other firm (s) / person (s) or contractor (s)
18. The University's Canteen Management Committee shall visit periodically to check and inspect the hygiene of kitchen, quality of food ingredients, edible oil etc and contractor will be bound to follow the recommendations and guidelines of the committee
19. The Contractor will provide the list of staff along with CNIC Nos and complete details working in canteen and also use identity cards.
20. That the licensee shall not enhance the rate and revise food item quantity/volume approved by the Licensor unless the NEDUET approve in writing the enhanced.
21. That the Licensee shall pay rent on 1st week of each month in advance to the Licensor including water charges and use of premises.
22. The Licensee shall pay 25% to the Director Finance of total cost of electricity consumed and 50% monthly amount to be charged at the Tariff Rate paid by NED to SSGC / MMBTU consumed within due date of payment of utilities companies as per Department estimates/billing.

Signature & Stamp of Bidder

23. That the Licensor shall not be responsible in any way for the safety of the articles belonging on the Licensee. In case of proven students / employee act, the damages shall be responsibility of Licensor.
24. By the terms / conditions of the premises, inventory of electric water and Gas fitting shall be prepared by the Licensor which shall be verified by the Licensee and signed by him.
25. That any shortage or loss found at any later stage of checking shall be made good by the Licensee or in case of revocation of this act before its expiry all fittings shall be handed back by the Licensee to the Licensor in good condition, consideration being given only to genuine wear and tear.
26. Except where otherwise provided in this contract all queries, and disputes relating to the interpretation of the deed of License or any other questions, matters or things arising out of the terms of the contract or after the expiry or termination of the contract due to some other reason, shall be referred to the Vice Chancellor of NEDUET, Karachi, for arbitration the in the manner provided by the law relating to arbitration for the time being enforce. After such investigation as the Vice Chancellor deems fit, he shall deliver his award which shall be final, conclusive and shall be binding on he the parties hereto.
27. That the Licensee shall be exempted from payment of rent during the period of long vacation (More than 15 days) and Holy month of Ramadhan when the canteen will remain closed for business. However, the same period shall be counted towards the contract period.
28. That the Licensee shall not use the canteen space and infrastructure for marketing of any product without getting approval from licensor.
29. That the Licensee will report immediately to Adl. Registrar (TIEST) about any political and religious activities i.e., Poster, panaflex, etc in his canteen.
30. That the contractor is liable to get the University pass made for him/her and canteen staff renewable after every three months.
31. The Licensee is responsible to ensure the display of approved Rate List as issued of the Licensor/ University Authority. The punishment may be imposed if the licensee failed to identify the display of the same during any surprise visit. The Licensee is responsible to place electronic Scale on the counter to confirm the weight of items mentioned in the food list.
32. The Licensee will abide all the above clauses of the agreement & the instruction, which will be issued from time to time by the Licensor, in case of the failure / violation, the minor / major penalty may be imposed accordingly.

Signature & Stamp of Bidder

33. Regarding forfeiture of Bid Security and Performance Security, and with other matters, SPPRA Rules shall be applicable.
34. The bid security is required (in the amount specified in the bid data sheet) to protect the Procuring agency against the risk of Bidder's conduct, which would warrant the security's forfeiture. The bid security shall be denominated in the currency of the bid:
- a) at the Bidder's option, be in the form of either demand draft/call deposit or an unconditional bank guarantee from a reputable Bank;
 - b) be submitted in its original form: copies will not be accepted;

remain valid for a period of at least 14 days beyond the original validity period of RFP, or at least 14 days beyond any extended period of bid validity.

bid security shall release to the unsuccessful bidders once the contract has been signed with the successful bidder or the validity period has expired.

The successful Bidder's bid security shall be discharged upon the Bidder signing the contract, and furnishing the performance security.

The bid security may be forfeited:

- a) if a Bidder withdraws its bid during the period of bid validity or
 - b) in the case of a successful Bidder, if the bidder fails:
 - (i) to sign the contract in accordance or
 - (ii) to furnish performance security
35. Performance Security shall be deposited by the bidder within seven (07) days, of the receipt of notification of award from the Procuring agency. The successful Bidder shall furnish the performance security in accordance with the Conditions of Contract or in another form acceptable to the Procuring Agency.

Failure of the successful Bidder to comply with the requirement shall constitute sufficient grounds for the annulment of the award and forfeiture of the Performance Security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.

