

Yearly Objective 2K26
DEPARTMENT OF STUDENTS AFFAIRS (PHASE-I SPORTS)
"Digitalization of Activities under Department of Student Affairs"

Action Plan

S.No.	Action	Responsible	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	Develop a website for NED Sports Arena.	CSA, Additional CSA & Manager Sports												
2	Upload complete information about available sports facilities, timings, rules, charges, and availability.	CSA, Additional CSA & Manager Sports												
3	Include dedicated sections for major sports such as cricket, football, basketball, volleyball, badminton, table tennis, futsal, athletics, and indoor games	CSA, Additional CSA & Manager Sports												
4	Create an admin verification system to approve, reject, or modify booking requests	CSA, Additional CSA & Manager Sports												
5	Maintain a booking calendar to avoid clashes and manage facility availability.	CSA, Additional CSA & Manager Sports												
6	Display upcoming sports events, tournaments, matches, trials, training sessions, and official announcements.	CSA, Additional CSA & Manager Sports												
7	A gallery section for photos and videos of matches, facilities, tournaments, and sports events.	CSA, Additional CSA & Manager Sports												
8	Provide inquiry forms, contact details, and FAQs.	CSA, Additional CSA & Manager Sports												
9	Enable students, faculty, staff, outsiders, organizations, and companies to submit online booking requests, receive admin approval, and complete secure online payment for confirmed bookings.	CSA, Additional CSA & Manager Sports												
10	Support revenue generation through verified external bookings, online payments, corporate sports events, tournaments, training camps, recreational activities, and sponsorship opportunities.	CSA, Additional CSA & Manager Sports												

Controller Student Affairs

Additional Controller (SA)