



F/SOP/PC 01/11/00

PROCUREMENT CELL
NED UNIVERSITY OF ENGINEERING & TECHNOLOGY, KARACHI.
BY REGISTERED A.D./COURIER SERVICE.
CONTRACT SCHEDULE

1. Contract No: PC/NED/EX/PPC Machine/6737/18/1106/ 1215 Dated: 30/11/2019
2. Name & Address of Contractor: **M/s. O & A Business (Pvt.) Ltd.**
3. Contractor's Tender No. & Date: Nil 14-01-2019
4. Indenter's Name & Address: Controller of Examination Department
5. Indenter's Indent No & Date: 11382 11-01-2018
6. Particulars of stores: **As below.**

Item No.	Description of Store	Acctg Unit	Price per A/U	Total Qty Reqd.	Total Value
01	PPC Machine Toshiba Digital Copier Model e-studio 2518A-25 CPM/PPM, Built-in with RADF, Auto Duplex, Network Printer & Color Scanner, 320 HDD, 4GB RAM, 550 x 2 sheets Drawer, 100 Sheets Stack Feed By-Pass, 1-999 Multiple Copier Printing Resolution 600x600 dpi, 25%-400% Zoom & Electronic Sorting. Warranty: One Year Free Services with Parts excluding consumables.	No.	270,000/-	01	270,000/-
Total Amount.....					270,000/-

INSTRUCTIONS:

- Store must be delivered to Central Store in due period which will be issued by the Central Store to the Indenter.
- A copy of Delivery Challan must be delivered to Purchase Officer on same day after delivery of Store.
- Bill should be submitted Assistant Director Procurement-II along with GST Invoice.
- Inspection Certificate may be issued by Central Store within Prescribed period as mentioned in clause 15 of the Indent Form.

GRAND TOTAL (Value in Words) Two Lac Seventy Thousand Only.

Date of Delivery: Within One Month.

If goods not delivered within stipulated time; please immediately intimate to the Procurement Cell.

Place of Delivery: NED University Campus/Consignee.

Name & Address of Consignee: Mr. Naushad Ahmed, Asst. COE



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Performance Security equivalent to 2.5% of Contract Schedule is required at the earliest.

Contract Agreement on Stamp papers value equivalent to rate as specified in Stamp Act.

Dispatch Instruction.

Stores should be delivered at firm's premises/free to the consignee at NED University of Engineering and Technology.

Inspecting Officer.

The consignee/ Indenting officer or his authorized representative.
At firms premises/ Consignee's end.

Place at which to be inspected.

i. 100% payments to be made on the proof of inspection and Consignee's receipt certificate during year 2018-2019.

Payment.

ii. ___% Payment in advance along with contract/and balance after complete delivery and in proof of consignee's receipt during the year 2018 - 2019

iii. If the supply is not according to the specifications or unsatisfactory, the contract will be rejected and cancelled at the risk and cost of firm.

iv. If the firm fails to execute the contract/supply order as per condition action will be taken against them which may be their black listing and E.M.S.D. will be forfeited.

v. In Case of late delivery L.D. charges @ 2% per month will be imposed. Part payment against part supply is/ not allowed.

vi. Valid Professional Tax Certificate is required for payment.

NOTE

1. The firms may send the Inspection call with-in delivery period under intimation to the Assistant Director Procurement in writing.
2. The Bill in duplicate along with Inspection certificates on form F/QSP 09/10/00 may be sent to the P.O for payment.

**Assistant Director Procurement-II
For & on behalf of Vice Chancellor
NED University of Engg. Tech.**

The cost is debitable to Head of Account as mentioned in the Sanction order (office order). This issues with the sanction and approval of the Competent Authority of this University.

Copy to

1. Resident Auditor
2. Indenting Officer
3. Case File
4. Master File
5. Manager Central Store