Signature & Stamp of Bidder

Terms and Conditions for Hiring of PPC SHOPS

Name / Title of the Photocopy Shop: _____

1. The applicant should be registered with the income Tax Department and will provide a Photocopy of Registration Certificate bearing NTN No. _____ duly attested by a Gazetted Officer along with a copy of Computerized National Identity Card.
2. The offer should be accompanied by Bid Security of 5% amount of First year rent in Shape of Pay Order /Bank Guarantee / Demand draft in favor of Director Finance. (refundable) in the form of pay order. The successful bidder is required to deposit with the University Performance security amount of 10% in form of pay order of the period of three years. A Deed of License shall be signed by the Licensor and Licensee dully authenticated by the court. The earnest money deposit of unsuccessful bidder will be refunded after award of Contract or expiry of bid validity whichever is earlier.
3. That the Licensee shall run the PPC Shop to provide the Photostat facilities to the students and officials of the TIEST CAMPUS Mithro Bhatti for and on behalf of the NED University for period of 3 years (three years) from date of License, extendable on mutual agreement.
4. That the Licensee shall install at atleast Four (04) Powder Photostat copies (PPC Machines) with good condition at the beginning and later, said number can be increased by mutual agreement according to the load of work
5. That the Licensee shall occupy the space of existing PPC Shop along with furniture, light iron grill, door etc., to run the PPC job.
6. That the Licensee shall pay occupation approved charges of the space calculated for respective PPC Shops per month to NED University within first week of every month, in advance.
7. That the licensee shall charge amount on the basis of approved rates of Photocopy etc.
8. That the Licensee shall maintain good quality of Photostat Copies issued to its customers.
9. That the Licensee shall arrange his own staff for coming out the job and at least 04 staff members shall be deputed to work in the premises.
10. That the Licensee shall provide the Photostat facilities/service on all working days during the normal working hours of university except on holidays and shall not stay in the University premises after 21:00 hours for the purpose of this job unless required.

Signature & Stamp of Bidder

11. The Licensee shall not provide Photostat facilities to any obscene or illegal literature or copying material for unfair-means to any person in the University.
12. That Licensee shall neither propagate nor allow any political group to interfere in the business job.
13. That Licensee shall pay at the rates prescribed by the Electric Charges to the Licensor according to meter reading installed in the space provided to him.
14. with the Licensor of the execution for this License by way of security deposit, which shall be refundable to the Licensee on peacefully vacation the space/premises after successful completion of the Licensee period less deduction and adjustment due to damage and loss, if any provided to the space and its belonging the damage is not caused by the act of students.
15. That Licensee shall not enhance the rates of the Photostat charges without approval Adl. Registrar (TIEST).
16. That University maintains a strong security system at its campuses; However, the University shall not be responsible for any type of losses occurred due to disturbance in law and order situation or theft etc.
17. That the Licensee under this contract shall be providing service for a period of 3 Years (Three Years) from the date of its effectiveness and on mutual agreement, the period can be extended further.
18. That whenever the Licensor feels that the quality of Photostat copy/copies are not provided in good quality or users are not satisfied with the quality the Licensor shall be authorized to cancel the contract giving 30 days' notice to the Licensee.
19. That the Licensee shall not sublet or sub-contract the obligation under this arrangement to third party.
20. Interested bidder can apply for multiple PPC Shops However, one bidder can be awarded with any one shop only.

Signature & Stamp of Bidder

DEED OF LICENSE Photocopy Shop

This Deed of License is made at Karachi on _____ day of _____ to be effective from _____ between the _____ NED University of Engineering & Technology through Registrar and PPC Committee of the NED University duly empowered to execute this License there in after called the Licensor which term shall include the successors and assigns of the NED University of Engineering & Technology., of the one part & M/s. _____ Karachi. Phone#. _____ Mobile #. _____ Hereinafter referred to as the licensee which term shall include his successions, surveyors' executors, administrations and assigns of the other part witnesses as under:

Which the licensor has agreed to permit the Licensee to run the PPC Department (Plain paper copier work) of the Tiest CAMPUS at Mithro Bhatti, Tharparkar for providing Photostat facilities to the student and staff of the Tiest CAMPUS at Mithro Bhatti, Tharparkar, the terms and conditions herein after appearing for a period of Three-year w.e.f. _____.

