



NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

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No. Acad/58(24)/9444

Dated: 07-10-2022

ATTENTION: ALL STUDENTS OF UNDERGRADUATE PROGRAMMES SCHEDULE FOR SUBSEQUENT ADMISSION IN FALL SEMESTER, 2022.

All students of Undergraduate Programmes are hereby informed that the Subsequent Admission Forms/Online Registration System can be accessed according to the following schedule:-

Online Registration Open: 10th October, 2022

Online Registration Deadline: 21st October, 2022

Registration Procedure:

Login to online Registration System: (<http://www.neduet.edu.pk/usms>) by the deadline (21st October, 2022), print the registration request form, follow the registration guidelines and submit the form immediately after completion of all requirements in the concerned Department. Take the acknowledgement receipt from the Department.

Fee Submission:

Sr. No.	Registration/Fee Details	Phase-I (Regular/Provisional)		Phase-II (Additional/Backlog)	
		Start Date	End Date	Start Date	End Date
1	Online Registration	10-10-2022	21-10-2022	10-10-2022	21-10-2022
2	Fees Submission Deadline with no late fees	10-10-2022	21-10-2022	10-10-2022	21-10-2022

Fee Details:

- Tuition and Examinations Fee for BS (CF, AP, IC, TS, DS, MG, EG, EC): Rs. 36500/-
- Tuition and Examinations Fee for all other Programmes 2nd year onwards: Rs. 33000/-
- Tuition and Examinations Fee for TIEST Rs. 36500/-
- Rs. 1500/- will be charged from the students of Bachelor of Architecture on account of Studio Fee.
- Rs. 1000/- will be charged from the Students of Industrial Chemistry on account of bench fee for Chemicals.
- Rs. 4500/- will be charged for International Language Course for regular students.
- For each additional/backlog course Rs. 6000/- per course will be charged.

Important Notes:

- 1) All students must register before 21st October, 2022, in Regular and Additional/Backlog Course(s) if any.
- 2) Fee should be paid in the National Bank of Pakistan and Habib Metropolitan Bank, NED University (Main Campus) Branches only.
- 3) Acceptance of registration by the University is subject to fulfillment of eligibility criteria as per regulations.
- 4) Students who are registered in Summer 2022 should also register themselves in subsequent semester, irrespective of their result announcement of Summer 2022 Exams.
- 5) Those having not registered online by 21st October, 2022 will neither be allowed to register after this date nor will be allowed to register for additional/backlog course(s).
- 6) Student must read guidelines clearly before registration or any query from Registrar Office Help Desk.
- 7) Classes of Second to Final Year will commence w.e.f. 17th October, 2022.

Sd/-
07-10-2022
REGISTRAR

To,

- 1- All Deans
- 2- All Chairpersons of Teaching Departments

Copy to:

- 1- Director Finance
- 2- Director, I.T. Department
- 3- Resident Auditor
- 4- All Notice Board

Copy for information to:

- 1- PA to the Vice-Chancellor
- 2- Provost
- 3- Chief Librarian
- 4- Controller of Student Affairs
- 5- I.T. Manager (Registrar Office)
- 6- Manager, NBP, NED Branch
- 7- Manager, HMBL, NED Branch

Registration Guidelines for

Students

Fall Semester, 2022

1. Online Registration:

All students have to login to the registration system (<https://www.neduet.edu.pk/usms>) by using their Portal account credentials before the **online registration deadline: 21st October, 2022.**

- 1.1 The student shall be able to select ONLY those courses (Regular or Additional/Backlog) of which he/ she has passed the relevant prerequisite course(s).
- 1.2 Phase-I will be open for Regular Course(s) Registration
- 1.3 Phase-II will be open for Backlog Course(s) Registration.
- 1.4 As Phase-I and Phase-II are in parallel in Fall 2022, and any student despite having additional/ backlog course(s), does not want to register in additional/backlog course(s) then he/ she may generate Phase-1 Fee Voucher without registering in backlog courses after giving his/her consent through Student Portal Dashboard.
- 1.5 The student shall be allowed to register in maximum seven Theory Courses including Additional/Backlog courses.
- 1.6 In B.Arch. Programme, students shall not be allowed to register in more than one design studio course in any semester.
- 1.7 In Phase-I, Student must have to register at least one regular course if regular courses screen appears and must submit full regular semester fee along with additional/backlog course(s) fee, if any.
- 1.8 Student may Edit the courses registration until he/she LOCKS the registration.
- 1.9 Once student locks the registration, he/ she may contact to the advisor to UNLOCK the registration
- 1.10 Student may register in additional/backlog course offering in any discipline by keeping in mind the timetable of that course.
- 1.11 Student may select any equivalent course if required course is not being offered.
- 1.12 Equivalency for Grade improvement in any course will Not be applied as per past practice.
- 1.13 The student must take the print out of the Fee Voucher and submit fee on OR before the **online registration deadline.**
- 1.14 The form must be signed by the student.
- 1.15 After submission of the fee as per fee schedule, the stamped Fee Voucher department copy must be submitted in the department, where the student would be provided with the acknowledgement receipt.

2. Fee Submission:

Students are advised to check their fee on Student Portal just after submission of fee.

University will not be responsible in case of fee not submitted timely, nor any compensation will be provided to any student. Student should have to bear all the responsibility due to not tracking his fee status despite of availability of Fee Status on his Portal.

In case of Fee Status Pending, Student should contact the relevant bank very next day to after checking fee status again on Portal.

3. COD/ROD Applicants:

Students seeking admissions under COD/ROD must register, submit fee and take classes in their parent departments until the decisions are finalized.

Note: All students must note that the attendance in classes shall be marked and counted from day one of the semester, and it will not be subjected to the date of registration, in Regular Courses and Additional/Backlog Courses as well.