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> No. Acad/58(24)/64654 Dated: 05-08-2025

# ATTENTION: ALL STUDENTS OF UNDERGRADUATE PROGRAMMES SCHEDULE FOR SUBSEQUENT ADMISSION IN FALL SEMESTER, 2025.

All students of Undergraduate Programmes are hereby informed that the Subsequent Online Registration System can be accessed according to the following schedule: -

Online Registration Open: 11<sup>th</sup> August, 2025 Online Registration Deadline: 29<sup>th</sup> August, 2025

#### **Registration Procedure:**

Login to online Registration System: (<u>www.neduet.edu.pk/usms</u>) by the deadline (29<sup>th</sup> August, 2025), follow the registration guidelines and lock the form immediately after completion of all requirements in the concerned Department.

### Fee Details:

- Tuition and Examinations Fee for BE, B.Arch. & BS Programme except BS-CT Programme: Rs. 59,045/-
- Tuition and Examinations Fee for BS (Computer Science) Programme: Rs. 64,475/-
- Tuition and Examinations Fee for TIEST Rs. 68,095/-
- Rs. 2,200/- will be charged from the students of Bachelor of Architecture on account of Studio Fee.
- Rs. 1,800/- will be charged from the Students of Chemistry on account of bench fee for Chemicals.
- Rs. 5,500/- will be charged for International Language Course for regular students.
- For each additional/backlog course Rs. 7,500/- per course will be charged.

#### **Important Notes:**

- 1) Fee should be paid in the Habib Metropolitan Bank and National Bank of Pakistan NED University (Main Campus) and (TIEST) Branches only.
- 2) Those having not registered online by 29<sup>th</sup> August, 2025, will neither be allowed to register after this date nor will be allowed to register for additional/backlog course(s).

Sd/-**REGISTRAR** 

To,

- 1- All Deans
- 2- All Chairpersons of Teaching Departments

#### Copy to:

1- Director Finance
2- Director, I.T. Department
3- Resident Auditor
4- All Notice Board

#### Copy for information to:

PA to the Vice-Chancellor
Provost
Librarian
Manager, HMBL, NED Branch
Manager, NBP, NED Branch

4- Controller of Student Affairs

# Registration Guidelines for Students Fall Semester, 2025

# 1. Online Registration:

All students have to login to the registration system (www.neduet.edu.pk/usms) by using their Portal account credentials before the online registration deadline: 29th August, 2025.

- 1.1 The student shall be able to select ONLY those courses (Regular or Additional/Backlog) of which he/she has passed the relevant prerequisite course(s).
- 1.2 Phase-I will be open for Regular Course(s) Registration
- 1.3 Phase-II will be open for Backlog Course(s) Registration.
- 1.4 As Phase-I and Phase-II are in parallel in Fall 2025, and any student despite having additional/ backlog course(s), does not want to register in additional/backlog course(s) then he/ she may generate Phase-1 Fee Voucher without registering in backlog courses after giving his/her consent through Student Portal Dashboard.
- 1.5 The student shall be allowed to register in maximum of Twenty-one (21) credit hours including Additional/Backlog courses. (Final Year Project is Inclusive).
- 1.6 In B.Arch. Programme, students shall not be allowed to register in more than two design studio course in any semester.
- 1.7 In Phase-I, Student must have to register at least one regular course and must pay full regular semester fee along with additional/backlog course(s) fee, if any.
- 1.8 Once student locks the registration, he/ she may contact to the advisor to UNLOCK the registration. After unlocking, student must login on their portal and lock the registration.
- 1.9 Student may register in additional/backlog course offering in any discipline by keeping in mind the timetable of that course.
- 1.10 Student may select any equivalent course if required course is being offered or not.
- 1.11 The student must take the printout of the Fee Voucher and submit fee on OR before the **online registration deadline**.
- 1.12 Undergraduate Fellowship Programme will be the same as was in previous semester.
- 1.13 After submission of the fee as per fee schedule, the stamped Fee Voucher department copy must be submitted in the department, where the student would be provided with the acknowledgement receipt.

#### 2. Fee Submission:

Student are advised to check their fee on Student Portal just after submission of fee. University will not be responsible in case of fee not submitted timely, nor will any compensation be provided to any student. Students have to bear all the responsibility for being unable to track their fee status despite the availability of the fee status on their portal.

In case of Fee Status Pending, Student should contact the relevant bank very next day, after checking fee status again on Portal.

## 3. COD/ROD Applicants:

Students seeking admissions under COD/ROD must register, submit fee and take classes in their parent departments until the decisions are finalized.

Note: All students must note that the attendance in classes shall be marked and counted from day one of the semester, and it will not be subjected to the date of registration, in Regular Courses and Additional/Backlog Courses as well.