NOW THEREFOR THIS INDENTURE IS WITNESSED AS UNDER

1. That the Licensee shall run the PPC shop to provide the Photostat facilities to the students and officials of the Ties Campus, Mithro Bhatti, Tharparkar for the and on behalf of the NED University for a period of 3 years from the date of License, extendable on mutual agreement.
2. That the Licensee shall install at least four (04) powder Photostat Copiers (PPC Machines) with good condition at the beginning and later, said number can be increased by mutual agreement according to the load of work and subject to availability of space.
3. That the Licensee shall occupy the space of existing PPC Shop along with furniture light iron grill door etc to run the PPC job.
4. That the Licensee shall pay occupation approved charges of the space calculated for respective PPC Shops per Month to NED University within first week of every month in advance.
5. That the Licensee shall charge amount on the basis of approved rates of photocopy etc.
6. That the Licensee shall maintain good quality of Photostat Copies issued to its customers.
7. That the Licensee shall arrange his own staff for coming out the job and at least 04 staff members shall be deputed to work in the premises.

8. That the Licensee shall provide the Photostat facilities/service on all working days during the normal working hours of university except on holidays and shall not stay in the University premises after 21:00 hours for the purpose of this job unless required.
9. The Licensee shall not provide Photostat facilities to any obscene or illegal literature or copying material for unfair-means to any person in the campus / University.
10. That Licensee shall neither propagate nor allow any political group to interfere in the business/ job.
11. That Licensee shall pay at the rates prescribed by the Electric Charges to the Licensor according to the meter reading installed in the space provided to him.

The Licensee shall Deposit of performance security of 10 % of the Annual rate of the First Year with the Licensor of the execution for this License by way of security deposit, which shall be refundable to the Licensee on peacefully vacation the space/premises after successful.

M/s. _____

Address: _____

CNIC # _____

REGISTRAR
NED University of Engineering & Technology.,

LICENSEE

LICENSOR

Witness # 1.

Witness # 2

Name: _____

Name: _____

CNIC # _____

CNIC # _____

Signature _____

Signature _____

Note: Attestation required from Oath Commissioner.

DEED OF LICENSE / AGREEMENT OF CANTEEN

This Deed of License is made at Karachi on _____ to be effective from _____ between the NED University of Engineering & Technology, through the Registrar and Central Canteen Management Committee (Licensor) duly empowered to execute the license, hereinafter called the LICENSER, which term shall include SUCCESSION and assigns the NED University of Engineering & Technology, Karachi of One Part and _____, C.N.I.C.#. _____ Resident of _____, hereinafter referred to as the Licensee which term shall include the EXECUTOR, legal heirs, Administrator and assigns of the other part.

WITNESS AS UNDER:

Whereas the licensor is agreed to permit the licensee to run the _____ of the NEDUET, Karachi on the terms and conditions hereinafter appearing. The applicant should have experience of running the canteen in a Govt / Semi Govt reputed Private Organization. Suitable documentary evidence to be submitted along with the application. The licensee shall not use the name of the NEDUET in business dealing with other persons or traders.

NOW THEREFORE, THUS INDEED WITNESSETH UNDER:

Contract shall be for a period of Three years at the first Instance with effect from the date of signing of contract, renewable further period on mutual consent with same terms and conditions from the date of License. The contract may be terminated without assigning any reason by licensor, by giving one week notice or by the Licensee on one month notice.

1. (a) That the Licensee shall provide fresh and good, quality Meal / Light snacks prepared with edible oil i.e., Meezan Oil or equal brand, to the Students and Employees of TIEST Campus, Mithro Bhatti, Tharparkar in accordance to the rates and specification approved by the Licensor. The Security Deposit & Monthly Rent are indicated. However, if any item is required to be included in the approved list, prior approval from the committee is essential.
1. (b) That the Licensee shall maintain the items / assets in good order already provided by the Licensor in the Canteen. The Licensee will be responsible for repairs of broken furniture provided that damage is not caused by the students / employee. The Licensee is bound to give information in writing to Licensor, at the same time of any incident resulting in damage to university property.
1. (c) That the Licensee shall provide Refrigerator, Deep Freezers and Oven at his / her own cost and keeps them neat and cleans in the Canteen for storing.
2. (a) That the Licensee shall arrange good standard type of crockery and cutlery in the premises of Canteen at his/her own cost and its use in the Canteen shall be subject to the approval of the Authorized Committee, as to their suitability and hygienic condition.

2. (b) The licensee will be responsible for cleanliness of crockery, cooking utensils, furniture, fixtures and fittings, etc. in the kitchen as well as the canteen hall. The organization will not provide any cleaning materials/dusters, etc. for the same. The licensee selected for canteen service, will be required to maintain highest level of cleanliness and standard of hygiene with regard to the persons under his employment and utensils for serving the food.
- 3.(a) The licensee shall be personally responsible for the conduct and behaviour of his staff. The personnel appointed by the licensee must have proper and clean uniform for their identification. The personnel so appointed should have the basic knowledge of personal hygiene, use of gloves and safe & clean methods of food handling. The persons associated with preparation and distribution of food will be required to undergo periodical medical checkups to rule out the possibilities of communicable disease / infection diseases and anybody found suffering from such has to be kept out of engagement till he / she is fully recovered.
3. (b) That the licensee shall be responsible for maintaining cleanliness in the area surrounded of canteen.
4. (a) That the Licensee shall arrange at his/her own cost, trained and well-behaved servants, waiters, cleaners and other Canteen staff, shall provide white liveries for them while they are on duty in the canteen. The liveries shall always be kept clean. The employees of licensee may be required to provide fitness certificate from any reputable hospital within couple of weeks after assigning the contract and shall be subject to periodical checkups during the period of their engagement. The following members of the working Team will be provided by the Licensee for Canteen service.

S. #.	List of Workers.	Nos.
1.	Waiters	
2.	Counter Service	
3.	Cooks	

4. (b) The licensee shall operate the canteen during working days between 08:00 AM to 5:00 PM. The canteen shall remain closed on Saturday and Sunday and Public holidays except when required by licenser.
5. (a) That the Licensee shall pay rent on 1st week of each month in advance to the Licenser including water charges and use of premises and for permission to run the canteen, changeable time to time by the Licenser.
5. (b) That the Licensee shall pay rent Rs _____/- each month in advance to the Licenser for use of premises and for permission to run the canteen, changeable time to time by the Licenser (while Rs 5000/- (Rupees Five Thousand only will be charged for additional window extension / outlet.
6. The Licensee shall pay 25% of total units of electricity consumed and 50% monthly amount to be charged at the Tariff Rate paid by NED to SSGC / MMBTU consumed within due date of payment of utilities companies.
7. The Licensee will deposit a fixed amount as a security deposit, for this amount towards security against the equipment provided by licenser in the canteen or any

other loss, tear and acts of outside criminal interference, or material causes and riots etc. It will be recovered by licenser from the security deposit, depending on the extent and nature of loss. Otherwise, the security deposit will be refunded to the licensee on completion of Contract. The security deposit will bear no interest.

8. The licensee shall use only good quality raw materials in preparation of eatables in the approved list. The Oil, Ghee, Cereals etc. He will keep a minimum of one week stock of these items in the Canteen. The licensee shall keep the canteen premises clean and hygienic and shall make his own engagement for clearance of canteen waste material/garbage on day-to-day basis. The licensee keeps all eatable in fly-proof and dust proof containers. In case of any food poisoning/Contamination the licensee will be held fully responsible and he will bear all the expenses caused due to food poisoning/Contamination. There shall be no compromise on the quality and the prescribed quantity of food supplied by the licensee and if any such incidence or food adulteration is found, action deemed fit, including termination of the contract/ black listing of the firm/ forfeiting of the security money shall be taken by the Competent Authority. Licenser nominees reserve the right to take samples of the edibles/ raw material from the canteen for the purpose of inspection and testing with a view to maintain the quality, no substandard / expired food items i.e., oil, ketchup, bread, chicken/meal, juice, cold drinks confection items etc. shall not be sold at any canteen, fresh juices should be prepared with fresh and best quality of fruits only.
9. That the Licenser shall not be responsible in any way for the safety of the articles belonging to the Licensee. In case of students / employee act, the damages shall be responsibility of Licenser.
10. That the Licensee shall furnish a pay order of Rs _____/- in favour of the Licenser for full and satisfactory performance of the terms and conditions.
 - a) That in the event of the conditions here of not being fulfilled by the Licensee, the licenser shall have the right to in-case Bank Guarantee and forfeit the amount thereof.
 - b) That the Licensee shall have the right to take back the Bank Guarantee after the successful and satisfactory completion of the license in the above-mentioned clause.
11. That the Licensee shall be liable to make good all damages and losses of the property belonging to the Licenser, provided however that the damages are not caused by the students / employee, which shall have to be adjudged through proper evidence.
12. That the Committee or authorized officer shall be empowered to impose a fine minimum of Rs 3,000/- (Rupees Three Thousand only) and maximum of Rs 5,000/- (Rupees Five Thousand only) for breach of any clause of contract. This Licensee shall also be liable to be fined for UN whole – some or stale or recycled food being served or the Canteen being kept unhygienic.
13. By the terms / conditions of the premises, inventory of electric, water and gas fitting shall be prepared by the Licenser which shall be verified by the Licensee and signed by him.
14. That any shortage or loss found at any later stage of checking shall be made good by the Licensee or in case of revocation of this act before its expiry all fittings shall be

handed back by the Licensee to the Licensor in good condition, consideration being given only to genuine wear and tear.

15. In case of any dispute the matter shall be referred to the Registrar, licensor and his decision will be final and binding on the Licensee.
16. That the Licensee shall be exempted from payment of rent during the period of long vacations (More than 15 days) and Holy month of Ramadan when the canteen will remain closed for business.
17. That whenever the Licensor feels that the quality and quantity of the edible items are not provided according to specifications as mentioned in the schedule, Licensor will be entitled to cancel the contract giving one month notice to the Licensee.
18. The licensee shall not sublet or assign the license or use the space provided for running the canteen for purposes other than running a canteen and shall not allow anybody or reside in the licensed premises and shall not use the same or part of it for stocking or keeping articles other than those needed for use in the canteen nor shall be made or permit to be made any structural additions and alterations to the same without written sanction of the Management.
19. In case of failing to fulfil any of the obligations of the contract at any time during the contract period, action deemed fit including termination of the contract/ black listing of the firm/ forfeiting of the security money shall be taken against the licensee.
20. Whenever, new items are introduced prior approval of the quality, quantity and price shall be obtained by the Licensee.
21. The licensee shall bear all the expenses for running the canteen and the Office shall not in any manner be liable for any damage caused on incidents like theft, burn, fire, electric shock or bear any compensation for damage or injury or injury caused to its workmen during discharging their duty.
22. That the licensee is liable to get the TUEST CAMPUS / University pass made for him/ her and canteen staff renewable after every three months.
23. The licensee shall display the rate of all such articles preferably near the counter. All articles sold in the canteen by the licensee shall be in accordance with the approved rates and licensee will not be allowed to charge any extra payment / amount other than the approved Rate List. In case of revision / enhancement of the charges for any edible item the prior permission is required.
24. A complaint book to record complaints, and this book shall be open to inspection by persons duly authorized by licensor. The licensee shall inform licensor of the action taken by him/her in respect of complaints recorded in the book and shall carry out such directions as may be given to him/her from time to time, the licensee is responsible to place electronic scale on the counter to confine the weight of items mentioned in the list.
25. The Licensee will abide all the above clauses of the agreement and the instruction, which will be issued time to time by the licensor, in case of failure / violation, minor / major penalty may be imposed accordingly.

26. That the Contractor should ensure his/ her presence at the Canteen. If he/ she intends to leave the canteen premises he/ she will require to intimate the nominated officer of the University.
27. The licensee shall also provide room service facilities and articles should be served within reasonable time to the officers/staff at their work place/room as and when called for.
28. Licensor shall neither be responsible nor is to be approached for any help in realizing dues for any credit sales made to officers, students and staff in their personal capacity, which will be wholly to the risk of the licensee.
29. All NED Campuses are "NO SMOKING ZONE", hence sale and use of tobacco is prohibited.
30. Licensee of Girls Canteens should have only female attendants at the serving counters.
31. Except where otherwise provided in this contract all queries, and disputes relating to the interpretation of the deed of License or any other questions, matters or things arising out of the terms of the contract or after the expiry or termination of the contract due to some other reasons, shall be referred to the Vice Chancellor of the NED University of Engineering and Technology, Karachi, for arbitration in the manner provided by the law relating to arbitration for the time being enforce. After such investigation as the Vice Chancellor deems fit, he shall deliver his award which shall be final, conclusive and shall be binding on the parties hereto.
33. Underage worker (below the age of 18 year) cannot be permitted to work at canteen in the University/TIEST Campus.
34. Waste disposal should be after segregation of items as advised by University Administration. The cleaning of all shops and surrounding area can be carried out on daily basis.
35. The licensee is liable to abide/follow the directions/instructions of University Administration time to time.

 Signature
Canteen Contractor
 (LICENSEE)

 Signature
Registrar
 NEDUET,
 LICENSER

Witness No. 1

Name: _____

CNIC No. _____

Signature: _____

Witness No. 1

Name: _____

CNIC No. _____

Signature: _____

[The date of issuance of said stamp paper should be later than the date of publication of the NIT.]

A F F I D A V I T

I. _____ S/O _____ Muslim, adult Holding CNIC
No. _____ Resident of _____
_____, do hereby declare on oath and solemnly as under: -

1. That I am the deponent of this affidavit and fully conversant with the facts mentioned herein.
2. That I am the Owner/Partner/Director of _____ situated at _____, Karachi.
3. That I hereby further declare on oath that my firm never remains black listed with any government authorities/office or in private sector or with any entity.
4. That my firm is not involve in any dispute, litigation or Arbitration with any person, with any department of Federal/ Provincial or City Government, Agencies, or Organization, in any court of Law. Further, I and my firm are never indulged in any corrupt, fraudulent and collusive practices
5. That our firm is Technically & Financially strong & capable to do the tendered work.

That whatever stated above is true and correct of the best of my knowledge and belief.

Karachi – Dated _____

DEPONENT

Integrity Pact

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: _____

Dated: _____

Contract Value: _____

Contract Title: _____

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, _____
[Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, _____
[Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by _____
[Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Procuring Agency]

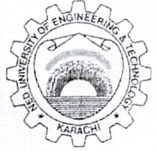
[Supplier /Contractor/Consultant]



NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

DP/ NED/454

Date: 08-10-2025

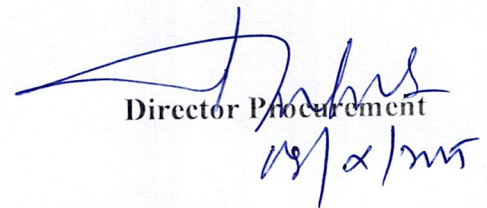


NOTIFICATION

With reference to this University Office Order No. DR(Estab)/(1193)Vol-II/6331, the Procurement Committee under Rule 7 of the Sindh Public Procurement Rules (as amended) comprising of the following Members has been constituted for Procurement of Goods / Works / Services as follows:

- | | |
|--|------------------|
| 1. Syed Ghazanfar Hussain
Registrar
NEDUET, Karachi | Convener |
| 2. Mr. Muhammad Mabroor Khan
Administrative Officer
Center for Excellence in Marine Biology
University of Karachi | Member |
| 3. Mr. Fawad Ul Hasan Kamran
Deputy Director Procurement
NEDUET, Karachi | Member/Secretary |

The TOR / functions / responsibilities of the aforesaid Procurement Committee will be in accordance with Rule-8 of SPP Rules. The tender will be opened at the office of Dy. Director Procurement.


Director Procurement
18/10/25

Email:

- i. registrar@neduet.edu.pk
- ii. mabroork@hotmail.com
- iii. ddp@neduet.edu.pk

NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

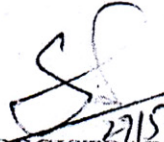
No. DR (Estab)/(1003)/5730

Dated: 27/05/2016

OFFICE ORDER

In supersession of this office order No. DR (Estab)/(1003)/11418 dated 02-11-2015, the University Administration has constituted the Complaint Redressal Standing Committee comprising of the following officers to address complaints regarding all procurement issues in the University in pursuance of Clause 31(1) of the SPPRA rules:

- | | | |
|----|---|----------|
| 1. | Prof. Dr. Saad Ahmed Qazi
Dean (ECE) | Convener |
| 2. | Independent Professional from the relevant field | Member |
| 3. | Nominee of Accountant General Sindh | Member |


Ag. REGISTRAR 27/5/2016

To:

The Convener & all members

Copy for information to:

- 1 Dean (ECE)
- 2 Director Planning & Projects
- 3 Director Finance
- 4 Director, Procurement Cell
- 5 Ag. Resident Auditor